Glen Ridge Public Library
Board of Trustees Meeting Minutes
1st floor Conference Room, Glen Ridge Library
June 17, 2026

Public Session
Bernice Clark-Bonnett called the meeting to order at 7:33 p.m. She referenced the following statement from the agenda: "Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been posted on the Glen Ridge Public Library's website at https://www.glenridgelibrary.org/legalnotices.html. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk."

Roll Call

P	Bernice Clark-Bonnett	P	Tina Payne
P	James (Matt) Doyle	P	Damein Phoenix*
P	Edward Kastenmeier	P	Rohit Tote
A	Marilyn Law	P	Jeanna Velechko
A	David Lefkovits	P	Tina Doody

**Mr. Phoenix joined the meeting late.*

Pledge of Allegiance

Correspondence:
None

Public Comment
None

Minutes
A motion to approve the May 13, 2026 meeting minutes, with one minor update noted at the meeting, was made by Bernice Clark-Bonnett and seconded by Edward Kastenmeier. The minutes were approved by the Trustees.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	—	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Committee Reports

Finance

Next, Ms. Doody referenced the May bills list. She noted $1,430 was paid to Sander Mechanical to add glycol to the chiller and that this amount will be charged to the LCBA grant. She then referenced $1,656 was paid to SMS Security System for their recurring services, and as part of the regular service, the keypad and door buzzer were fixed.

After review, a motion to approve the May 2026 Bills List (attached) was made by Tina Payne and seconded by Matt Doyle. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	—	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Next, Ms. Doody reviewed a summary of the Treasurer's Report prepared by Mr. Lefkovits. She noted that expenses year-to-date were 42.7% of budgeted amounts, which is approximately 1.9% under budget. She noted that part-time salaries, materials, and technology and communications were under budget so far this year. She reported that dividend income was slightly ahead of budgeted amounts year-to-date at $5,307.03. In response to a Trustee's question, Ms. Doody explained that the Library receives a rebate from purchases made on the P card, and that the rebate was and has historically been allocated to technology.

After review, a motion was made by Edward Kasternmeier to accept the Treasurer's Report (attached). **It was seconded by Rohit Tote. All voted in favor and the motion passed.**

Aye	Bernice Clark-Bonnett	—	Marilyn Law	—	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Personnel

Ms. Payne reported that the Personnel Committee met on June 1, 2026 to discuss (i) a disbursement from the Chapman Fund to Library staff as acknowledgement for their service and commitment to the Library; (ii) a request for educational assistance pursuant to the Library's Educational Assistance Policy by a Library staff member; and (iii) finalizing the revised annual Library Director performance evaluation form.

Ms. Doody then explained the requirements of the Chapman Fund, noting that a minimum balance of $62,500 must be maintained in the account, disbursements from the account must be for compensation to Library staff, and the current account balance is $88,466.27. She explained that the last payment from the Fund was made in 2020 in response to patrons' positive comments for the staff in the strategic planning survey. She noted prior to 2020, disbursements were made to staff in the early 2000s with disbursements stopping in 2014. Ms. Doody noted that the Committee considered the

high rating and positive comments for the staff from the most recent strategic planning survey as well as two disbursement options, a flat rate option based on position and an option based on staff salaries, and concluded to recommend the flat rate option totaling $11,841.50 for the Board's approval. She noted that, if approved, the Library will send the list of employees with their respective flat rate amount and the required FICA taxes to the Borough for processing in the next payroll cycle. A discussion ensued during which Ms. Doody responded to Trustees' questions regarding including all staff in the disbursement and the frequency of such disbursements from the Fund.

After review, a motion was made by Tina Payne to approve a compensation disbursement to current Library staff members in an aggregate amount of $11,841.50, which includes FICA taxes, from the Chapman Fund to be processed in the staff's next payroll cycle. Bernic Clark-Bonnett seconded the motion. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Ms. Doody then referenced the Educational Assistance Policy included in the meeting materials and reported that a current part-time staff member requested assistance as she pursues her library of science degree. She explained that under the current policy the Board in its discretion may allocate funds for educational reimbursement and that staff receiving assistance must remain employed by the Library for two years. She stated that the employee will be required to sign a document evidencing the reimbursement and two-year commitment, and will need to produce documentation of completion of the course with a B average or better. Ms. Doody reported that the Committee is recommending a reimbursement of $500, and upon her suggestion, transferring $2,000 from the part-time salary budget line item into a new educational assistance budget line item for this expense. A discussion ensued and Ms. Doody noted that only one staff member is seeking reimbursement at this time. It was further noted that the Personnel Committee will be reviewing the Policy over the summer and will present amendments for the Board's consideration at the September meeting.

After review, a motion was made by Jeanna Velechko to approve a $500 educational reimbursement to a Library staff member upon the conditions that the employee sign a document evidencing the reimbursement and two-year commitment, and the production of completion of the course with a B average or better. Edward Kastenmeier seconded the motion. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Ms. Payne referenced the final Library Director annual performance evaluation form included in the meeting materials. She thanked the Committee members and Trustees for their comments and suggestions, all of which were discussed and, as applicable, addressed by the Committee in the final version. She then reported that the proposed 2026 performance evaluation schedule was also included in the materials.

After review, a motion was made by Tina Payne to approve the final Library Director annual performance evaluation form as presented at the meeting. Matt Doyle seconded the motion. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Technology

Ms. Doody provided an update on the implementation of the facility site counter, reporting that BCCLS needs to schedule an appointment to install a network cable in the Children's Room for the count sensor. She stated that the project will hopefully be completed by September.

She reported that the new copier was installed and is significantly faster and more user friendly than the old copier. Ms. Doody stated the new vendor took the old copier and is coordinating with the prior vendor on returning the copier. She noted the new vendor will send her confirmation when the old copier has been returned. She stated longer term the copier expenses should be less expensive.

Building and Grounds (B&G)

Ms. Velechko reported that the B&G Committee met on Monday to discuss the signage and acoustic solution. She explained that there is interest from a local scout to coordinate the signage project, including, among other tasks, seeking approval from the Historical Preservation Society (HPC).

Ms. Doody reported that she met with the Library's architect, Dan Kopec, to discuss the wrap-up of the Library's Grant projects as well as the possibility of doing a renovation of the staff room. Mr. Kopec suggested a possible solution of upholstered panels in the openings on the mezzanine level and is going to check with his upholsterer to determine feasibility and cost. She also discussed the possibility of having 7-8 blue armchairs reupholstered as the chairs are starting to show wear and tear. Ms. Doody stated that she received one estimate for $640 per chair and is waiting for an estimate from the vendor who previously assisted the Library with reupholstering the stools.

A discussion ensued and it was decided that upon completion of the signage and chair projects, the staff room renovation can then be considered. In response to a question, Ms. Doody noted the HPC approval process can begin once a lighting solution for the signage is finalized, which she expects to be done over the next couple of weeks.

Marketing

Ms. Clark-Bonnett reported that the Committee met on June 3rd to focus on Goal 1 of the Strategic Plan to enhance the Library's communications and patron awareness. She noted that given the Library has a dedicated communications manager, the Library can start to enhance its social media footprint and engagement. She discussed examining the data click and open rates, adjusting timing of emails to Monday before an event or program, targeting different groups such as kids, households, or adults, and budgeting for marketing and outreach. Ms. Clark-Bonnett stated that the Committee discussed allocating the marketing and outreach budget line item of $7,400 of which approximately $6,800 remains into sub-budget line items for different efforts. She explained that doing so will assist staff in knowing how much can be spent for various marketing outreach. Therefore, the Committee is recommending for the Board's consideration and approval, to allocate $1,000 of the budgeted amount to Facebook and Instagram marketing and outreach.

After review, a motion was made by Bernice Clark-Bonnett to allocate $1,000 from the marketing and outreach budget for Facebook and Instagram. Edward Kastenmeier seconded the motion. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Director's Report

Ms. Doody referenced the Director's Report, highlighting that the kick-off party for the Summer Reading Program occurred yesterday on June 16th and approximately 280 people attended. She stated that Beanstack will be used to track reading activity, this is the first year e-readers will be able to participate in the Program, and three prize baskets will be awarded to each of e-readers and in-person readers. She also reported that for the first time the staff will have their own contest with a prize. In response to a question, she stated that approximately 35% of patrons are exclusively e-readers (28%) or access offerings through the lockers (7%).

She further noted the Library trends and topics, referencing Montclair has received $36.7 million from the NJ Economic Development Authority's Cultural Arts Facilities Expansion Program to renovate both of the town's libraries. Ms. Doody reported that the renovation will take over 4 years and must be completed by 2029 in accordance with the terms of the Program. She stated that the Library will see increased patron usage during the renovation period. Ms. Doody then referenced a copy of a letter from various

public library organizations to book publishers regarding the high price of e-books. The letter noted that consumers pay $13 on average for an e-book in perpetuity, while libraries pay $55 or more for a two-year license to access an e-book. She then referenced the copy of the bill that was introduced to the NJ Senate in May 2025 that restricts NJ libraries from entering into unfair agreements.

Friends of the Library

Mr. Kastenmeier noted that the Town-wide Yard Sale is scheduled for September 26th, and that the Friends have begun soliciting sponsorships which range from $50 to $1000. He then noted that the Friends purchased three new carafes for the annual holiday tree lighting, and allocated $3,000 for continuing education for Library staff. He reported that the Friends awarded two high school students with scholarships of $1,000 each, extolling the increased participation and high quality entries. Mr. Kastenmeier then stated the Friends is looking to rebalance its investments, which currently total approximately $300,000.

Ms. Doody then reported that the Friends have allocated $750 for programming relating to The Odyssey, which has been made into a movie that releases over the summer. She explained that the book club patrons will read Emily Wilson's translation of The Odyssey and then will attend a screening of the movie at The Claridge. She noted that the Friends' donation pays for the movie theater rental and the program is for adults only. She then concluded her remarks by reporting that the Friends has a programming budget and plans to work with Library staff on future ideas.

Old Business

Ms. Clark-Bonnett informed the Board that Ms. Velecheko and Mr. Tote will be working with Marilyn Law over the summer to finalize the Trustee handbook. She also reminded each Trustee that they now are required to complete 2 hours of training annually.

New Business:

<u>Consideration of Budget amendment</u>

As discussed previously during the meeting, Ms. Doody reminded the Board that it needed to approve the transfer of $2,000 of excess amounts from the part-time salary budget line item into a new educational assistance budget line item. Ms. Doody reminded the Trustees that the excess amounts under part-time salaries was due to new staff beginning employment in February and March.

After review, a motion was made by Bernice Clark-Bonnett to approve an amendment to the 2026 budget to transfer $2,000 of the part-time salary budgeted amount to a new educational assistance budget line item. Rohit Tote seconded the motion. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix

Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Resolution 2026-09 Authorizes Director to pay bills in July and August

This resolution authorizes the Director to pay bills in July and August with approvals of actual bills paid to be reviewed by the Board in September. Following Board approval, Bernice Clark-Bonnett and Tina Payne, as President and Secretary, respectively, signed the resolution for the record.

A motion to approve Resolution 2026-09 which empowers the Director to pay the Library bills during the July and August Board hiatus was made by Edward Kastenmeier and seconded by Matt Doyle. The motion passed unanimously.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Ms. Doody then provided an update on staffing, noting that an offer has been made for the opening in the Adult area. She then noted that the Adult area position has been accepted by a current substitute and that a staff member requested and has been granted an accommodation for their position.

Public Comment

None

Executive Session

None

Adjournment

A motion to adjourn the meeting was made by Jeanna Velechko and seconded by Rohit Tote at 8:44 p.m. All voted Aye and the motion passed.

Aye	Bernice Clark-Bonnett	—	Marilyn Law	Aye	Damein Phoenix
Aye	Matt Doyle	—	David Lefkovits	Aye	Rohit Tote
Aye	Edward Kastenmeier	Aye	Tina Payne	Aye	Jeanna Velechko

Minutes respectfully submitted by
Tina Payne
Secretary

Next Meeting Date: Wednesday September 9, 2026, at 7:30 in the 1st floor Library conference room.

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Accounts Payable				
05/01/2026	Fit4kids	Invoice 9590 Fit4kids Sound Stage Summer Reading Program - 250th USA Anniversary 6/23/26 6:30pm	Programming:Summer Reading Program	350.00
05/01/2026	SMS Security Systems, LLC	Invoice 156902	-Split-	1,656.00
05/01/2026	Kassidy Cobb	Hidden History: World War I & II Propaganda Posters 6/30/26 Balance	Programming:Adult	75.00
05/01/2026	Yuhuei Hsiao	Felted Dinosuars Summer Reading YA Program 6/24/26 5:00-6:00pm	Programming:Summer Reading Program	280.00
05/18/2026	Sander Mechanical	Invoice SRVCE1013857 - Add Glycol to Chilled Water Loop	Other Miscellaneous Expenditure:LCBA Grant	1,430.00
05/22/2026	Shore Business Solutions (ARMPCO)	Invoice AR146004 Account 9737485482	-Split-	203.47
05/28/2026	US Bank	Acct x 3466 Transactions April 2026 General Operating Expenses	-Split-	1,458.79
05/29/2026	Rotary Club of Bloomfield	Invoice 54 - Annual Dues 2026	Professional Development:Dues	250.00
05/30/2026	Staples Advantage	Invoice 60564108474 May 2026	Facilities & Maintenance:Cleaning Supplies	39.98
05/30/2026	BookPage	Invoice S88820; Acct G0524; Billing CodeLIBA06 BookPage Subscription renewal July 2026-June 2027	Subscriptions:Print	438.00
05/30/2026	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5038928081	Contractual:Copy Machine	175.00
05/30/2026	GRPL Petty Cash	May 2026 Petty Cash	-Split-	62.17
05/31/2026	OverDrive	April 2026 Invoice 03301CO26116336 Invoice 03301CO26125727 Invoice 03301CP26144268 Invoice 03301CP26145533 Invoice 03301SV26148402	-Split-	1,825.86
05/31/2026	Swank Movie Licensing USA	Copyright Compliance Site License Customer CUS0075946 renewal - 7/1/26-6/30/27 Invoice INV10109952	Materials:Media	557.00
05/31/2026	Kanopy Inc	Invoice 506242-PPU May 2026	Materials:Kanopy	151.00
05/31/2026	Tina Marie Doody	Verizon Cell Phone Invoice 4933701947	Technology & Communications:Cell Phone	70.00
05/31/2026	Borough of Glen Ridge	Appropriation Distribution May 2026	-Split-	60,035.57
05/31/2026	Amazon Capital Services	1WW4-RG3D-HJD4 May 2026 Credit Memo:1X3X-6P3X-61RG	-Split-	2,195.83

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/31/2026	Dawn Petretti-Silvera	Gift Basket:Cooler, Blanket, Cookies, UNO, Cups	Programming:Summer Reading Program	35.38
05/31/2026	Verdant Commercial Capital	Lease Agreement 878-8278465-000 Invoice 906218131 Kyocera MZ3501ci Lease June 2026	-Split-	357.71
05/31/2026	Ingram Library Services	Acct 20Y5883 Acct 20Y6172 Acct 20BD106 May 2026 Invoices Credit Memo 96611526 Credit Memo 96741992 Credit Memo 96769528 Credit Memo 96908241	-Split-	4,396.86
05/31/2026	Borough of Glen Ridge	Invoice 2026-1 June 15, 2026 Shared Service Agreement 1 of 2 payments $9,247.50	Facilities & Maintenance:Shared Service Agreement	9,247.50
Total for Accounts Payable				**$85,291.12**
Contractual				
Copy Machine				
05/22/2026	Shore Business Solutions (ARMPCO)	Color Copies Overage 4/22/25 - 5/21/26 Actual	Accounts Payable	140.97
05/22/2026	Shore Business Solutions (ARMPCO)	Contract Base Rate 4/22/25 - 5/21/26	Accounts Payable	62.50
05/30/2026	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5038928081	Accounts Payable	175.00
05/31/2026	Verdant Commercial Capital	Kyocera MZ3501ci Lease June 2026	Accounts Payable	282.71
Total for Copy Machine				**$661.18**
Security & Fire				
05/01/2026	SMS Security Systems, LLC	Security- Fire System Warranty 6/1/26-5/31/27	Accounts Payable	276.00
05/01/2026	SMS Security Systems, LLC	Security- Camera System Warranty 6/1/26-5/31/27	Accounts Payable	1,380.00
Total for Security & Fire				**$1,656.00**
Total for Contractual				**$2,317.18**
Facilities & Maintenance				
Cleaning Supplies				
05/30/2026	Staples Advantage	Toilet Tissue Jumbo Roll	Accounts Payable	39.98
05/31/2026	Amazon Capital Services	Lysol Cleaner; Clorox Spray	Accounts Payable	71.03
Total for Cleaning Supplies				**$111.01**
Maintenance & Repair				
05/28/2026	US Bank	Voltaire Cycles - Ike Bike Service	Accounts Payable	272.95

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/28/2026	US Bank	Repair screws	Accounts Payable	9.42
05/30/2026	GRPL Petty Cash	Screws - Coat Hook repair	Accounts Payable	3.96
05/31/2026	Amazon Capital Services	Ike Bike Cover; Patio Umbrella	Accounts Payable	99.58
Total for Maintenance & Repair				**$385.91**
Office Supplies				
05/31/2026	Amazon Capital Services	Ear Plugs; Reflective Tape; Flashlight; Mouse; Printer Toner; Erasers Handsoap;Glue	Accounts Payable	314.18
Total for Office Supplies				**$314.18**
Postage				
05/28/2026	US Bank	Ingram Book Return	Accounts Payable	4.47
05/30/2026	GRPL Petty Cash	Wells Fargo Lease Certified Letter	Accounts Payable	10.48
Total for Postage				**$14.95**
Total for Office Supplies with sub-accounts				**$329.13**
Shared Service Agreement				
05/31/2026	Borough of Glen Ridge	Shared Service Agreement 1 of 2 payments $9,247.50	Accounts Payable	9,247.50
Total for Shared Service Agreement				**$9,247.50**
Total for Facilities & Maintenance				**$10,073.55**
Materials				
Books				
Adult				
05/28/2026	US Bank	Kindle x 2	Accounts Payable	26.98
05/31/2026	Amazon Capital Services	Credit Memo:1X3X-6P3X-61RG - Adult Book x 1	Accounts Payable	-24.21
05/31/2026	Amazon Capital Services	Promos & Discounts	Accounts Payable	-13.97
05/31/2026	Amazon Capital Services	Books: Adult x 17	Accounts Payable	307.11
05/31/2026	Amazon Capital Services	Shipping & Handling & Processing	Accounts Payable	8.97
05/31/2026	Ingram Library Services	Acct 20Y5883 May 2026 Invoices	Accounts Payable	2,609.87
05/31/2026	Ingram Library Services	Credit Memo 96769528	Accounts Payable	-27.00
Total for Adult				**$2,887.75**
Children				
05/28/2026	US Bank	Kindle x 32	Accounts Payable	234.68
05/31/2026	Ingram Library Services	Acct 20Y5883 May 2026 Invoices	Accounts Payable	1,130.51
05/31/2026	Amazon Capital Services	Books: Childrens x 3	Accounts Payable	18.92

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/31/2026	Ingram Library Services	Credit Memo 96908241	Accounts Payable	-14.99
Total for Children				**$1,369.12**
Young Adult				
05/31/2026	Ingram Library Services	Credit Memo 96611526	Accounts Payable	-23.39
05/31/2026	Ingram Library Services	Acct 20Y5883 May 2026 Invoices	Accounts Payable	747.65
05/31/2026	Amazon Capital Services	Books: Young Adult x 7	Accounts Payable	98.47
05/31/2026	Amazon Capital Services	Credit Memo:1X3X-6P3X-61RG - YA Book x 1	Accounts Payable	-84.99
05/31/2026	Ingram Library Services	Credit Memo 96741992	Accounts Payable	-25.79
Total for Young Adult				**$711.95**
Total for Books				**$4,968.82**
eContent				
05/31/2026	OverDrive	May 1, 2026 03301CO26149986	Accounts Payable	706.75
05/31/2026	OverDrive	May 31, 2026 Invoice 03301CP26187250	Accounts Payable	6.65
05/31/2026	OverDrive	May 31, 2026 Invoice CRAFTSY2026	Accounts Payable	2.99
05/31/2026	OverDrive	May 31, 2026 Invoice 03301CP26187614	Accounts Payable	778.49
05/31/2026	OverDrive	May 14, 2026 Invoice 03301CO26164468	Accounts Payable	275.98
05/31/2026	OverDrive	May 5, 2026 Invoice 03301DA26154690	Accounts Payable	55.00
Total for eContent				**$1,825.86**
Kanopy				
05/31/2026	Kanopy Inc	Invoice 506242-PPU May 2026 145 Tickets; 1 KKids Credit	Accounts Payable	151.00
Total for Kanopy				**$151.00**
Library of Things				
05/28/2026	US Bank	Netflix & Disney Plus	Accounts Payable	55.43
Total for Library of Things				**$55.43**
Media				
05/31/2026	Amazon Capital Services	DVD x 8 ; CD x 5	Accounts Payable	237.71
05/31/2026	Amazon Capital Services	Credit Memo:1X3X-6P3X-61RG - DVD x 3	Accounts Payable	-0.95

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/31/2026	Swank Movie Licensing USA	Copyright Compliance Site License renewal - 7/1/26-6/30/27 Invoice INV10109952	Accounts Payable	557.00
Total for Media				**$793.76**
Processing				
05/31/2026	Amazon Capital Services	Scotch Tape	Accounts Payable	35.56
Total for Processing				**$35.56**
Total for Materials				**$7,830.43**
Professional Development				
Dues				
05/29/2026	Rotary Club of Bloomfield	Invoice 54 - Annual Dues 2026	Accounts Payable	250.00
Total for Dues				**$250.00**
Staff Development				
05/28/2026	US Bank	Whisk it All - National Library Staff Week	Accounts Payable	277.52
Total for Staff Development				**$277.52**
Total for Professional Development				**$527.52**
Professional Services				
Bank Fees				
05/31/2026	Verdant Commercial Capital	Lease Set up Document Fee	Accounts Payable	75.00
Total for Bank Fees				**$75.00**
Total for Professional Services				**$75.00**
Programming				
Adult				
05/01/2026	Kassidy Cobb	Hidden History: World War I & II Propaganda Posters - 6/30/26 Balance	Accounts Payable	75.00
05/31/2026	Amazon Capital Services	Adult Program Supplies	Accounts Payable	180.12
05/31/2026	Amazon Capital Services	Adult Take & Make Supplies June & July	Accounts Payable	91.39
Total for Adult				**$346.51**
Juvenile				
05/28/2026	US Bank	Fathers Day Craft	Accounts Payable	30.47
05/30/2026	GRPL Petty Cash	Children Program French Club Snacks May 2026	Accounts Payable	16.98
05/30/2026	GRPL Petty Cash	Children Program Spanish Club Snacks May 2026	Accounts Payable	12.28
05/31/2026	Amazon Capital Services	Children’s Program Supplies	Accounts Payable	29.75
Total for Juvenile				**$89.48**
Summer Reading Program				

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Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/01/2026	Yuhuei Hsiao	Felted Dinosaurs Summer Reading YA Program 6/24/26 5:00-6:00pm	Accounts Payable	280.00
05/01/2026	Fit4kids	Fit4kids Sound Stage Summer Reading Program - 250th USA Anniversary 6/23/26 6:30pm	Accounts Payable	350.00
05/28/2026	US Bank	Dinosaur Magnet Game	Accounts Payable	15.08
05/31/2026	Dawn Petretti-Silvera	Gift Basket:Cooler, Blanket, Cookies, UNO, Cups	Accounts Payable	35.38
05/31/2026	Amazon Capital Services	Summer Reading Program Supplies - Dino Puzzles, Games, Stickers; Raffle Tickets	Accounts Payable	236.74
Total for Summer Reading Program				**$917.20**
Young Adult				
05/30/2026	GRPL Petty Cash	Anime Club Snacks May 2026	Accounts Payable	11.48
05/31/2026	Amazon Capital Services	YA Program Supplies	Accounts Payable	590.42
Total for Young Adult				**$601.90**
Total for Programming				**$1,955.09**
Salaries & Wages				
Benefits				
05/31/2026	Borough of Glen Ridge	Health Care Benefits May 2026	Accounts Payable	10,551.92
Total for Benefits				**$10,551.92**
FICA				
05/31/2026	Borough of Glen Ridge	FICA FT & PT Payroll 5/1/26 & 5/15/26	Accounts Payable	3,501.25
Total for FICA				**$3,501.25**
Full Time Salaries				
05/31/2026	Borough of Glen Ridge	FT Payroll 5/1/26 & 5/15/26	Accounts Payable	25,312.00
Total for Full Time Salaries				**$25,312.00**
Part Time Salaries				
05/31/2026	Borough of Glen Ridge	PT Payroll 5/1/26 & 5/15/26	Accounts Payable	20,455.82
Total for Part Time Salaries				**$20,455.82**
Total for Salaries & Wages				**$59,820.99**
Subscriptions				
Electronic				
05/28/2026	US Bank	Magazine Subscription Renewal April 2026 - April 2027; BHG; Real Simple; People Magazine	Accounts Payable	88.00
05/28/2026	US Bank	Library Journal & School Library Journal	Accounts Payable	149.79
Total for Electronic				**$237.79**
Print				
05/30/2026	GRPL Petty Cash	People Magazine - 1 issue	Accounts Payable	6.99

Glen Ridge Public Library

Bills List

May 2026

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
05/30/2026	BookPage	BookPage Subscription renewal July 2026-June 2027	Accounts Payable	438.00
Total for Print				**$444.99**
Total for Subscriptions				**$682.78**
Technology & Communications				
Cell Phone				
05/31/2026	Tina Marie Doody	TMD - Verizon Cell Phone April 5 - May 4, 2026	Accounts Payable	70.00
Total for Cell Phone				**$70.00**
Marketing & Outreach				
05/28/2026	US Bank	HootSuite Subscription	Accounts Payable	294.00
Total for Marketing & Outreach				**$294.00**
Telephone				
05/31/2026	Borough of Glen Ridge	Hunter Carrier Phone April 2026	Accounts Payable	214.58
Total for Telephone				**$214.58**
Total for Technology & Communications				**$578.58**
Other Miscellaneous Expenditure				
LCBA Grant				
05/18/2026	Sander Mechanical	Invoice SRVCE1013857 - Add Glycol to Chilled Water Loop	Accounts Payable	1,430.00
Total for LCBA Grant				**$1,430.00**
Total for Other Miscellaneous Expenditure				**$1,430.00**

Glen Ridge Public Library
Budget vs. Actuals: 2026 Budget - FY26 P&L
January - December 2026

	Jan - Mar, 2026				Apr - Jun, 2026				Jul - Sep, 2026				Oct - Dec, 2026				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue																				
Appropriation																				
BCCLS	43,453.83	43,455.00	-1.17	100.00%		0.00	0.00			0.00	0.00			0.00	0.00		43,453.83	43,455.00	-1.17	100.00%
Benefits	31,655.76	31,655.75	0.01	100.00%	21,103.84	31,655.75	-10,551.91	66.67%		31,655.75	-31,655.75	0.00%		31,655.75	-31,655.75	0.00%	52,759.60	126,623.00	-73,863.40	41.67%
FICA	10,301.34	10,897.00	-595.66	94.53%	7,267.93	10,897.00	-3,629.07	66.70%		10,897.00	-10,897.00	0.00%		10,897.00	-10,897.00	0.00%	17,569.27	43,588.00	-26,018.73	40.31%
Monthly Disbursement	50,855.49	50,855.50	-0.01	100.00%	33,903.66	50,855.50	-16,951.84	66.67%		50,855.50	-50,855.50	0.00%		50,855.50	-50,855.50	0.00%	84,759.15	203,422.00	-118,662.85	41.67%
Salaries	134,657.84	142,444.00	-7,786.16	94.53%	95,005.37	142,444.00	-47,438.63	66.70%		142,444.00	-142,444.00	0.00%		142,444.00	-142,444.00	0.00%	229,663.21	569,776.00	-340,112.79	40.31%
Telephone	645.09	687.50	-42.41	93.83%	429.58	687.50	-257.92	62.48%		687.50	-687.50	0.00%		687.50	-687.50	0.00%	1,074.67	2,750.00	-1,675.33	39.08%
Total Appropriation	**$ 271,569.35**	**$ 279,994.75**	**-$ 8,425.40**	**96.99%**	**$ 157,710.38**	**$ 236,539.75**	**-$ 78,829.37**	**66.67%**	**$ 0.00**	**$ 236,539.75**	**-$ 236,539.75**	**0.00%**	**$ 0.00**	**$ 236,539.75**	**-$ 236,539.75**	**0.00%**	**$ 429,279.73**	**$ 989,614.00**	**-$ 560,334.27**	**43.38%**
Daily Income	2,079.40	1,687.50	391.90	123.22%	2,084.19	1,687.50	396.69	123.51%		1,687.50	-1,687.50	0.00%		1,687.50	-1,687.50	0.00%	4,163.59	6,750.00	-2,586.41	61.68%
Copier/Printer	1,019.60		1,019.60		1,117.99		1,117.99				0.00				0.00		2,137.59	0.00	2,137.59	
Fines			0.00				0.00				0.00				0.00		0.00	0.00	0.00	
Books/Other Materials	119.30		119.30		139.10		139.10				0.00				0.00		258.40	0.00	258.40	
Library Of Things	105.00		105.00		110.00		110.00				0.00				0.00		215.00	0.00	215.00	
Museum Pass Fines	40.00		40.00		50.00		50.00				0.00				0.00		90.00	0.00	90.00	
Total Fines	**$ 264.30**	**$ 0.00**	**$ 264.30**		**$ 299.10**	**$ 0.00**	**$ 299.10**		**$ 0.00**	**$ 0.00**	**$ 0.00**		**$ 0.00**	**$ 0.00**	**$ 0.00**		**$ 563.40**	**$ 0.00**	**$ 563.40**	
Lost and Paid	669.50		669.50		523.00		523.00				0.00				0.00		1,192.50	0.00	1,192.50	
Merchandise	6.00		6.00		51.00		51.00				0.00				0.00		57.00	0.00	57.00	
Notary	120.00		120.00		93.10		93.10				0.00				0.00		213.10	0.00	213.10	
Total Daily Income	**$ 2,079.40**	**$ 1,687.50**	**$ 391.90**	**123.22%**	**$ 2,084.19**	**$ 1,687.50**	**$ 396.69**	**123.51%**	**$ 0.00**	**$ 1,687.50**	**-$ 1,687.50**	**0.00%**	**$ 0.00**	**$ 1,687.50**	**-$ 1,687.50**	**0.00%**	**$ 4,163.59**	**$ 6,750.00**	**-$ 2,586.41**	**61.68%**
Dividend Income	3,147.53	2,500.00	647.53	125.90%	2,159.50	2,500.00	-340.50	86.38%		2,500.00	-2,500.00	0.00%		2,500.00	-2,500.00	0.00%	5,307.03	10,000.00	-4,692.97	53.07%
Friends of the Library	3,750.00	3,750.00	0.00	100.00%	2,500.00	6,000.00	-3,500.00	41.67%		3,750.00	-3,750.00	0.00%		2,500.00	-2,500.00	0.00%	6,250.00	16,000.00	-9,750.00	39.06%
Gift/Donation	155.49	150.00	5.49	103.66%	180.84	150.00	30.84	120.56%		150.00	-150.00	0.00%		150.00	-150.00	0.00%	336.33	600.00	-263.67	56.06%
Interest	0.20	0.00	0.20			0.00	0.00			0.00	0.00			0.00	0.00		0.20	0.00	0.20	
Raymond Fund	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%		4,000.00	-4,000.00	0.00%		4,000.00	-4,000.00	0.00%	8,000.00	16,000.00	-8,000.00	50.00%
State Aid		0.00	0.00			0.00	0.00			0.00	0.00			4,000.00	-4,000.00	0.00%	0.00	4,000.00	-4,000.00	0.00%
Summer Reading Funding			0.00		3,500.00		3,500.00				0.00				0.00		3,500.00	0.00	3,500.00	
Total Revenue	**$ 284,701.97**	**$ 292,082.25**	**-$ 7,380.28**	**97.47%**	**$ 172,134.91**	**$ 250,877.25**	**-$ 78,742.34**	**68.61%**	**$ 0.00**	**$ 248,627.25**	**-$ 248,627.25**	**0.00%**	**$ 0.00**	**$ 251,377.25**	**-$ 251,377.25**	**0.00%**	**$ 456,836.88**	**$ 1,042,964.00**	**-$ 586,127.12**	**43.80%**
Gross Profit	**$ 284,701.97**	**$ 292,082.25**	**-$ 7,380.28**	**97.47%**	**$ 172,134.91**	**$ 250,877.25**	**-$ 78,742.34**	**68.61%**	**$ 0.00**	**$ 248,627.25**	**-$ 248,627.25**	**0.00%**	**$ 0.00**	**$ 251,377.25**	**-$ 251,377.25**	**0.00%**	**$ 456,836.88**	**$ 1,042,964.00**	**-$ 586,127.12**	**43.80%**
Expenditures																				
Contractual																				
BCCLS	35,351.40	35,352.00	-0.60	100.00%		0.00	0.00			0.00	0.00			0.00	0.00		35,351.40	35,352.00	-0.60	100.00%
Copy Machine	997.53	1,000.00	-2.47	99.75%	1,018.34	2,166.00	-1,147.66	47.01%		2,167.00	-2,167.00	0.00%		2,167.00	-2,167.00	0.00%	2,015.87	7,500.00	-5,484.13	26.88%
Delivery	8,102.43	8,103.00	-0.57	99.99%		0.00	0.00			0.00	0.00			0.00	0.00		8,102.43	8,103.00	-0.57	99.99%
Elevator	1,506.00	1,506.00	0.00	100.00%	711.00	711.00	0.00	100.00%		711.00	-711.00	0.00%		711.00	-711.00	0.00%	2,217.00	3,639.00	-1,422.00	60.92%
HVAC Maintenance	4,068.50	4,068.50	0.00	100.00%	4,068.50	4,068.50	0.00	100.00%		4,068.50	-4,068.50	0.00%		4,068.50	-4,068.50	0.00%	8,137.00	16,274.00	-8,137.00	50.00%
Inspections		0.00	0.00		775.00	775.00	0.00	100.00%		0.00	0.00			0.00	0.00		775.00	775.00	0.00	100.00%
Security & Fire		0.00	0.00		1,656.00	1,656.00	0.00	100.00%		0.00	0.00			0.00	0.00		1,656.00	1,656.00	0.00	100.00%
Total Contractual	**$ 50,025.86**	**$ 50,029.50**	**-$ 3.64**	**99.99%**	**$ 8,228.84**	**$ 9,376.50**	**-$ 1,147.66**	**87.76%**	**$ 0.00**	**$ 6,946.50**	**-$ 6,946.50**	**0.00%**	**$ 0.00**	**$ 6,946.50**	**-$ 6,946.50**	**0.00%**	**$ 58,254.70**	**$ 73,299.00**	**-$ 15,044.30**	**79.48%**
Facilities & Maintenance																				
Cleaning Supplies	244.03	437.50	-193.47	55.78%	158.79	437.50	-278.71	36.29%		437.50	-437.50	0.00%		437.50	-437.50	0.00%	402.82	1,750.00	-1,347.18	23.02%
Maintenance & Repair	6,119.97	6,120.00	-0.03	100.00%	1,752.87	4,585.00	-2,832.13	38.23%		4,585.00	-4,585.00	0.00%		4,585.00	-4,585.00	0.00%	7,872.84	19,875.00	-12,002.16	39.61%
Office Supplies	685.97	937.50	-251.53	73.17%	582.92	937.50	-354.58	62.18%		937.50	-937.50	0.00%		937.50	-937.50	0.00%	1,268.89	3,750.00	-2,481.11	33.84%
Copy Paper	42.49	125.00	-82.51	33.99%	42.49	125.00	-82.51	33.99%		125.00	-125.00	0.00%		125.00	-125.00	0.00%	84.98	500.00	-415.02	17.00%
Postage	87.56	90.00	-2.44	97.29%	92.04	136.00	-43.96	67.68%		137.00	-137.00	0.00%		137.00	-137.00	0.00%	179.60	500.00	-320.40	35.92%
Total Office Supplies	**$ 816.02**	**$ 1,152.50**	**-$ 336.48**	**70.80%**	**$ 717.45**	**$ 1,198.50**	**-$ 481.05**	**59.86%**	**$ 0.00**	**$ 1,199.50**	**-$ 1,199.50**	**0.00%**	**$ 0.00**	**$ 1,199.50**	**-$ 1,199.50**	**0.00%**	**$ 1,533.47**	**$ 4,750.00**	**-$ 3,216.53**	**32.28%**
Shared Service Agreement		0.00	0.00		9,247.50	9,247.50	0.00	100.00%		9,247.50	-9,247.50	0.00%		0.00	0.00		9,247.50	18,495.00	-9,247.50	50.00%
Total Facilities & Maintenance	**$ 7,180.02**	**$ 7,710.00**	**-$ 529.98**	**93.13%**	**$ 11,876.61**	**$ 15,468.50**	**-$ 3,591.89**	**76.78%**	**$ 0.00**	**$ 15,469.50**	**-$ 15,469.50**	**0.00%**	**$ 0.00**	**$ 6,222.00**	**-$ 6,222.00**	**0.00%**	**$ 19,056.63**	**$ 44,870.00**	**-$ 25,813.37**	**42.47%**
Materials																				
Books																				
Adult	5,719.47	7,500.00	-1,780.53	76.26%	5,633.36	7,500.00	-1,866.64	75.11%		7,500.00	-7,500.00	0.00%		7,500.00	-7,500.00	0.00%	11,352.83	30,000.00	-18,647.17	37.84%

Children	2,391.34	4,187.50	-1,796.16	57.11%	2,297.18	4,187.50	-1,890.32	54.86%		4,187.50	-4,187.50	0.00%		4,187.50	-4,187.50	0.00%	4,688.52	16,750.00	-12,061.48	27.99%		
Young Adult	1,161.95	2,250.00	-1,088.05	51.64%	1,648.00	2,250.00	-602.00	73.24%		2,250.00	-2,250.00	0.00%		2,250.00	-2,250.00	0.00%	2,809.95	9,000.00	-6,190.05	31.22%		
Total Books	**$ 9,272.76**	**$ 13,937.50**	**-$ 4,664.74**	**66.53%**	**$ 9,578.54**	**$ 13,937.50**	**-$ 4,358.96**	**68.72%**	**$ 0.00**	**$ 13,937.50**	**-$ 13,937.50**	**0.00%**	**$ 0.00**	**$ 13,937.50**	**-$ 13,937.50**	**0.00%**	**$ 18,851.30**	**$ 55,750.00**	**-$ 36,898.70**	**33.81%**		
eContent	4,932.33	5,000.00	-67.67	98.65%	3,775.52	6,250.00	-2,474.48	60.41%		7,500.00	-7,500.00	0.00%		6,250.00	-6,250.00	0.00%	8,707.85	25,000.00	-16,292.15	34.83%		
Kanopy	652.00	812.50	-160.50	80.25%	309.00	812.50	-503.50	38.03%		812.50	-812.50	0.00%		812.50	-812.50	0.00%	961.00	3,250.00	-2,289.00	29.57%		
Library of Things	587.62	590.00	-2.38	99.60%	189.30	720.00	-530.70	26.29%		720.00	-720.00	0.00%		720.00	-720.00	0.00%	776.92	2,750.00	-1,973.08	28.25%		
Local History Room		0.00	0.00		1,408.04	1,500.00	-91.96	93.87%		500.00	-500.00	0.00%		750.00	-750.00	0.00%	1,408.04	2,750.00	-1,341.96	51.20%		
Lost & Paid Replacement		62.50	-62.50	0.00%	10.00	62.50	-52.50	16.00%		62.50	-62.50	0.00%		62.50	-62.50	0.00%	10.00	250.00	-240.00	4.00%		
Media	781.59	800.00	-18.41	97.70%	1,123.42	1,325.00	-201.58	84.79%		1,062.50	-1,062.50	0.00%		1,062.50	-1,062.50	0.00%	1,905.01	4,250.00	-2,344.99	44.82%		
Processing	38.75	50.00	-11.25	77.50%	2,326.15	2,450.00	-123.85	94.94%		250.00	-250.00	0.00%		2,250.00	-2,250.00	0.00%	2,364.90	5,000.00	-2,635.10	47.30%		
Total Materials	**$ 16,265.05**	**$ 21,252.50**	**-$ 4,987.45**	**76.53%**	**$ 18,719.97**	**$ 27,057.50**	**-$ 8,337.53**	**69.19%**	**$ 0.00**	**$ 24,845.00**	**-$ 24,845.00**	**0.00%**	**$ 0.00**	**$ 25,845.00**	**-$ 25,845.00**	**0.00%**	**$ 34,985.02**	**$ 99,000.00**	**-$ 64,014.98**	**35.34%**		
Professional Development																						
Dues	780.00	900.00	-120.00	86.67%	250.00	250.00	0.00	100.00%		0.00	0.00			100.00	-100.00	0.00%	1,030.00	1,250.00	-220.00	82.40%		
Meeting & Conference	293.15	400.00	-106.85	73.29%	15.46	100.00	-84.54	15.46%		350.00	-350.00	0.00%		350.00	-350.00	0.00%	308.61	1,200.00	-891.39	25.72%		
Staff Development	129.37	150.00	-20.63	86.25%	326.52	1,316.00	-989.48	24.81%		1,317.00	-1,317.00	0.00%		1,317.00	-1,317.00	0.00%	455.89	4,100.00	-3,644.11	11.12%		
Travel	761.73	775.00	-13.27	98.29%	949.05	1,000.00	-50.95	94.91%		125.00	-125.00	0.00%		100.00	-100.00	0.00%	1,710.78	2,000.00	-289.22	85.54%		
Total Professional Development	**$ 1,964.25**	**$ 2,225.00**	**-$ 260.75**	**88.28%**	**$ 1,541.03**	**$ 2,666.00**	**-$ 1,124.97**	**57.80%**	**$ 0.00**	**$ 1,792.00**	**-$ 1,792.00**	**0.00%**	**$ 0.00**	**$ 1,867.00**	**-$ 1,867.00**	**0.00%**	**$ 3,505.28**	**$ 8,550.00**	**-$ 5,044.72**	**41.00%**		
Professional Services																						
Auditor		0.00	0.00			5,250.00	-5,250.00	0.00%		0.00	0.00			0.00	0.00		0.00	5,250.00	-5,250.00	0.00%		
Background Checks	176.97	150.00	26.97	117.98%		0.00	0.00			0.00	0.00			0.00	0.00		176.97	150.00	26.97	117.98%		
Bank Fees	45.00	50.00	-5.00	90.00%	90.00	125.00	-35.00	72.00%		87.50	-87.50	0.00%		87.50	-87.50	0.00%	135.00	350.00	-215.00	38.57%		
Credit Card Fees	32.65	37.50	-4.85	87.07%	37.06	37.50	-0.44	98.83%		37.50	-37.50	0.00%		37.50	-37.50	0.00%	69.71	150.00	-80.29	46.47%		
Legal Fees		500.00	-500.00	0.00%	58.50	500.00	-441.50	11.70%		500.00	-500.00	0.00%		500.00	-500.00	0.00%	58.50	2,000.00	-1,941.50	2.93%		
Total Professional Services	**$ 254.62**	**$ 737.50**	**-$ 482.88**	**34.52%**	**$ 185.56**	**$ 5,912.50**	**-$ 5,726.94**	**3.14%**	**$ 0.00**	**$ 625.00**	**-$ 625.00**	**0.00%**	**$ 0.00**	**$ 625.00**	**-$ 625.00**	**0.00%**	**$ 440.18**	**$ 7,900.00**	**-$ 7,459.82**	**5.57%**		
Programming																						
Adult	1,306.72	1,300.00	6.72	100.52%	1,112.15	1,233.00	-120.85	90.20%		1,233.00	-1,233.00	0.00%		1,234.00	-1,234.00	0.00%	2,418.87	5,000.00	-2,581.13	48.38%		
Juvenile	2,089.99	2,100.00	-10.01	99.52%	173.68	1,575.00	-1,401.32	11.03%		500.00	-500.00	0.00%		1,575.00	-1,575.00	0.00%	2,263.67	5,750.00	-3,486.33	39.37%		
Summer Reading Program	741.46	750.00	-8.54	98.86%	1,297.67	2,550.00	-1,252.33	50.89%		1,950.00	-1,950.00	0.00%		0.00	0.00		2,039.13	5,250.00	-3,210.87	38.84%		
Young Adult	1,593.42	2,000.00	-406.58	79.67%	991.67	1,250.00	-258.33	79.33%		500.00	-500.00	0.00%		1,250.00	-1,250.00	0.00%	2,585.09	5,000.00	-2,414.91	51.70%		
Total Programming	**$ 5,731.59**	**$ 6,150.00**	**-$ 418.41**	**93.20%**	**$ 3,575.17**	**$ 6,608.00**	**-$ 3,032.83**	**54.10%**	**$ 0.00**	**$ 4,183.00**	**-$ 4,183.00**	**0.00%**	**$ 0.00**	**$ 4,059.00**	**-$ 4,059.00**	**0.00%**	**$ 9,306.76**	**$ 21,000.00**	**-$ 11,693.24**	**44.32%**		
Salaries & Wages																						
Benefits	31,655.76	31,655.75	0.01	100.00%	21,103.84	31,655.75	-10,551.91	66.67%		31,655.75	-31,655.75	0.00%		31,655.75	-31,655.75	0.00%	52,759.60	126,623.00	-73,863.40	41.67%		
FICA	10,301.34	10,897.00	-595.66	94.53%	7,267.93	10,897.00	-3,629.07	66.70%		10,897.00	-10,897.00	0.00%		10,897.00	-10,897.00	0.00%	17,569.27	43,588.00	-26,018.73	40.31%		
Full Time Salaries	75,936.00	75,936.25	-0.25	100.00%	50,624.00	75,936.25	-25,312.25	66.67%		75,936.25	-75,936.25	0.00%		75,936.25	-75,936.25	0.00%	126,560.00	303,745.00	-177,185.00	41.67%		
Part Time Salaries	58,721.84	66,507.75	-7,785.91	88.29%	44,381.37	66,507.75	-22,126.38	66.73%		66,507.75	-66,507.75	0.00%		66,507.75	-66,507.75	0.00%	103,103.21	266,031.00	-162,927.79	38.76%		
Total Salaries & Wages	**$ 176,614.94**	**$ 184,996.75**	**-$ 8,381.81**	**95.47%**	**$ 123,377.14**	**$ 184,996.75**	**-$ 61,619.61**	**66.69%**	**$ 0.00**	**$ 184,996.75**	**-$ 184,996.75**	**0.00%**	**$ 0.00**	**$ 184,996.75**	**-$ 184,996.75**	**0.00%**	**$ 299,992.08**	**$ 739,987.00**	**-$ 439,994.92**	**40.54%**		
Subscriptions																						
Electronic	7,292.00	7,500.00	-208.00	97.23%	2,667.49	3,500.00	-832.51	76.21%		3,000.00	-3,000.00	0.00%		3,000.00	-3,000.00	0.00%	9,959.49	17,000.00	-7,040.51	58.59%		
Print	45.00	50.00	-5.00	90.00%	2,290.54	2,700.00	-409.46	84.83%		400.00	-400.00	0.00%		350.00	-350.00	0.00%	2,335.54	3,500.00	-1,164.46	66.73%		
Total Subscriptions	**$ 7,337.00**	**$ 7,550.00**	**-$ 213.00**	**97.18%**	**$ 4,958.03**	**$ 6,200.00**	**-$ 1,241.97**	**79.97%**	**$ 0.00**	**$ 3,400.00**	**-$ 3,400.00**	**0.00%**	**$ 0.00**	**$ 3,350.00**	**-$ 3,350.00**	**0.00%**	**$ 12,295.03**	**$ 20,500.00**	**-$ 8,204.97**	**59.98%**		
Technology & Communications																						
Cell Phone	210.00	275.00	-65.00	76.36%	140.00	275.00	-135.00	50.91%		275.00	-275.00	0.00%		275.00	-275.00	0.00%	350.00	1,100.00	-750.00	31.82%		
Marketing & Outreach	124.62	125.00	-0.38	99.70%	289.94	2,550.00	-2,260.06	11.37%		2,550.00	-2,550.00	0.00%		2,575.00	-2,575.00	0.00%	414.56	7,800.00	-7,385.44	5.31%		
Software/Hardware	4,193.14	4,200.00	-6.86	99.84%	-13.38	3,266.00	-3,279.38	-0.41%		3,267.00	-3,267.00	0.00%		3,267.00	-3,267.00	0.00%	4,179.76	14,000.00	-9,820.24	29.86%		
Telephone	645.09	687.50	-42.41	93.83%	429.58	687.50	-257.92	62.48%		687.50	-687.50	0.00%		687.50	-687.50	0.00%	1,074.67	2,750.00	-1,675.33	39.08%		
Website	144.00	145.00	-1.00	99.31%		504.00	-504.00	0.00%		504.00	-504.00	0.00%		505.00	-505.00	0.00%	144.00	1,658.00	-1,514.00	8.69%		
Total Technology & Communications	**$ 5,316.85**	**$ 5,432.50**	**-$ 115.65**	**97.87%**	**$ 846.14**	**$ 7,282.50**	**-$ 6,436.36**	**11.62%**	**$ 0.00**	**$ 7,283.50**	**-$ 7,283.50**	**0.00%**	**$ 0.00**	**$ 7,309.50**	**-$ 7,309.50**	**0.00%**	**$ 6,162.99**	**$ 27,308.00**	**-$ 21,145.01**	**22.57%**		
Total Expenditures	**$ 270,690.18**	**$ 286,083.75**	**-$ 15,393.57**	**94.62%**	**$ 173,308.49**	**$ 265,568.25**	**-$ 92,259.76**	**65.26%**	**$ 0.00**	**$ 249,541.25**	**-$ 249,541.25**	**0.00%**	**$ 0.00**	**$ 241,220.75**	**-$ 241,220.75**	**0.00%**	**$ 443,998.67**	**$ 1,042,414.00**	**-$ 598,415.33**	**42.59%**		
Other Revenue																						
LCBA Grant	49,472.20		49,472.20				0.00				0.00				0.00		49,472.20	0.00	49,472.20			
Total Other Revenue	**$ 49,472.20**		**$ 49,472.20**				**$ 0.00**				**$ 0.00**				**$ 0.00**		**$ 49,472.20**	**$ 0.00**	**$ 49,472.20**			
Other Expenditures																						
Other Miscellaneous Expenditure																						
LCBA Grant	5,950.00		5,950.00		4,930.00		4,930.00				0.00				0.00		10,880.00	0.00	10,880.00			
Trustee Expense	953.65		953.65		225.32		225.32				0.00				0.00		1,178.97	0.00	1,178.97			
Total Other Miscellaneous Expenditure	**$ 6,903.65**	**$ 0.00**	**$ 6,903.65**		**$ 5,155.32**	**$ 0.00**	**$ 5,155.32**		**$ 0.00**	**$ 0.00**	**$ 0.00**		**$ 0.00**	**$ 0.00**	**$ 0.00**		**$ 12,058.97**	**$ 0.00**	**$ 12,058.97**			

Total Other Expenditures	$ 6,903.65	$ 0.00	$ 6,903.65	$ 5,155.32	$ 0.00	$ 5,155.32	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 12,058.97	$ 0.00	$ 12,058.97