

Glen Ridge Public Library
Board of Trustees Meeting Minutes
 1st floor Conference Room, Glen Ridge Library
 January 14, 2026

Public Session

Bernice Clark-Bonnett called the meeting to order at 6:06 pm. She referenced the following statement from the agenda: “Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.”

Swearing in of New Trustee

Rohit Tote was sworn in as the new member of the Glen Ridge Library Board of Trustees, replacing Geoffrey Darby.

Roll Call

P	Bernice Clark-Bonnett	P	James Doyle
P	Rohit Tote	P	Tina Payne
P	Edward Kastenmeier	P	Damein Phoenix*
P	Marilyn Law	P	Jeanna Velechko
P	David Lefkovits	P	Tina Doody

** Mr. Phoenix joined the meeting during the Finance Committee presentation.*

Pledge of Allegiance

Election of 2026 Officers

Jeanna Velechko, on behalf of the Nominating Committee, presented the following slate of candidates for office for 2026:

- President – Bernice Clark-Bonnett
- Vice President – Marilyn Law
- Treasurer – David Lefkovits
- Secretary – Tina Payne

A motion to approve the slate of officers was made by Jeanna Velechko and seconded by Matt Doyle. There were 8 Ayes approving the 2026 slate of officers.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Correspondence:

None

Public Comment

None

Minutes

A motion to approve the December 10, 2025 Meeting minutes was made by Edward Kastenmeier and seconded by Marilyn Law. The minutes were approved by the Trustees.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
—	Rohit Tote	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

A motion to approve the December 27, 2025 special Meeting minutes was made by Tina Payne and seconded by Matt Doyle. The minutes were approved by the Trustees.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
—	Rohit Tote	Abstain	David Lefkovits	—	Damein Phoenix
Abstain	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Committee Reports

Finance

The Bills list for December was reviewed by David Lefkovits. Mr. Lefkovits discussed the December 2025 bills, noting \$45,000 for the appropriation payment, \$19,261 for materials, which was comprised of \$12,000 for books, \$4,835 for expenses covered under the LCBA grant relating to installation of plexiglass and back stair treads, and \$2,145 for marketing and outreach relating to promotion of the Strategic Plan.

After review, a motion to approve the December 2025 Bills List (attached), was made by David Lefkovits and seconded by Edward Kastenmeier. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Next, Mr. Lefkovits reviewed the December Treasurer’s report. He noted that total expenditures for 2025 were under budget by approximately 4% or \$37,300.57. Mr. Lefkovits explained dividend income for the year was 35.76% or \$3,575.86 ahead of

budget. He reported that expenses for facilities and maintenance, materials, professional services and part-time wages and salaries accounted for expenses being under budget for the year. Mr. Lefkovits noted that materials expenses were over budgeted amounts in the fourth quarter, which included the pre-payment amount approved by the Trustees at the December meeting; however, materials still came in slightly under budget for the year. A discussion ensued regarding how to use the current year surplus and what steps can be taken intra-year to avoid ending 2026 with a surplus. Mr. Lefkovits concluded his presentation by noting the NJ cash management aggregate account balance is \$311,576.

After review, a motion was made by David Lefkovits to accept the December Treasurer’s Report (attached). It was seconded by Marilyn Law. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Ms. Doody reminded the Trustees of the recommendation by the Library’s auditor to transfer amounts among budget items to have a balanced budget at the Library’s fiscal year-end. She then discussed the transfers of budget line items between under budgeted amounts remaining to over budgeted items, recommending transfers of \$511.86 to juvenile programming from adult programming, \$190.66 to adult books from CD materials, and \$11.46 to adult books from DVD materials. Ms. Doody confirmed the overall budget remains the same and the Trustees will be asked to approve these transfers later in the meeting.

Ms. Doody then noted that the budget surplus related to facilities and maintenance was partly due to expenses eligible to be paid under the LCBA grant. She noted that the electrician began replacing lights in the Young Adult area of the Library and is solutioning options for the can lights and sconces as discussed at the prior meeting. She reported that the acoustic project is continuing to progress with the installation of the plexiglass. Ms. Doody noted that the approximate \$2,100 remaining under the LCBA grant may be used for upgrading additional lighting; however, she is waiting for the acoustic solution to be completed.

Ms. Doody discussed the terminal leave fund that is currently maintained by the Borough on the Library’s behalf. She explained that amounts up to 50% of accrued full-time employee sick days, up to 100 days, are held in a fund in the event an employee requires terminal leave. Ms. Doody noted an annual assessment is required to confirm the fund is holding the amount required. She noted the balance is currently at \$46,014.48, which is above the required amount of \$45,430.52. She stated that the Library does not need to add to the fund for 2026 but will most likely need to do so for 2027. Ms. Doody inquired whether the Trustees wanted to maintain the fund directly by

transferring the amount to the NJ cash management fund. A discussion ensued and Ms. Doody agreed to research whether transferring the fund is possible by reviewing the matter with the Borough and the Library's auditor.

Personnel

Ms. Payne noted that Ms. Doody received her goals for 2026, which were previously approved by the Board at its December meeting.

Ms. Doody reported that a substitute Library Assistant tendered their resignation and their last day was on January 6, 2026. She further reported that on February 2, 2026 the Communications Manager will assume this role, transitioning from splitting time between communications and overseeing the adult desk, and two existing substitute Library Assistants requested to split the hours available to oversee the Adult Desk position. This is consistent with discussions relating to the Strategic Plan and 2026 budget. Ms. Doody stated the Library will be advertising for three new substitute library assistants to replace the substitute who left and to add additional flexibility given that two substitutes will be working extended hours to cover the Adult Desk.

Technology

Ms. Doody noted that she and the staff are evaluating how technology will impact the goals of the Strategic Plan. She then reported that the Library's copier lease expires in May and that she is targeting April for the completion of an updated technology inventory, both of which will be presented at a future Trustee meeting.

Building and Grounds

As noted earlier in the meeting, Ms. Doody stated the retrofitting of the existing light fixtures to LEDs had begun, and that the electrician is exploring options for the can lights in the rest of the building. She then reported that the stair treads were replaced on the back stairs and as part of that process it was discovered that there is an HVAC unit attached to its own thermostat which is not listed on any of our HVAC plans and is not included on the Library's maintenance contract. Upon inspection, the unit has a leak and Ms. Doody stated a plumber will be coming to provide an estimate to fix the unit. She then noted that the Library's boiler was having an issue with temperature regulation and a pump was replaced to correct the problem. She noted that the Library has not yet been invoiced for the repairs. Ms. Doody then reported that the sink in the meeting room is not working properly, and a plumber has been called to provide an estimate to fix the problem.

Marketing

Ms. Clark-Bonnett noted the sign in front of the Library promoting the Strategic Plan. She reported that printed copies of the Plan were provided to the mayor and town council, and links to the Plan were sent via the Library, school and Borough email distribution lists. She noted the QR code sends patrons to a Strategic Plan page on the Library's website and appears in the Library's newsletter, on the digital signs and on

Libby. It was noted that patron response has been strong with 426 views of the Plan on the Library’s website. Ms. Clark-Bonnett noted that future promotions are being planned.

Strategic Planning

Ms. Velechko noted the Strategic Planning Committee will be meeting to discuss next steps regarding how to keep track of progress of the Plan’s goals and frequency of updates at Board meetings.

Director’s Report

Ms. Doody referenced the Director’s Report, highlighting the Lego challenge is scheduled for the end of January, and that staff is organizing a puzzle night challenge, focusing on more family programs. She then noted that the Anime Club designed trading cards and the Library had them printed. She concluded by noting that the Cookbook Club had its largest meeting to date with over 20 people attending the Holiday Treat Exchange and that the Club will be celebrating its 10 year anniversary in February.

She then referenced Library trends and topics, referencing the 2025 year end review article published by American Libraries magazine. Ms. Doody summarized the article, noting libraries’ challenges last year included funding cuts, book bans, changes at the Library of Congress, and the use of artificial intelligence.

Friends of the Library

Mr. Kastenmeier provided an update on the Friends activities, reporting that the annual appeal raised \$20,613 among 117 donors, surpassing the goal of \$15,000. He noted May 16, 2026 is the Art & Eco Fair and he will be taking the Bike to the event to represent the Library. He reported that the Jay Cooper event was a success, with over 60 people in attendance. Mr. Kastenmeier stated Watchung books sold books at the event, and that Mr. Cooper drew in every child’s book. He noted Mr. Cooper donated an original sketch to the Library. He reported that the event cost approximately \$1,300. A discussion ensued regarding the Friends' consideration of a tuition reimbursement program for people pursuing library of science degrees, and how such a program could work.

Old Business

Ms. Doody then read the resolution authorizing the budget transfers discussed earlier in the meeting.

A motion was made by Edward Kastenmeier and seconded by Jeanna Velechko to accept the resolution recommending transfers of \$511.86 to juvenile programming from adult programming, \$190.66 to adult books from CD materials, and \$11.46 to adult books from DVD materials. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
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Aye	Rohit Tote	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

New Business:

2026 Committees

Ms. Clark-Bonnett requested that Trustees send her an email listing their Committee preferences and desire to chair any of the Board Committees. She noted the plan is to have the Committees set by the next meeting.

Annual Certification of Agreement for BCCLS

Ms. Doody provided a brief background on this agreement which signifies the Library’s intent to comply with BCCLS policies given the Library’s election to be part of BCCLS. The Board President and Library Director signed the certification.

A motion to approve the Annual Certification of Agreement for BCCLS was made by Tina Payne and seconded by Rohit Tote. The motion passed unanimously.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Resolutions

Ms. Doody submitted eight annual resolutions for consideration and approval.

- o 2026-01 Library Purchasing - authorizes Ms. Doody to make purchases up to \$1,000 without approval from the Board. This limit was increased from \$500 to account for higher costs.
- o 2026-02 Retains Professional Services without Competitive Bidding - authorizes the Board to retain professional legal and auditing services without competitive bidding
- o 2026-03 Appoints Auditors - appoints Samuel Klein and Company LLP as the Library’s auditors
- o 2026-04 Appoints Attorney - appoints Apruzzese, McDermott, Mastro & Murphy as the Library’s legal counsel
- o 2026-05 Designate Official Newspapers - designates The Glen Ridge Paper and Glen Ridge Voice as the Library’s official newspapers
- o 2026-06 Establishes Petty Cash Accounts - establishes a petty cash account for daily expenses; account is reconciled monthly
- o 2026-07 Designates Official Depositories - designates depositories maintaining the Library’s monies

- o 2026-08 Authorizes Signatures on Checks - designates certain officers and staff as authorized check signers and sets forth the process for signing checks

A motion to approve the eight resolutions listed on the agenda was made by David Lefkovits and seconded by Matt Doyle. The motion passed unanimously.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Ms. Clark-Bonnett requested that the Trustees review their contact information included in the meeting materials and provide Ms. Doody with any updates. She noted this will allow for better communication among the Trustees as matters arise.

Ms. Doody reminded the Trustees that the Board is required to complete 7 hours of training annually and to let her know if any Trustee participates in a program. She then noted that she expects to have the first draft of the Library’s annual report at the Board’s February meeting.

Other New Business

None

Public Comment

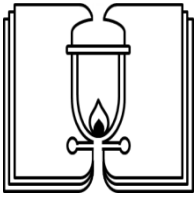
None

A motion to adjourn the meeting was made by Jeanna Velechko and seconded by Marilyn Law at 7:18 pm. All voted Aye and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Rohit Tote	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	James Doyle	Aye	Jeanna Velechko

Minutes respectfully submitted by
Tina Payne, Secretary

Next Meeting Date: Wednesday, February 11, 2026, at 7:30 in the 1st floor Library conference room.

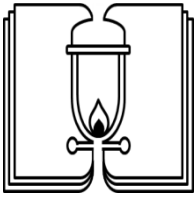


Glen Ridge Public Library

Bills List

December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Accounts Payable				
12/01/2025	Borough of Glen Ridge		-Split-	1,076.50
12/04/2025	Tina Marie Doody	Invoice 4884817014	Technology & Communications:Cell Phone	70.00
12/08/2025	The Sherwin-Williams Company	Account 6383-0929-4 1 Gallon Dura Home Custom Study Room Cream Study Room Paint Supplies	Facilities & Maintenance:Maintenance & Repair	82.12
12/10/2025	4Imprint, Inc.	Invoice 30617925	Technology & Communications:Marketing & Outreach	1,525.42
12/10/2025	Amazon Capital Services	Invoice 16LN-3GGY-3KFQ December 10, 2025 Credit Memo: 16LN-3GGY-3KFQ	-Split-	2,802.04
12/11/2025	HC Electrical Contracting LLC	Invoice 5781 Inspect Fridge Outlet in Staff Room	Facilities & Maintenance:Maintenance & Repair	180.00
12/15/2025	Access Control Systems	Service Call Jammed Lever Set Invoice#18993	Facilities & Maintenance:Maintenance & Repair	125.00
12/15/2025	Northeast Construction Services	Invoice: 4201 Project 1: Sound Proof & Install Plexiglass Within Gap in Window Space	Other Miscellaneous Expenditure:LCBA Grant	3,460.00
12/15/2025	Playaway Products LLC	Invoice 519953 Sales Order 481405	Materials:Books:Children	2,059.88
12/18/2025	Tina Marie Doody	Tolls & Mileage System Council Meeting	Professional Development:Travel	40.11
12/18/2025	Innovative Document Imaging	Invoice 19445 Digitization of Subject File 1,000.00 1,000.00 Photos and Selective Documents	Materials:Local History Room	1,000.00
12/19/2025	Shore Business Solutions (ARMPCO)	Invoice AR135623 Account 9737485482	-Split-	196.56
12/22/2025	Demco, Inc.	Invoice 7743293 & 7745966 Vista Foil x 16 rolls Asstd Sizes; PolyFit Cover x 8 Asstd Sizes; Labels 1.5 x 3.25 x 5; Book Risers x 4; 2 StickTogether Posters	-Split-	1,547.35
12/26/2025	US Bank	Acct x 3466 Statement December 26, 2025 General Operating Expenses	-Split-	2,382.48
12/31/2025	Amazon Capital Services	Year End Transactions 2025	-Split-	1,782.06
12/31/2025	US Bank	Acct x 3466 Transactions December 23 - 31, 2025 General Operating Expenses	-Split-	126.00
12/31/2025	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000	Contractual:Copy Machine	175.00

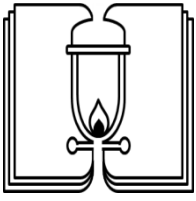


Glen Ridge Public Library

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December 2025

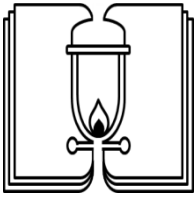
DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
		Invoice 5037118227		
12/31/2025	Staples Advantage	December 2025 Invoice 6050708818	-Split-	328.37
12/31/2025	Linda M Rovalino	GRPL Petty Cash Expense December 2025	Programming:Young Adult	11.98
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Invoices December 2025 Pro Forma Invoices	-Split-	9,144.14
12/31/2025	OverDrive	December 2025 Invoice 03301CO25381212 Invoice 03301CO25395433 Invoice 03301CO25405581 Invoice 03301DA25406542 Invoice 03301CP25408738 Invoice 03301SV25412981	-Split-	3,586.13
12/31/2025	Kanopy Inc	Invoice 483615-PPU Dec 2025	Materials:Kanopy	200.00
12/31/2025	Clean Cut Carpet		Other Miscellaneous Expenditure:LCBA Grant	1,375.00
12/31/2025	Borough of Glen Ridge	Appropriation Distribution December 2025	-Split-	45,328.64
Total for Accounts Payable				\$78,604.78
Contractual				
Copy Machine				
12/19/2025	Shore Business Solutions (ARMPCO)	Color Copies Coverage 11/22/25 - 12/21/25 Actual	Accounts Payable	134.06
12/19/2025	Shore Business Solutions (ARMPCO)	Contract Base Rate 11/22/25 - 12/21/25	Accounts Payable	62.50
12/31/2025	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5037118227	Accounts Payable	175.00
Total for Copy Machine				\$371.56
Total for Contractual				\$371.56
Facilities & Maintenance				
Cleaning Supplies				
12/10/2025	Amazon Capital Services	Lysol Cleaner; Purell Hand Sanitizer	Accounts Payable	171.75
12/31/2025	Staples Advantage	Jumbo Toilet Tissue x 2; Paper Towel x 2; Toilet Tissue Multi x 1	Accounts Payable	243.39
12/31/2025	Amazon Capital Services	Lysol; Clorox Spray; Hand Soap; Vacuum Filters	Accounts Payable	177.26
Total for Cleaning Supplies				\$592.40
Maintenance & Repair				
12/08/2025	The Sherwin-	1 Gallon Dura Home Custom Study Room Cream	Accounts Payable	82.12



Glen Ridge Public Library

Bills List December 2025

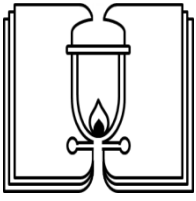
DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
	Williams Company	Study Room Paint Supplies		
12/10/2025	Amazon Capital Services	Hand Sanitizer Dispenser x 3; Water Filter	Accounts Payable	450.86
12/11/2025	HC Electrical Contracting LLC	Inspect Fridge Outlet in Staff Room	Accounts Payable	180.00
12/15/2025	Access Control Systems	Service Call Jammed Lever Set Invoice#18993	Accounts Payable	125.00
12/31/2025	Amazon Capital Services	Door Stop; Soap Dispenser; Space Heater	Accounts Payable	91.97
Total for Maintenance & Repair				\$929.95
Office Supplies				
12/10/2025	Amazon Capital Services	Credit Memo: 16LN-3GGY-3KFQ - Planner x 1	Accounts Payable	-12.37
12/10/2025	Amazon Capital Services	Post-It Easel Sticky Pad; Meeting Note Book; Sharpies; Pens & Markers	Accounts Payable	68.10
12/31/2025	Amazon Capital Services	Waste basket x2; Batteries	Accounts Payable	38.15
Total for Office Supplies				\$93.88
Copy Paper				
12/31/2025	Staples Advantage	Copy Paper x 2	Accounts Payable	84.98
Total for Copy Paper				\$84.98
Postage				
12/26/2025	US Bank	Postage Return Books to Ingram	Accounts Payable	5.97
12/26/2025	US Bank	Stamps x 60	Accounts Payable	46.80
Total for Postage				\$52.77
Total for Office Supplies with sub-accounts				\$231.63
Total for Facilities & Maintenance				\$1,753.98
Materials				
Books				
Adult				
12/10/2025	Amazon Capital Services	Books: Adult x 7	Accounts Payable	138.98
12/10/2025	Amazon Capital Services	Shipping & Handling	Accounts Payable	5.98
12/10/2025	Amazon Capital Services	Promos & Discounts	Accounts Payable	-21.28
12/26/2025	US Bank	Postage Return Books to Ingram	Accounts Payable	11.22
12/26/2025	US Bank	Kindle x 2 Books	Accounts Payable	25.98
12/31/2025	Amazon Capital Services	Adult Books x 20	Accounts Payable	219.89



Glen Ridge Public Library

Bills List December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Pro Forma Invoice	Accounts Payable	1,958.48
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Invoices	Accounts Payable	4,596.28
Total for Adult				\$6,935.53
Children				
12/10/2025	Amazon Capital Services	Credit Memo: 16LN-3GGY-3KFQ - Childrens Books x 1	Accounts Payable	-15.99
12/10/2025	Amazon Capital Services	Books: Childrens x 33	Accounts Payable	381.02
12/15/2025	Playaway Products LLC	12 Playaway Readers	Accounts Payable	2,059.88
12/26/2025	US Bank	Postage Return Books to Ingram	Accounts Payable	5.22
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Pro Forma Invoice	Accounts Payable	192.03
12/31/2025	Amazon Capital Services	Books: Children x 3	Accounts Payable	40.57
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Invoices	Accounts Payable	1,047.59
Total for Children				\$3,710.32
Young Adult				
12/10/2025	Amazon Capital Services	Books: YA x 6	Accounts Payable	91.70
12/31/2025	Amazon Capital Services	YA Books x 14	Accounts Payable	223.05
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Invoices	Accounts Payable	750.25
12/31/2025	Ingram Library Services	Acct 20Y5883 December 2025 Pro Forma Invoice	Accounts Payable	599.51
Total for Young Adult				\$1,664.51
Total for Books				\$12,310.36
CD				
12/10/2025	Amazon Capital Services	CD x 4	Accounts Payable	55.90
Total for CD				\$55.90
DVD				
12/10/2025	Amazon Capital Services	Credit Memo: 16LN-3GGY-3KFQ - DVD x 1	Accounts Payable	-5.50
12/10/2025	Amazon Capital Services	DVD x 18	Accounts Payable	443.03
12/31/2025	Amazon Capital Services	DVD x 5	Accounts Payable	119.65
Total for DVD				\$557.18

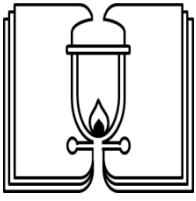


Glen Ridge Public Library

Bills List

December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
eContent				
12/31/2025	OverDrive	December 15, 2025 Invoice 03301CO25395433	Accounts Payable	717.20
12/31/2025	OverDrive	December 30, 2025 Invoice 03301DA25406542	Accounts Payable	27.50
12/31/2025	OverDrive	December 31, 2025 Invoice 03301CP25408738	Accounts Payable	636.41
12/31/2025	OverDrive	December 30, 2025 Invoice 03301CO25405581	Accounts Payable	1,368.35
12/31/2025	OverDrive	December 31, 2025 Invoice 03301CP25410630	Accounts Payable	5.50
12/31/2025	OverDrive	December 31, 2025 Invoice 03301SV25412981	Accounts Payable	17.94
12/31/2025	OverDrive	December 1, 2025 Invoice 03301CO25381212	Accounts Payable	813.23
Total for eContent				\$3,586.13
Kanopy				
12/31/2025	Kanopy Inc	Invoice 483615-PPU Dec 2025 194 Tickets; 1 KKids Credit	Accounts Payable	200.00
Total for Kanopy				\$200.00
Library of Things				
12/26/2025	US Bank	Disney Plus - November 2025	Accounts Payable	26.64
12/26/2025	US Bank	Netflix Subscription	Accounts Payable	26.65
12/31/2025	US Bank	Disney Plus - December 2025	Accounts Payable	26.64
Total for Library of Things				\$79.93
Local History Room				
12/18/2025	Innovative Document Imaging	Digitization of Subject File 1,000.00 1,000.00 Photos and Selective Documents along with Subject File Headings (completed by 12/31/26)	Accounts Payable	1,000.00
Total for Local History Room				\$1,000.00
Processing				
12/22/2025	Demco, Inc.	Vista Foil x 16 rolls Asstd Sizes; PolyFit Cover x 8 Asstd Sizes; Labels 1.5 x 3.25 x 5; Book Risers x 4	Accounts Payable	1,471.37
Total for Processing				\$1,471.37
Total for Materials				\$19,260.87
Professional Development				
Meeting & Conference				
12/26/2025	US Bank	NJLA Conference, Atlantic City February 17, 2025 registration	Accounts Payable	230.00
Total for Meeting & Conference				\$230.00
Staff Development				

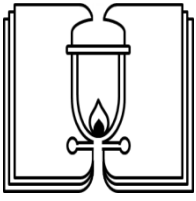


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December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/26/2025	US Bank	Starbucks Gift Cards - Staff Appreciation	Accounts Payable	400.00
12/31/2025	US Bank	Mercado Lunch - Staff Appreciation	Accounts Payable	99.36
Total for Staff Development				\$499.36
Travel				
12/18/2025	Tina Marie Doody	System Council Meeting - Upper Saddle River Public Library Tolls & Mileage	Accounts Payable	40.11
12/26/2025	US Bank	NJLA Conference, Atlantic City February 17, 2025 (hotel deposit)	Accounts Payable	89.76
Total for Travel				\$129.87
Total for Professional Development				\$859.23
Programming				
Adult				
12/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	275.33
12/26/2025	US Bank	Cook Book Club- Food Panzano	Accounts Payable	170.77
12/31/2025	Amazon Capital Services	Art & Craft Supplies for Adult Programs	Accounts Payable	49.42
Total for Adult				\$495.52
Juvenile				
12/10/2025	Amazon Capital Services	Craft Supplies & Snacks for Programs	Accounts Payable	40.00
Total for Juvenile				\$40.00
Young Adult				
12/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	251.34
12/31/2025	Amazon Capital Services	Art & Craft Supplies for YA Programs	Accounts Payable	315.74
12/31/2025	Linda M Rovalino	Manga Club Snacks - December 2025	Accounts Payable	11.98
Total for Young Adult				\$579.06
Total for Programming				\$1,114.58
Salaries & Wages				
FICA				
12/31/2025	Borough of Glen Ridge	FICA FT & PT Payroll 12/1/25 & 12/15/25	Accounts Payable	3,205.93
Total for FICA				\$3,205.93
Full Time Salaries				
12/31/2025	Borough of Glen Ridge	FT Payroll 12/1/25 & 12/15/25	Accounts Payable	24,574.82
Total for Full Time Salaries				\$24,574.82
Part Time Salaries				
12/31/2025	Borough of Glen	PT Payroll 12/1/25 & 12/15/25	Accounts Payable	17,332.62

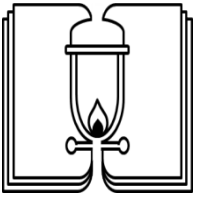


Glen Ridge Public Library

Bills List

December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Ridge				
Total for Part Time Salaries				\$17,332.62
Total for Salaries & Wages				\$45,113.37
Technology & Communications				
Cell Phone				
12/04/2025	Tina Marie Doody	TMD - Verizon Cell Phone Nov 5 - Dec 4, 2025	Accounts Payable	70.00
Total for Cell Phone				\$70.00
Marketing & Outreach				
12/10/2025	Amazon Capital Services	Tree Lighting Expense to be Reimbursed by FOL	Accounts Payable	111.24
12/10/2025	4Imprint, Inc.	40 Custom GRPL Jackets	Accounts Payable	1,525.42
12/22/2025	Demco, Inc.	2 x Stick Together Posters	Accounts Payable	75.98
12/26/2025	US Bank	GRPL Pens	Accounts Payable	312.17
12/26/2025	US Bank	OTC -Pencils; Rubber Ducks & Bracelets;	Accounts Payable	120.37
Total for Marketing & Outreach				\$2,145.18
Software/Hardware				
12/10/2025	Amazon Capital Services	Battery Backup & Surge Protector; Phone Stabilizer	Accounts Payable	371.95
12/26/2025	US Bank	2 HP Printers For Technology & Reference Depts; Toner Supplies	Accounts Payable	830.93
12/26/2025	US Bank	Tech Soup - QuickBooks Subscription Renewal 2026	Accounts Payable	80.00
12/31/2025	Amazon Capital Services	Lap Top, Pen and Cable for Children's Room Office	Accounts Payable	506.36
Total for Software/Hardware				\$1,789.24
Telephone				
12/31/2025	Borough of Glen Ridge	Hunter Carrier Phone November 2025	Accounts Payable	215.27
Total for Telephone				\$215.27
Total for Technology & Communications				\$4,219.69
Trustee Expense				
12/01/2025	Borough of Glen Ridge	FICA Year End Bonus 2025	Accounts Payable	76.50
Total for Trustee Expense				\$76.50
Other Miscellaneous Expenditure				
LCBA Grant				
12/15/2025	Northeast Construction Services	Project 1: Sound Proof & Install Plexiglass Within Gap in Window Space	Accounts Payable	3,460.00
12/31/2025	Clean Cut Carpet	Remove & Install Stair Treads on Rear Stairs	Accounts Payable	1,375.00
Total for LCBA Grant				\$4,835.00



Glen Ridge Public Library

Bills List

December 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Trustee Expense				
12/01/2025	Borough of Glen Ridge	GRPL Director Year End Bonus 2025	Accounts Payable	1,000.00
Total for Trustee Expense				\$1,000.00
Total for Other Miscellaneous Expenditure				\$5,835.00

Glen Ridge Public Library
Budget vs. Actuals: 2025 Budget - FY25 P&L
 January - December 2025

	Jan - Mar, 2025				Apr - Jun, 2025				Jul - Sep, 2025				Oct - Dec, 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue																				
Appropriation																				
BCCLS	40,673.95	40,674.00	-0.05	100.00%	0.00	0.00			0.00	0.00			0.00	0.00			40,673.95	40,674.00	-0.05	100.00%
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	110,184.96	110,184.96	0.00	100.00%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%	9,505.54	10,027.50	-521.96	94.79%	38,728.38	40,110.00	-1,381.62	96.56%
Monthly Disbursement	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	174,429.96	174,430.00	-0.04	100.00%
Salaries	126,591.83	131,078.01	-4,486.18	96.58%	127,818.93	131,078.01	-3,259.08	97.51%	127,585.99	131,078.01	-3,492.02	97.34%	124,255.08	131,077.97	-6,822.89	94.79%	506,251.83	524,312.00	-18,060.17	96.56%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%	644.17	750.00	-105.83	85.89%	2,353.81	3,000.00	-646.19	78.46%
Total Appropriation	\$ 248,531.10	\$ 263,683.25	-\$ 5,152.15	97.97%	\$ 209,392.23	\$ 213,009.25	-\$ 3,617.02	98.30%	\$ 209,141.04	\$ 213,009.25	-\$ 3,868.21	98.18%	\$ 205,558.52	\$ 213,009.21	-\$ 7,450.69	96.50%	\$ 872,622.89	\$ 892,710.96	-\$ 20,088.07	97.75%
Daily Income	1,743.95	1,500.00	243.95	116.26%	2,605.16	1,500.00	1,105.16	173.68%	1,822.00	1,500.00	322.00	121.47%	2,463.40	1,500.00	963.40	164.23%	8,634.51	6,000.00	2,634.51	143.91%
Copier/Printer	978.35		978.35		1,169.50		1,169.50		763.14		763.14		941.00		941.00		3,851.99	0.00	3,851.99	
Fines																				
Books/Other Materials	129.70	129.70			127.77	127.77			69.35	69.35			112.70	112.70			439.52	0.00	439.52	
Library Of Things	80.00	80.00			90.00	90.00			50.00	50.00			151.00	151.00			371.00	0.00	371.00	
Museum Pass Fines	10.00	10.00			20.00	20.00			65.00	65.00			15.00	15.00			110.00	0.00	110.00	
Total Fines	\$ 219.70	\$ 0.00	\$ 219.70		\$ 237.77	\$ 0.00	\$ 237.77		\$ 184.35	\$ 0.00	\$ 184.35		\$ 278.70	\$ 0.00	\$ 278.70		\$ 920.52	\$ 0.00	\$ 920.52	
Lost and Paid	426.40		426.40		1,085.64		1,085.64		776.76		776.76		1,103.20		1,103.20		3,392.00	0.00	3,392.00	
Merchandise	27.00		27.00		14.75		14.75		15.25		15.25		10.00		10.00		67.00	0.00	67.00	
Notary	92.50		92.50		97.50		97.50		82.50		82.50		130.50		130.50		403.00	0.00	403.00	
Total Daily Income	\$ 1,743.95	\$ 1,500.00	\$ 243.95	116.26%	\$ 2,605.16	\$ 1,500.00	\$ 1,105.16	173.68%	\$ 1,822.00	\$ 1,500.00	\$ 322.00	121.47%	\$ 2,463.40	\$ 1,500.00	\$ 963.40	164.23%	\$ 8,634.51	\$ 6,000.00	\$ 2,634.51	143.91%
Dividend Income	3,530.57	2,500.00	1,030.57	141.22%	3,568.97	2,500.00	1,068.97	142.76%	3,360.38	2,500.00	860.38	134.42%	3,115.94	2,500.00	615.94	124.64%	13,575.86	10,000.00	3,575.86	135.76%
Friends of the Library	3,500.00	3,500.00	0.00	100.00%	6,000.00	6,000.00	0.00	100.00%	3,500.00	3,500.00	0.00	100.00%	2,500.00	2,500.00	0.00	100.00%	15,500.00	15,500.00	0.00	100.00%
Gift/Donation	146.32	150.00	-3.68	97.55%	261.28	150.00	111.28	174.19%	328.81	150.00	178.81	219.21%	37.34	150.00	-112.66	24.89%	773.75	600.00	173.75	128.96%
Interest	0.06	6.25	-6.19	0.96%	0.06	6.25	-6.19	0.96%	1.44	6.25	-4.81	23.04%	0.04	6.25	-6.21	0.64%	1.60	25.00	-23.40	6.40%
Raymond Fund	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	16,000.00	16,000.00	0.00	100.00%
State Aid	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00		4,225.00	4,000.00	225.00	105.63%	4,225.00	4,000.00	225.00	105.63%
Total Revenue	\$ 261,452.00	\$ 265,339.50	-\$ 3,887.50	98.53%	\$ 225,827.70	\$ 227,165.50	-\$ 1,337.80	99.41%	\$ 222,153.67	\$ 224,665.50	-\$ 2,511.83	98.88%	\$ 221,900.24	\$ 227,665.46	-\$ 5,765.22	97.47%	\$ 931,333.61	\$ 944,835.96	-\$ 13,502.35	98.57%
Gross Profit	\$ 261,452.00	\$ 265,339.50	-\$ 3,887.50	98.53%	\$ 225,827.70	\$ 227,165.50	-\$ 1,337.80	99.41%	\$ 222,153.67	\$ 224,665.50	-\$ 2,511.83	98.88%	\$ 221,900.24	\$ 227,665.46	-\$ 5,765.22	97.47%	\$ 931,333.61	\$ 944,835.96	-\$ 13,502.35	98.57%
Expenditures																				
Contractual																				
BCCLS	32,030.16	32,030.00	0.16	100.00%	0.00	0.00			0.00	0.00			0.00	0.00			32,030.16	32,030.00	0.16	100.00%
Copy Machine	1,034.57	1,250.00	-215.43	82.77%	1,146.33	1,250.00	-103.67	91.71%	1,110.14	1,250.00	-139.86	88.81%	1,308.44	1,250.00	58.44	104.68%	4,599.48	5,000.00	-400.52	91.99%
Delivery	8,643.79	8,644.00	-0.21	100.00%	0.00	0.00			0.00	0.00			0.00	0.00			8,643.79	8,644.00	-0.21	100.00%
Elevator	1,506.00	1,506.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	711.00	0.00	100.00%	3,639.00	3,639.00	0.00	100.00%
HVAC Maintenance	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,949.97	0.03	100.00%	15,800.00	15,800.00	0.00	100.00%
Inspections		0.00	0.00		775.00	775.00	0.00	100.00%		0.00	0.00			0.00	0.00		775.00	775.00	0.00	100.00%
Security & Fire		0.00	0.00		1,656.00	1,656.00	0.00	100.00%		0.00	0.00			0.00	0.00		1,656.00	1,656.00	0.00	100.00%
Total Contractual	\$ 47,164.52	\$ 47,380.01	-\$ 215.49	99.55%	\$ 8,238.33	\$ 8,342.01	-\$ 103.68	98.76%	\$ 5,771.14	\$ 5,911.01	-\$ 139.87	97.63%	\$ 5,969.44	\$ 5,910.97	\$ 58.47	100.99%	\$ 67,143.43	\$ 67,544.00	-\$ 400.57	99.41%
Facilities & Maintenance																				
Cleaning Supplies	281.25	562.50	-281.25	50.00%	281.30	562.50	-281.20	50.01%	264.53	562.50	-297.97	47.03%	1,020.52	562.50	458.02	181.43%	1,847.60	2,250.00	-402.40	82.12%
Maintenance & Repair	2,244.21	2,250.00	-5.79	99.74%	4,411.46	4,500.00	-88.54	98.03%	384.26	4,000.00	-3,615.74	9.61%	2,261.49	3,238.00	-976.51	69.84%	9,301.42	13,988.00	-4,686.58	66.50%
Office Supplies	579.16	1,125.00	-545.84	51.48%	579.68	1,125.00	-545.32	51.53%	1,254.97	1,125.00	129.97	115.55%	419.63	1,125.00	-705.37	37.30%	2,833.44	4,500.00	-1,666.56	62.97%
Copy Paper	84.98	125.00	-40.02	67.98%	84.98	125.00	-40.02	67.98%	97.87	125.00	-27.13	78.30%	169.96	125.00	44.96	135.97%	437.79	500.00	-62.21	87.56%
Postage	61.61	75.00	-13.39	82.15%	150.63	150.00	0.63	100.42%	100.84	125.00	-24.16	80.67%	66.67	150.00	-83.33	44.45%	379.75	500.00	-120.25	75.95%
Total Office Supplies	\$ 725.75	\$ 1,325.00	-\$ 599.25	54.77%	\$ 815.29	\$ 1,400.00	-\$ 584.71	58.24%	\$ 1,453.68	\$ 1,375.00	\$ 78.68	105.72%	\$ 656.26	\$ 1,400.00	-\$ 743.74	46.88%	\$ 3,650.98	\$ 5,500.00	-\$ 1,849.02	66.38%
Shared Service Agreement		0.00	0.00		8,978.00	8,978.00	0.00	100.00%	8,978.00	8,978.00	0.00	100.00%		0.00	0.00		17,956.00	17,956.00	0.00	100.00%
Total Facilities & Maintenance	\$ 3,251.21	\$ 4,137.50	-\$ 886.29	78.58%	\$ 14,486.05	\$ 15,440.50	-\$ 954.45	93.82%	\$ 11,080.47	\$ 14,915.50	-\$ 3,835.03	74.29%	\$ 9,398.27	\$ 5,200.50	-\$ 1,262.23	75.73%	\$ 32,756.00	\$ 39,694.00	-\$ 6,938.00	82.52%
Materials																				
Books																				
Adult	6,249.68	7,350.00	-1,100.32	85.03%	5,365.48	7,350.00	-1,984.52	73.00%	6,824.04	7,350.00	-525.96	92.84%	10,720.80	7,147.88	3,572.92	149.99%	29,160.00	29,197.88	-37.88	99.87%
Children	3,649.44	3,937.50	-288.06	92.68%	3,601.73	3,937.50	-335.77	91.47%	2,922.69	3,937.50	-1,014.81	74.23%	5,476.14	3,937.50	1,538.64	139.08%	15,650.00	15,750.00	-100.00	99.37%
Young Adult	2,192.34	2,100.00	92.34	104.40%	2,073.93	2,100.00	-26.07	98.76%	2,127.98	2,100.00	27.98	101.33%	1,905.75	2,100.00	-194.25	90.75				

Total Books	\$ 12,091.46	\$ 13,387.50	-\$ 1,296.04	90.32%	\$ 11,041.14	\$ 13,387.50	-\$ 2,346.36	82.47%	\$ 11,874.71	\$ 13,387.50	-\$ 1,512.79	88.70%	\$ 18,102.69	\$ 13,185.38	\$ 4,917.31	137.29%	\$ 53,110.00	\$ 53,347.88	-\$ 237.88	99.55%
CD	180.48	187.50	-7.02	96.26%	187.50	187.50	-187.50	0.00%	149.13	187.50	-38.37	79.54%	611.05	378.16	232.89	161.59%	940.66	940.66	0.00	100.00%
DVD	677.66	766.00	-88.34	88.47%	1,159.09	1,200.00	-40.91	96.59%	566.82	767.00	-200.18	73.90%	1,107.89	778.46	329.43	142.32%	3,511.46	3,511.46	0.00	100.00%
eContent	4,069.31	4,250.00	-180.69	95.75%	4,747.46	4,750.00	-2.54	99.95%	5,608.50	7,500.00	-1,891.50	74.78%	8,384.55	7,500.00	884.55	111.79%	22,809.82	24,000.00	-1,190.18	95.04%
Kanopy	687.00	750.00	-63.00	91.60%	690.00	750.00	-60.00	92.00%	618.00	750.00	-132.00	82.40%	582.00	750.00	-168.00	77.60%	2,577.00	3,000.00	-423.00	85.90%
Library of Things	613.14	700.00	-86.86	87.59%	150.27	300.00	-149.73	50.09%	1,270.98	1,500.00	-229.02	84.73%	255.91	300.00	-44.09	85.30%	2,290.30	2,800.00	-509.70	81.80%
Local History Room		0.00	0.00		999.58	1,500.00	-500.42	66.64%	394.00	1,000.00	-606.00	39.40%	1,876.99	1,000.00	876.99	187.70%	3,270.57	3,500.00	-229.43	93.44%
Processing	1,298.18	1,500.00	-201.82	86.55%	122.48	250.00	-127.52	48.99%	794.38	1,000.00	-205.62	79.44%	1,610.71	1,250.00	360.71	128.86%	3,825.75	4,000.00	-174.25	95.64%
Total Materials	\$ 19,617.23	\$ 21,541.00	-\$ 1,923.77	91.07%	\$ 18,910.02	\$ 22,325.00	-\$ 3,414.98	84.70%	\$ 21,276.52	\$ 26,092.00	-\$ 4,815.48	81.54%	\$ 32,531.79	\$ 25,142.00	\$ 7,389.79	129.39%	\$ 92,335.56	\$ 95,100.00	-\$ 2,764.44	97.09%
Petty Cash	300.00		300.00				0.00				0.00				0.00		300.00	0.00	300.00	
Professional Development																				
Dues	450.00	450.00	0.00	100.00%	250.00	250.00	0.00	100.00%	260.00	300.00	-40.00	86.67%		100.00	-100.00	0.00%	960.00	1,100.00	-140.00	87.27%
Meeting & Conference	49.00	50.00	-1.00	98.00%		50.00	-50.00	0.00%		350.00	-350.00	0.00%	651.00	350.00	301.00	186.00%	700.00	800.00	-100.00	87.50%
Staff Development	67.75	100.00	-32.25	67.75%	312.10	325.00	-12.90	96.03%	200.81	325.00	-124.19	61.79%	1,213.27	1,250.00	-36.73	97.06%	1,793.93	2,000.00	-206.07	89.70%
Travel		50.00	-50.00	0.00%	164.89	175.00	-10.11	94.22%		150.00	-150.00	0.00%	235.07	125.00	110.07	188.06%	399.96	500.00	-100.04	79.99%
Total Professional Development	\$ 566.75	\$ 650.00	-\$ 83.25	87.19%	\$ 726.99	\$ 800.00	-\$ 73.01	90.87%	\$ 460.81	\$ 1,125.00	-\$ 664.19	40.96%	\$ 2,099.34	\$ 1,825.00	\$ 274.34	115.03%	\$ 3,853.89	\$ 4,400.00	-\$ 546.11	87.59%
Professional Services																				
Auditor		0.00	0.00		5,000.00	5,000.00	0.00	100.00%		0.00	0.00			0.00	0.00		5,000.00	5,000.00	0.00	100.00%
Background Checks		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%	0.00	150.00	-150.00	0.00%
Bank Fees	30.83	100.00	-69.17	30.83%	55.00	100.00	-45.00	55.00%	90.00	100.00	-10.00	90.00%	15.00	100.00	-85.00	15.00%	190.83	400.00	-209.17	47.71%
Credit Card Fees	25.76	43.75	-17.99	58.88%	33.70	43.75	-10.05	77.03%	26.93	43.75	-16.82	61.55%	42.26	43.75	-1.49	96.59%	128.65	175.00	-46.35	73.51%
Legal Fees		500.00	-500.00	0.00%	19.50	500.00	-480.50	3.90%		500.00	-500.00	0.00%		500.00	-500.00	0.00%	19.50	2,000.00	-1,980.50	0.98%
Total Professional Services	\$ 56.59	\$ 681.25	-\$ 624.66	8.31%	\$ 5,108.20	\$ 5,681.25	-\$ 573.05	89.91%	\$ 116.93	\$ 681.25	-\$ 564.32	17.16%	\$ 57.26	\$ 681.25	-\$ 623.99	8.41%	\$ 5,338.98	\$ 7,725.00	-\$ 2,386.02	69.11%
Programming																				
Adult	895.91	1,062.50	-166.59	84.32%	685.50	1,062.50	-377.00	64.52%	1,249.92	1,062.50	187.42	117.64%	723.04	550.64	172.40	131.31%	3,554.37	3,738.14	-183.77	95.08%
Juvenile	1,266.39	1,300.00	-33.61	97.41%	480.48	500.00	-19.52	96.10%	1,990.20	1,225.00	765.20	162.47%	1,024.79	1,736.86	-712.07	59.00%	4,761.86	4,761.86	0.00	100.00%
Summer Reading Program	1,585.06	1,600.00	-14.94	99.07%	2,343.05	2,400.00	-56.95	97.63%	1,041.30	1,000.00	41.30	104.13%		-35.98	0.00		4,933.43	5,000.00	-66.57	96.67%
Young Adult	1,213.00	1,250.00	-37.00	97.04%	574.49	750.00	-175.51	76.60%	822.47	1,000.00	-177.53	82.25%	1,335.34	1,511.86	-176.52	88.32%	3,945.30	4,511.86	-566.56	87.44%
Total Programming	\$ 4,960.36	\$ 5,212.50	-\$ 252.14	95.16%	\$ 4,083.52	\$ 4,712.50	-\$ 628.98	86.65%	\$ 5,103.89	\$ 4,287.50	\$ 816.39	119.04%	\$ 3,047.19	\$ 3,799.36	-\$ 752.17	80.20%	\$ 17,194.96	\$ 18,011.86	-\$ 816.90	95.46%
Salaries & Wages																				
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	110,184.96	110,184.96	0.00	100.00%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%	9,505.54	10,027.50	-521.96	94.79%	38,728.38	40,110.00	-1,381.62	96.56%
Full Time Salaries	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	294,897.84	294,898.00	-0.16	100.00%
Part Time Salaries	52,867.37	57,353.50	-4,486.13	92.18%	54,094.47	57,353.50	-3,259.03	94.32%	53,861.53	57,353.50	-3,491.97	93.91%	50,530.62	57,353.50	-6,822.88	88.10%	211,353.99	229,414.00	-18,060.01	92.13%
Total Salaries & Wages	\$ 163,822.38	\$ 168,651.74	-\$ 4,829.36	97.14%	\$ 165,143.34	\$ 168,651.74	-\$ 3,508.40	97.92%	\$ 164,892.59	\$ 168,651.74	-\$ 3,759.15	97.77%	\$ 161,306.86	\$ 168,651.74	-\$ 7,344.88	95.64%	\$ 655,165.17	\$ 674,606.96	-\$ 19,441.79	97.12%
Subscriptions																				
Electronic	4,918.00	5,000.00	-82.00	98.36%	3,143.86	3,200.00	-56.14	98.25%	1,219.58	3,900.00	-2,680.42	31.27%	5,853.86	3,900.00	1,953.86	150.10%	15,135.30	16,000.00	-864.70	94.60%
Print	-365.86	100.00	-465.86	-365.86%	2,660.05	2,700.00	-39.95	98.52%	6.00	350.00	-344.00	1.71%	10.00	350.00	-340.00	2.86%	2,310.19	3,500.00	-1,189.81	66.01%
Total Subscriptions	\$ 4,552.14	\$ 5,100.00	-\$ 547.86	89.26%	\$ 5,803.91	\$ 5,900.00	-\$ 96.09	98.37%	\$ 1,225.58	\$ 4,250.00	-\$ 3,024.42	28.84%	\$ 5,863.86	\$ 4,250.00	\$ 1,613.86	137.97%	\$ 17,445.49	\$ 19,500.00	-\$ 2,054.51	89.46%
Technology & Communications																				
Cell Phone	255.60	250.00	5.60	102.24%	255.57	250.00	5.57	102.23%	237.69	250.00	-12.31	95.08%	212.78	250.00	-37.22	85.11%	961.64	1,000.00	-38.36	96.16%
Marketing & Outreach	1,681.02	1,750.00	-68.98	96.06%	628.91	750.00	-121.09	83.85%	597.24	1,100.00	-502.76	54.29%	3,215.10	2,541.00	674.10	126.53%	6,122.27	6,141.00	-18.73	99.70%
Software/Hardware	2,310.68	2,325.00	-14.32	99.38%	814.00	2,100.00	-1,286.00	38.76%	1,538.31	1,500.00	38.31	102.55%	1,694.70	1,500.00	194.70	112.98%	6,357.69	7,425.00	-1,067.31	85.63%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%	644.17	750.00	-105.83	85.89%	2,353.81	3,000.00	-646.19	78.46%
Website	144.00	150.00	-6.00	96.00%		50.00	-50.00	0.00%	490.00	500.00	-10.00	98.00%	84.36	500.00	-415.64	16.87%	718.36	1,200.00	-481.64	59.86%
Total Technology & Communications	\$ 4,818.58	\$ 5,225.00	-\$ 406.42	92.22%	\$ 2,339.88	\$ 3,900.00	-\$ 1,560.12	60.00%	\$ 3,504.20	\$ 4,100.00	-\$ 595.80	85.47%	\$ 5,851.11	\$ 5,541.00	\$ 310.11	105.60%	\$ 16,513.77	\$ 18,766.00	-\$ 2,252.23	88.00%
Total Expenditures	\$ 249,109.76	\$ 258,579.00	-\$ 9,469.24	96.34%	\$ 224,840.24	\$ 235,753.00	-\$ 10,912.76	95.37%	\$ 213,432.13	\$ 230,014.00	-\$ 16,581.87	92.79%	\$ 220,665.12	\$ 221,001.82	-\$ 336.70	99.85%	\$ 908,047.25	\$ 945,347.82	-\$ 37,300.57	96.05%
Other Expenditures																				
Other Miscellaneous Expenditure																				
LCBA Grant		0.00			3,035.28	3,035.28			38,687.27	38,687.27			7,610.94	7,610.94			49,333.49	0.00	49,333.49	
Local History Grant		0.00			5,812.74	5,812.74				0.00				0.00			5,812.74	0.00	5,812.74	
Trustee Expense	180.00	180.00			311.12</															

