



240 Ridgewood Avenue • Glen Ridge, NJ 07028 • 973-748-5482 • www.glenridgelibrary.org

**LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
WEDNESDAY, JANUARY 8, 2025**

Glen Ridge Public Library - First Floor Meeting Room (In-Person)

Public Meeting begins at 7:30PM

I. 7:30PM Public Session

II. Open Public Meetings Act Statement

Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.

III. Swearing in of new Board Member, James (Matt) Doyle

IV. Roll Call

- A. Bernice Clark Bonnett
- B. Geoffrey Darby
- C. James (Matt) Doyle
- D. J. Edward Kastenmeier
- E. Marilyn Law
- F. David Lefkovits
- G. Tina Payne
- H. Damein Phoenix
- I. Jeanna Velechko

V. Pledge of Allegiance

VI. Election of 2025 Officers

VII. Correspondence

VIII. Public Comment (agenda items)

During the course of the board meeting, the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Library. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda during this portion and/or items directly related to the operation of the Library in the second public comment section. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking and **limit their comments to two minutes per public comment session**. Specifically, comments regarding Library staff members are discouraged and will not be responded to by the Board. Employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made

by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

11. Minutes

- a. December 11, 2024 regular meeting (**approve**)

12. Committee Reports

- a. Finance
 - i. December Bills List (**approve**)
 - ii. Treasurer's Report (**accept**)
 - iii. Change Account Type for Trustee Operating account (**approve**)
 - iv. Switch from Bank of America to US Bank for P-card
 - v. Revised 2025 Budget (**approve**)
- b. Personnel
 - i. 2025 Library Director's Goals
- c. Technology
- d. Buildings & Grounds
- e. Marketing

VI. Director's Report

- a. Library Trends & Topics

13. Friends of the Library

- a. Annual Appeal
- b. Upcoming Events

14. Old Business

- a. Any other old business

15. New Business

- a. 2025 Meeting Dates (**approve**)
- b. Committee Selection Discussion
- c. Annual Certification of Agreement for BCCLS (**approve**)
- d. Resolutions (**approve**)
 - 1. 2025-01 Library Purchasing
 - 2. 2025-02 Retains Professional Services without Competitive Bidding
 - 3. 2025-03 Appoints Auditor
 - 4. 2025-04 Appoints Attorney
 - 5. 2025-05 Designate Official Newspapers
 - 6. 2025-06 Establishes Petty Cash Accounts
 - 7. 2025-07 Designates Official Depositories
 - 8. 2025-08 Authorizes Signatures on Checks
- e. Any other new business

16. Public Comment

17. Adjournment

Next Meeting - Wednesday, February 12, 2025
Public Meeting: 7:30 pm