

**Glen Ridge Public Library**  
**Board of Trustees Meeting Minutes**  
 1<sup>st</sup> floor Conference Room, Glen Ridge Library  
 October 8, 2025

**Public Session**

Ms. Clark-Bonnett called the meeting to order at 7:32 pm. She referenced the following statement from the agenda: “Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.”

**Roll Call**

P	Bernice Clark-Bonnett	P	Matt Doyle
P	Geoffrey Darby	P	Tina Payne
P	Edward Kastenmeier	A	Damein Phoenix
P	Marilyn Law	P	Jeanna Velechko
P	David Lefkovits	P	Tina Doody

**Pledge of Allegiance**

**Correspondence:**

None

**Public Comment**

Gordon Leavitt, President of Friends of the Glen Ridge Library, thanked Ms. Doody for her and the staff’s work on the Townwide Yard Sale, which occurred on September 27, 2025. He reported that it was a record year for event sponsors, raising \$4,100 in sponsorships.

**Minutes**

**A motion to approve the September 10, 2025 Meeting Minutes was made by Tina Payne and seconded by Marilyn Law. The minutes were approved by the Trustees.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

## Committee Reports

### Finance

Mr. Lefkovits reviewed the Bills list for September. He noted the bills totaled \$48,909.91, which included \$30,241.35 for staff salaries and wages, \$7,988.77 for materials and \$6,032.06 for items relating to the LCBA grant.

**After review, a motion to approve the September 2025 Bills List (attached) was made by David Lefkovits and seconded by Edward Kastenmeier. All voted in favor and the motion passed.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Next, Mr. Lefkovits reviewed the Treasurer’s Report. He reported that year-to-date through September 30, actual expenses totaled \$688,983 or 3.7% below budgeted amounts. The budgeted amount through September 30, 2025 was 76.7% versus actual expenditures of 72.9%. He explained that part-time staff salaries and materials are \$11,307 and \$10,170, respectively, below budgeted amounts year-to-date. It was noted that being under budget for materials is expected given the fall publishing rush. Mr. Lefkovits noted that dividend income collected year-to-date is \$10,459.92 or 104.60% of budgeted amounts. He further noted that the Borough appropriation comprises approximately 75% of budgeted amounts.

**After review, a motion was made by Geoffrey Darby to accept the Treasurer’s Report (attached). It was seconded by Jeanna Velechko. All voted in favor and the motion passed.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Ms. Doody reported that the Finance Committee will be meeting at the end of October to begin budget planning for 2026. She discussed the 1/3 of a mil portion received by the Library, noting that despite an increase in Borough healthcare costs, the Library will receive \$97,000 versus \$89,000 last year. It was noted that the increase is due to an increase in property values.

### Personnel

Ms. Payne reported that the Personnel Committee met on October 2, 2025 to review the proposed timeline for the Library Director’s performance evaluation. She noted minor revisions were made to the Library Director performance evaluation form, including

having one rating schedule for each topic as well as an addition to the administrative section, and referenced the form in the meeting packet. She further noted that a comprehensive review of the evaluation form will be undertaken in 2026. Ms. Clark-Bonnett asked Ms. Payne to circulate the schedule to the Trustees following the meeting, and Ms. Payne agreed to do so.

Technology

Ms. Law reported that a Technology Committee meeting was held on September 30, 2025 to discuss the technology used at the Library, and a plan for future technology needs.

Ms. Doody then requested that the Trustees consider a proposal for people counting software and hardware. She explained that BCCLS evaluated a product and beta tested the product at six library sites. She reported that the software allows for counting the number of patrons using the Library as well as trend and historical reporting. Ms. Doody stated the cost of the sensor and installation is approximately \$1,250 per sensor with ongoing monthly costs of \$12 for a front door sensor and \$10 per additional room sensor. She noted the costs will appear on the Library’s annual BCCLS invoice, and will not be directly paid to the vendor by the Library. She recommended starting with one sensor for the front door and an additional sensor for the Children’s Room. A discussion ensued regarding the benefits of one or two sensors. Ms. Doody noted the benefits of reporting to know who and when patrons are using the Library as the sensor has a camera built-in to identify patron type. She stated historical front door data can be loaded into the system and that she will have the ability to compare to other BCCLS libraries using the product. She further confirmed that the software does not contain a tracking mechanism and BCCLS IT will support the system.

Upon further consideration, the Trustees decided to approve two sensors as recommended by Ms. Doody. It was noted that additional sensors can be added quickly if necessary.

**A motion was made by Jeanna Velechko and seconded by Edward Kastenmeier to approve the installation of software and two people counting sensors, one at the Library’s front door and the second at the Children’s Room door of up to \$3,000 and ongoing monthly fees of up to \$250 annually. All voted in favor and the motion passed.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Building and Grounds

Ms. Doody then provided the Committee report, noting she is coordinating with Montclair fire officials to conduct a fire drill at the Library. She noted she is evaluating

the process to complete a drill this year and make it an annual event thereafter. Ms. Doody explained there are two exits at the front and back door of the Library, and it will be a good exercise to finalize an evacuation plan.

She then reported that the glass door was installed on the second floor as discussed at the last meeting, and that she continues to work with Northeast Construction, who has been retained to install the plexiglass by the business manager's office and identify and install the acoustic panels for the study room area.

Ms. Doody then reported that the vendor installed the backing board for the new white board; however, when the packaging was removed the whiteboard had a crack down the middle. The vendor is shipping a new whiteboard and delivery is expected in a week.

### Marketing

Ms. Clark-Bonnett reported that the Marketing Committee will meet in the next few weeks to discuss marketing of the 2026-2030 Strategic Plan. She noted amounts were budgeted this year for pre-marketing of the Plan. A discussion ensued regarding using budgeted amounts for bookmarks, printed copies of the Plan and signage in the Library and around Glen Ridge.

### Strategic Planning

Ms. Velechko then referred the Trustees to the draft Strategic Plan included in the meeting materials. She requested comments prior to the November meeting at which the Board will approve the final 2026-2030 Strategic Plan. She noted the plan will be formally reviewed annually and may be adjusted to reflect the evolving needs of the community. The Trustees expressed the Plan's presentation and content reflected the community's responses from the survey. Ms. Clark-Bonnett thanked Ms. Velechko, Ms. Doody and Committee members for their time and commitment to the planning process.

### **Director's Report**

Ms. Doody referenced the Director's Report, highlighting some challenges the Library was experiencing with back to school. She noted students have been loud and disruptive when entering the Library following school dismissal, and the staff has had to ask a number of students to leave the Library. She noted that the past week has been better and that she and the staff will continue to monitor the situation.

Ms. Clark-Bonnett noted that a parent of one of the children who was asked to leave the Library contacted her and Ms. Doody, and also spoke with a staff member regarding the treatment of a different child who was also asked to leave the Library. Ms. Doody responded to the parent on Monday and invited the parent to attend the public meeting to express any concerns regarding the Library's policies. Ms. Doody explained, for the Trustees' benefit, that to date, no child has been banned from using the Library and is

welcome to return the next day with the understanding that the child must follow Library policies during any visit.

Ms. Doody then referenced Library Trends & Topics, noting Baker & Taylor, the largest book supplier to libraries, recently went bankrupt. She noted that Baker & Taylor was to be acquired; however, the deal fell through at the end of August. She noted that the Library transitioned its account to Ingram Content Group in August due to supply and arrival issues it was experiencing with Baker & Taylor. She noted that BCCLS is holding an information session on other available suppliers and related costs. Ms. Doody noted she and the staff will monitor its relationship with Ingram given this is a significant event for the library industry. It was noted that the margins in this business are small and costs have been increasing since COVID.

### **Friends of the Library**

Mr. Kastenmeier provided an update on the Friends' recent activities. He reported that the Friends passed a new budget, allotting an additional \$500 to its \$2,000 annual donation to the Library of Things. He noted that the Townwide Yard Sale was a huge success as noted earlier in the meeting. Ms. Doody reported 79 houses registered, with 77 houses participating on September 27th. Mr. Kastenmeier noted the author event with Jay Cooper has been delayed to January, and that he hopes to finalize the date soon. He then reported that the Friends will be receiving a \$2,500 grant from the Proponent federal credit union.

### **Old Business**

None

### **New Business:**

#### *2026 Holiday Calendar*

Ms. Doody presented two possible versions of the 2026 holiday calendar for Library staff. She explained that she was trying to align the Library's calendar of date closures with the Borough calendar to avoid confusion for patrons, and to address staff feedback and her ability to staff the Library on days around certain holidays. A discussion ensued regarding the hours around Thanksgiving and December holidays and feedback from the Strategic Plan survey, and it was decided that the 2026 calendar will remain the same as this year's calendar. It was noted that with the addition of the people counting sensors, soliciting patron feedback and promotion of how patrons may access Library services without physically entering the building may warrant a change to the Library's hours in 2027.

**A motion to approve the 2026 Holiday Calendar was made by Geoffrey Darby and seconded by Edward Kastenmeier. A majority of the Trustees passed the motion.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Nay	Matt Doyle	Aye	Jeanna Velechko

*Switch from ComicsPlus to All Access Comics*

Ms. Doody recommended switching from ComicPlus to All Access Comics, explaining that ComicsPlus was due to renew for another year at \$1,351. She reported that ComicsPlus is a separate application and service, while All Access Comics is available through the BCCLS application. She noted All Access Comics costs \$150 more annually. She stated to use All Access Comics for a year to see if usage improves given it is available through Overdrive and that there is money in the budget for the additional amount.

**A motion to approve the switch from ComicsPlus to All Access Comics at an amount of approximately \$1,500 annually was made by David Lefkovits and seconded by Matt Doyle. The motion passed unanimously.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Ms. Doody then referenced a new report included in the Trustees meeting materials regarding usage by Library patrons. She noted patrons accessing e-content only in the past rolling 12-month period was 24.16% versus 20% last year. She noted that 1,924 physical books were checked out during the same period. Ms. Doody stated the report will be available monthly and will be another data point to consider regarding how patrons are accessing the Library. She then noted that the staff is currently evaluating a digital solution for e-content patrons to participate in the summer reading program.

*Safe Child Policy Update*

Ms. Doody recommended two changes to the Safe Child Policy relating to children aged 8-15 being in the Library unattended during school hours and parents not bringing sick children to the Library. A discussion ensued regarding public versus private school schedules, and Library access to patrons. A suggested revision was made to the unattended child during school hours provision of the Policy. Ms. Doody agreed to incorporate the suggestion and re-present the Policy for approval at the November meeting.

*Patron Code of Conduct Update*

Ms. Doody explained that similar language was added to the Patron Code of Conduct regarding that patrons do not come to the Library when they are sick, contagious or under quarantine.

**A motion to approve the updated Patron Code of Conduct as presented at the meeting was made by Edward Kastenmeier and seconded by David Lefkovits. The motion passed unanimously.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

*Library of Things Policy Update*

Ms. Doody next recommended a change to the Library of Things Policy. She explained that certain patrons were continuously borrowing Roku devices, making such devices unavailable for other patrons. She noted that the change is to add Roku and Kindle devices to the provision that prevents a patron from re-borrowing the device for 14-days from the system generated due date. Currently, hotspots are subject to this limitation, which has helped with access for all patrons. Ms. Doody stated that Library staff will have the right to cancel a reservation for such devices if a patron makes a reservation within the 14 day window.

**A motion to approve the updated Library of Things Policy as presented at the meeting was made by Tina Payne and seconded by Matt Doyle. The motion passed unanimously.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

**Public Comment**

None

**Executive Session**

None

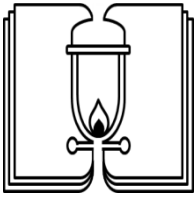
**Adjournment**

**A motion to adjourn the meeting was made by Jeanna Velechko and seconded by Geoffrey Darby at 9.23 pm. All voted Aye and the motion passed.**

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	—	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Minutes respectfully submitted by  
Tina Payne  
Secretary

**Next Meeting Date:** Wednesday, November 12, 2025, at 7:30 in the 1<sup>st</sup> floor Library conference room.

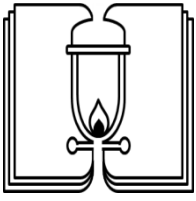


# Glen Ridge Public Library

## Bills List

September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
<b>Accounts Payable</b>				
09/04/2025	Tina Marie Doody	Invoice 4848166410	Technology & Communications:Cell Phone	72.78
09/06/2025	Cavendish Square Publishing, LLC	Account#*****1027 Invoice CAL3532771	Materials:Books:Children	186.03
09/08/2025	Superior Shower Doors Corp	Invoice 24400 50% Balance Glass Door & Installation	Other Miscellaneous Expenditure:LCBA Grant	1,132.50
09/10/2025	Amazon Capital Services	Invoice 1CYC-MGJ1-QHL3 September 10, 2025 Credit Memo: 1YCX-NMP4-VGM1	-Split-	1,392.71
09/16/2025	BCCLS	Invoice 8076 Hardware Equipment Smart Scanner	Technology & Communications:Software/Hardware	185.00
09/16/2025	Dabbling Brook, LLC	Invoice 52 Mouse and the Shoemaker Puppet Performance 11/1/25	Programming:Juvenile	250.00
09/16/2025	Arachno-Showbia	Spider Lecture/Presentation 1 hour 10/25/25	Programming:Juvenile	330.00
09/16/2025	Smriti Sangal	Invoice 033 Relief Carving Workshop 10/18/25	-Split-	350.00
09/22/2025	Demco, Inc.	Invoice 7700286-Vista Foil x 9 rolls Asstd Sizes	Materials:Processing	266.12
09/23/2025	Innovative Document Imaging	Invoice 19304 2025 Year Book Digitization GR Paper Archival CD 2024	-Split-	394.00
09/25/2025	US Bank	Acct x 3466 Statement September 25 2025 General Operating Expenses	-Split-	749.21
09/25/2025	US Bank	Acct x 3466 Statement September 25 2025 Trustee Operating LCBA Grant Expense	Other Miscellaneous Expenditure:LCBA Grant	1,899.56
09/30/2025	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5036030321	Contractual:Copy Machine	175.00
09/30/2025	Kathy Hunziker	Reimburse- Snacks French Club-September 2025	Programming:Juvenile	52.06
09/30/2025	Ingram Library Services	Acct 20Y5883 September 2025 Invoices Credit 90802682; 90776786	-Split-	3,967.08
09/30/2025	MGN Tile & Construction, LLC	Room 3 Whiteboard Installation Final Payment	Other Miscellaneous Expenditure:LCBA Grant	1,500.00
09/30/2025	MGN Tile & Construction, LLC	Room 3 Whiteboard Installation 50% Deposit	Other Miscellaneous Expenditure:LCBA Grant	1,500.00
09/30/2025	Borough of Glen Ridge	Appropriation Distribution September 2025	-Split-	30,454.99
09/30/2025	Shore Business Solutions	Invoice AR129299	-Split-	184.80

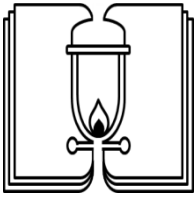


# Glen Ridge Public Library

## Bills List

September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
	(ARMPCO)	Account 9737485482		
09/30/2025	Baker & Taylor	Sept 2025	-Split-	342.64
		Account L3576163		
		Account L4449423		
09/30/2025	Linda M Rovalino	GRPL Petty Cash Expense September 2025	-Split-	25.96
09/30/2025	Staples Advantage	September 2025	-Split-	278.04
		Invoice 6041757552; 6043122368 & 6043439128		
09/30/2025	OverDrive	September 2025	-Split-	1,784.85
		Invoice 03301CO25268975		
		Invoice 03301DA25277818		
		Invoice 03301CO25280336		
		Invoice 03301CP25303842		
		Invoice 03301CP25304071		
		Invoice 03301SV25305094		
09/30/2025	Kanopy Inc	Invoice 470575- PPU Sept 2025	Materials:Kanopy	217.00
09/30/2025	Mango Languages	INV017287	Subscriptions:Electronic	1,219.58
		Mango Subscription - 11/1/25-10/31/26		
<b>Total for Accounts Payable</b>				<b>\$48,909.91</b>
Contractual				
Copy Machine				
09/30/2025	Shore Business Solutions (ARMPCO)	Color Copies Overage 8/22/25 - 9/21/25 Actual	Accounts Payable	122.30
09/30/2025	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5036030321	Accounts Payable	175.00
09/30/2025	Shore Business Solutions (ARMPCO)	Contract Base Rate 8/22/25 - 9/21/25	Accounts Payable	62.50
<b>Total for Copy Machine</b>				<b>\$359.80</b>
<b>Total for Contractual</b>				<b>\$359.80</b>
Facilities & Maintenance				
Maintenance & Repair				
09/10/2025	Amazon Capital Services	Keurig Part	Accounts Payable	12.99
<b>Total for Maintenance &amp; Repair</b>				<b>\$12.99</b>
Office Supplies				
09/10/2025	Amazon Capital Services	Storage Cabinet Drawers x 2	Accounts Payable	163.98
09/10/2025	Amazon Capital Services	Credit Memo 1YCX-NMP4-VGM1 - File Folders	Accounts Payable	-14.03
09/30/2025	Staples Advantage	2026 Calendars - x 7 Desk & Planners	Accounts Payable	145.93
<b>Total for Office Supplies</b>				<b>\$295.88</b>
Copy Paper				
09/30/2025	Staples Advantage	Toner x 3 for Reference & Office	Accounts Payable	119.22

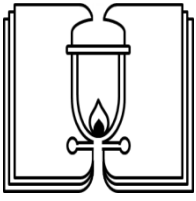


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September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
		Manager Printers		
09/30/2025	Staples Advantage	Paper 11 x 17	Accounts Payable	12.89
<b>Total for Copy Paper</b>				<b>\$132.11</b>
Postage				
09/25/2025	US Bank	ILL Postage Brooklyn, NY & 100 Postage Stamps	Accounts Payable	86.52
09/30/2025	Linda M Rovalino	ILL Return Postage Book	Accounts Payable	4.96
<b>Total for Postage</b>				<b>\$91.48</b>
<b>Total for Office Supplies with sub-accounts</b>				<b>\$519.47</b>
<b>Total for Facilities &amp; Maintenance</b>				<b>\$532.46</b>
Materials				
Books				
Adult				
09/10/2025	Amazon Capital Services	Books: Adult x 15	Accounts Payable	213.85
09/10/2025	Amazon Capital Services	Shipping & Handling	Accounts Payable	11.96
09/10/2025	Amazon Capital Services	Promos & Discounts	Accounts Payable	-28.96
09/25/2025	US Bank	Kindle x 2 Books	Accounts Payable	27.98
09/30/2025	Ingram Library Services	Acct 20Y5883 September 2025 Credit 90802682; 90776786	Accounts Payable	-291.82
09/30/2025	Ingram Library Services	Acct 20Y5883 September 2025 Invoices	Accounts Payable	2,701.07
<b>Total for Adult</b>				<b>\$2,634.08</b>
Children				
09/06/2025	Cavendish Square Publishing, LLC	Cultures of the World -books Fourth Edition Group 11	Accounts Payable	186.03
09/10/2025	Amazon Capital Services	Books: Childrens x 11	Accounts Payable	108.11
09/30/2025	Baker & Taylor	Children's Account L3576163 Statement 9/30/25	Accounts Payable	282.81
09/30/2025	Ingram Library Services	Acct 20Y5883 September 2025 Invoices	Accounts Payable	809.99
09/30/2025	Baker & Taylor	Children's Book Only Account L4449423 Statement 9/30/25	Accounts Payable	59.83
<b>Total for Children</b>				<b>\$1,446.77</b>
Young Adult				
09/10/2025	Amazon Capital Services	Books: Young Adult x 7	Accounts Payable	102.83
09/30/2025	Ingram Library Services	Acct 20Y5883 September 2025 Invoices	Accounts Payable	747.84
<b>Total for Young Adult</b>				<b>\$850.67</b>
<b>Total for Books</b>				<b>\$4,931.52</b>
CD				

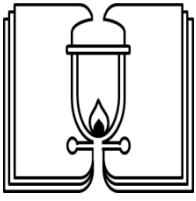


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September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
09/10/2025	Amazon Capital Services	CD x 4	Accounts Payable	54.88
<b>Total for CD</b>				<b>\$54.88</b>
DVD				
09/10/2025	Amazon Capital Services	DVD x 14	Accounts Payable	290.31
<b>Total for DVD</b>				<b>\$290.31</b>
eContent				
09/30/2025	OverDrive	September 9, 2025 Invoice 03301DA25277818	Accounts Payable	75.00
09/30/2025	OverDrive	September 2, 2025 Invoice 03301CO25268975	Accounts Payable	550.96
09/30/2025	OverDrive	September 11, 2025 Invoice 03301CO25280336	Accounts Payable	528.57
09/30/2025	OverDrive	September 30, 2025 Invoice 03301CP25303842	Accounts Payable	601.86
09/30/2025	OverDrive	September 30, 2025 Invoice 03301CP25304071	Accounts Payable	16.50
09/30/2025	OverDrive	September 30, 2025 Invoice 03301SV25305094	Accounts Payable	11.96
<b>Total for eContent</b>				<b>\$1,784.85</b>
Kanopy				
09/30/2025	Kanopy Inc	Invoice 470575- PPU Sept 2025 207 Tickets 2 KKids Credit	Accounts Payable	217.00
<b>Total for Kanopy</b>				<b>\$217.00</b>
Library of Things				
09/25/2025	US Bank	Disney Plus	Accounts Payable	23.44
09/25/2025	US Bank	Netflix Subscription	Accounts Payable	26.65
<b>Total for Library of Things</b>				<b>\$50.09</b>
Local History Room				
09/23/2025	Innovative Document Imaging	GR Paper Archival CD 2024	Accounts Payable	295.00
09/23/2025	Innovative Document Imaging	2025 Year Book Digitization	Accounts Payable	99.00
<b>Total for Local History Room</b>				<b>\$394.00</b>
Processing				
09/22/2025	Demco, Inc.	Vista Foil x 9 rolls Asstd Sizes	Accounts Payable	266.12
<b>Total for Processing</b>				<b>\$266.12</b>
<b>Total for Materials</b>				<b>\$7,988.77</b>
Professional Development				
Staff Development				
09/25/2025	US Bank	Whisk It All - Back to School Staff Treats	Accounts Payable	200.81
<b>Total for Staff Development</b>				<b>\$200.81</b>

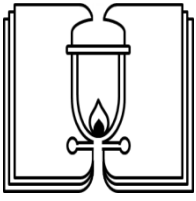


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## Bills List

September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
<b>Total for Professional Development</b>				<b>\$200.81</b>
Programming				
Adult				
09/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	194.88
09/16/2025	Smriti Sangal	Relief Carving Workshop 10/18/25	Accounts Payable	175.00
09/25/2025	US Bank	Brews and Books Club 9/17/25	Accounts Payable	23.18
09/25/2025	US Bank	Cricut Subscription 9/19/25-9/18/26	Accounts Payable	51.11
09/25/2025	US Bank	Craft Supplies for Adult Program - Cord & Beads	Accounts Payable	42.40
<b>Total for Adult</b>				<b>\$486.57</b>
Juvenile				
09/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	32.60
09/16/2025	Arachno-Showbia	Spider Lecture/Presentation 1 hour 10/25/25	Accounts Payable	330.00
09/16/2025	Dabbling Brook, LLC	Mouse and the Shoemaker Puppet Performance 11/1/25	Accounts Payable	250.00
09/30/2025	Kathy Hunziker	Reimburse - Snacks French Club - September 2025	Accounts Payable	52.06
<b>Total for Juvenile</b>				<b>\$664.66</b>
Summer Reading Program				
09/25/2025	US Bank	Amazon Gift Cards 3 x \$50 Adult	Accounts Payable	150.00
<b>Total for Summer Reading Program</b>				<b>\$150.00</b>
Young Adult				
09/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	273.58
09/10/2025	Amazon Capital Services	Credit Memo 1YCX-NMP4-VGM1 - Key Chain Molds	Accounts Payable	-24.27
09/16/2025	Smriti Sangal	Relief Carving Workshop 10/18/25	Accounts Payable	175.00
09/25/2025	US Bank	Cricut Subscription 9/19/25-9/18/26	Accounts Payable	51.12
<b>Total for Young Adult</b>				<b>\$475.43</b>
<b>Total for Programming</b>				<b>\$1,776.66</b>
Salaries & Wages				
Benefits				
09/30/2025	Borough of Glen Ridge	Health Care Benefits September 2025	Accounts Payable	9,182.08
<b>Total for Benefits</b>				<b>\$9,182.08</b>
FICA				
09/30/2025	Borough of Glen Ridge	FICA FT & PT Payroll 9/15/25	Accounts Payable	1,496.55
<b>Total for FICA</b>				<b>\$1,496.55</b>
Full Time Salaries				
09/30/2025	Borough of Glen Ridge	FT Payroll 9/15/25	Accounts Payable	12,287.41
<b>Total for Full Time Salaries</b>				<b>\$12,287.41</b>
Part Time Salaries				



# Glen Ridge Public Library

## Bills List

September 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
09/30/2025	Borough of Glen Ridge	PT Payroll 9/15/25	Accounts Payable	7,275.32
<b>Total for Part Time Salaries</b>				<b>\$7,275.32</b>
<b>Total for Salaries &amp; Wages</b>				<b>\$30,241.36</b>
Subscriptions				
Electronic				
09/30/2025	Mango Languages	Mango Subscription - 11/1/25-10/31/26	Accounts Payable	1,219.58
<b>Total for Electronic</b>				<b>\$1,219.58</b>
<b>Total for Subscriptions</b>				<b>\$1,219.58</b>
Technology & Communications				
Cell Phone				
09/04/2025	Tina Marie Doody	TMD - Verizon Cell Phone Aug 5 - Sept 4, 2025	Accounts Payable	72.78
<b>Total for Cell Phone</b>				<b>\$72.78</b>
Marketing & Outreach				
09/30/2025	Linda M Rovalino	Rotary Lunch September 4 2025 TMD	Accounts Payable	21.00
<b>Total for Marketing &amp; Outreach</b>				<b>\$21.00</b>
Software/Hardware				
09/16/2025	BCCLS	Invoice 8076-Hardware Equipment Smart Scanner	Accounts Payable	185.00
09/25/2025	US Bank	Mobile Beacon - Replacement Hot Spot	Accounts Payable	66.00
<b>Total for Software/Hardware</b>				<b>\$251.00</b>
Telephone				
09/30/2025	Borough of Glen Ridge	Hunter Carrier Phone August 2025	Accounts Payable	213.63
<b>Total for Telephone</b>				<b>\$213.63</b>
<b>Total for Technology &amp; Communications</b>				<b>\$558.41</b>
Other Miscellaneous Expenditure				
LCBA Grant				
09/08/2025	Superior Shower Doors Corp	Invoice 24400 Remaining Balance Glass Door & Installation	Accounts Payable	1,132.50
09/25/2025	US Bank	Acoustic Baffles for Study Rooms	Accounts Payable	1,899.56
09/30/2025	MGN Tile & Construction, LLC	Room 3 Whiteboard Installation Final Payment	Accounts Payable	1,500.00
09/30/2025	MGN Tile & Construction, LLC	Room 3 Whiteboard Installation 50% Deposit	Accounts Payable	1,500.00
<b>Total for LCBA Grant</b>				<b>\$6,032.06</b>
<b>Total for Other Miscellaneous Expenditure</b>				<b>\$6,032.06</b>

**Glen Ridge Public Library**  
**Budget vs. Actuals: 2025 Budget - FY25 P&L**  
 January - December 2025

	Jan - Mar, 2025				Apr - Jun, 2025				Jul - Sep, 2025				Oct - Dec, 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
<b>Revenue</b>																				
<b>Appropriation</b>																				
BCCLS	40,673.95	40,674.00	-0.05	100.00%		0.00	0.00			0.00	0.00			0.00	0.00		40,673.95	40,674.00	-0.05	100.00%
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	-27,546.24	0.00%	82,638.72	110,184.96	-27,546.24	75.00%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%	10,027.50	-10,027.50	0.00%	0.00%	29,222.84	40,110.00	-10,887.16	72.86%
Monthly Disbursement	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	43,607.50	-43,607.50	0.00%	0.00%	130,822.47	174,430.00	-43,607.53	75.00%
Salaries	126,591.83	131,078.01	-4,486.18	96.58%	127,818.93	131,078.01	-3,259.08	97.51%	127,585.99	131,078.01	-3,492.02	97.34%	131,077.97	-131,077.97	0.00%	0.00%	381,996.75	524,312.00	-142,315.25	72.86%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%	750.00	-750.00	0.00%	0.00%	1,709.64	3,000.00	-1,290.36	56.99%
<b>Total Appropriation</b>	<b>\$ 248,531.10</b>	<b>\$ 253,683.25</b>	<b>-\$ 5,152.15</b>	<b>97.97%</b>	<b>\$ 209,392.23</b>	<b>\$ 213,009.25</b>	<b>-\$ 3,617.02</b>	<b>98.30%</b>	<b>\$ 209,141.04</b>	<b>\$ 213,009.25</b>	<b>-\$ 3,868.21</b>	<b>98.18%</b>	<b>\$ 0.00</b>	<b>\$ 213,009.21</b>	<b>-\$ 213,009.21</b>	<b>0.00%</b>	<b>\$ 667,064.37</b>	<b>\$ 892,710.96</b>	<b>-\$ 225,646.59</b>	<b>74.72%</b>
Daily Income	1,743.95	1,500.00	243.95	116.26%	2,605.16	1,500.00	1,105.16	173.68%	1,822.00	1,500.00	322.00	121.47%	1,500.00	-1,500.00	0.00%	0.00%	6,171.11	6,000.00	171.11	102.85%
Copier/Printer	978.35		978.35		1,169.50		1,169.50		763.14		763.14			0.00	0.00	0.00	2,910.99	0.00	2,910.99	
Fines			0.00				0.00		0.90		0.90			0.00	0.00	0.00	0.90	0.00	0.90	
Books/Other Materials	129.70		129.70		127.77		127.77		68.45		68.45			0.00	0.00	0.00	325.92	0.00	325.92	
Library Of Things	80.00		80.00		90.00		90.00		50.00		50.00			0.00	0.00	0.00	220.00	0.00	220.00	
Museum Pass Fines	10.00		10.00		20.00		20.00		65.00		65.00			0.00	0.00	0.00	95.00	0.00	95.00	
<b>Total Fines</b>	<b>\$ 219.70</b>	<b>\$ 0.00</b>	<b>\$ 219.70</b>		<b>\$ 237.77</b>	<b>\$ 0.00</b>	<b>\$ 237.77</b>		<b>\$ 184.35</b>	<b>\$ 0.00</b>	<b>\$ 184.35</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 641.82</b>	<b>\$ 0.00</b>	<b>\$ 641.82</b>	
Lost and Paid	426.40		426.40		1,085.64		1,085.64		776.76		776.76			0.00	0.00	0.00	2,288.80	0.00	2,288.80	
Merchandise	27.00		27.00		14.75		14.75		15.25		15.25			0.00	0.00	0.00	57.00	0.00	57.00	
Notary	92.50		92.50		97.50		97.50		82.50		82.50			0.00	0.00	0.00	272.50	0.00	272.50	
<b>Total Daily Income</b>	<b>\$ 1,743.95</b>	<b>\$ 1,500.00</b>	<b>\$ 243.95</b>	<b>116.26%</b>	<b>\$ 2,605.16</b>	<b>\$ 1,500.00</b>	<b>\$ 1,105.16</b>	<b>173.68%</b>	<b>\$ 1,822.00</b>	<b>\$ 1,500.00</b>	<b>\$ 322.00</b>	<b>121.47%</b>	<b>\$ 0.00</b>	<b>\$ 1,500.00</b>	<b>-\$ 1,500.00</b>	<b>0.00%</b>	<b>\$ 6,171.11</b>	<b>\$ 6,000.00</b>	<b>\$ 171.11</b>	<b>102.85%</b>
Dividend Income	3,530.57	2,500.00	1,030.57	141.22%	3,568.97	2,500.00	1,068.97	142.76%	3,360.38	2,500.00	860.38	134.42%	2,500.00	-2,500.00	0.00%	0.00%	10,459.92	10,000.00	459.92	104.60%
Friends of the Library	3,500.00	3,500.00	0.00	100.00%	6,000.00	6,000.00	0.00	100.00%	3,500.00	3,500.00	0.00	100.00%	2,500.00	-2,500.00	0.00%	0.00%	13,000.00	15,500.00	-2,500.00	83.87%
Gift/Donation	146.32	150.00	-3.68	97.55%	261.28	150.00	111.28	174.19%	328.81	150.00	178.81	219.21%	150.00	-150.00	0.00%	0.00%	736.41	600.00	136.41	122.74%
Interest	0.06	6.25	-6.19	0.96%	0.06	6.25	-6.19	0.96%	1.44	6.25	-4.81	23.04%	6.25	-6.25	0.00%	0.00%	1.56	25.00	-23.44	6.24%
Raymond Fund	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	-4,000.00	0.00%	0.00%	12,000.00	16,000.00	-4,000.00	75.00%
State Aid		0.00	0.00			0.00	0.00			0.00	0.00		4,000.00	-4,000.00	0.00%	0.00%	0.00	4,000.00	-4,000.00	0.00%
<b>Total Revenue</b>	<b>\$ 261,452.00</b>	<b>\$ 265,339.50</b>	<b>-\$ 3,887.50</b>	<b>98.53%</b>	<b>\$ 225,827.70</b>	<b>\$ 227,165.50</b>	<b>-\$ 1,337.80</b>	<b>99.41%</b>	<b>\$ 222,153.67</b>	<b>\$ 224,665.50</b>	<b>-\$ 2,511.83</b>	<b>98.88%</b>	<b>\$ 0.00</b>	<b>\$ 227,665.46</b>	<b>-\$ 227,665.46</b>	<b>0.00%</b>	<b>\$ 709,433.37</b>	<b>\$ 944,835.96</b>	<b>-\$ 235,402.59</b>	<b>75.09%</b>
<b>Gross Profit</b>	<b>\$ 261,452.00</b>	<b>\$ 265,339.50</b>	<b>-\$ 3,887.50</b>	<b>98.53%</b>	<b>\$ 225,827.70</b>	<b>\$ 227,165.50</b>	<b>-\$ 1,337.80</b>	<b>99.41%</b>	<b>\$ 222,153.67</b>	<b>\$ 224,665.50</b>	<b>-\$ 2,511.83</b>	<b>98.88%</b>	<b>\$ 0.00</b>	<b>\$ 227,665.46</b>	<b>-\$ 227,665.46</b>	<b>0.00%</b>	<b>\$ 709,433.37</b>	<b>\$ 944,835.96</b>	<b>-\$ 235,402.59</b>	<b>75.09%</b>
<b>Expenditures</b>																				
<b>Contractual</b>																				
BCCLS	32,030.16	32,030.00	0.16	100.00%		0.00	0.00			0.00	0.00			0.00	0.00		32,030.16	32,030.00	0.16	100.00%
Copy Machine	1,034.57	1,250.00	-215.43	82.77%	1,146.33	1,250.00	-103.67	91.71%	1,110.14	1,250.00	-139.86	88.81%	1,250.00	-1,250.00	0.00%	0.00%	3,291.04	5,000.00	-1,708.96	65.82%
Delivery	8,643.79	8,644.00	-0.21	100.00%		0.00	0.00			0.00	0.00			0.00	0.00		8,643.79	8,644.00	-0.21	100.00%
Elevator	1,506.00	1,506.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	-711.00	0.00%	0.00%	2,928.00	3,639.00	-711.00	80.46%
HVAC Maintenance	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,949.97	-3,949.97	0.00%	0.00%	11,850.00	15,800.00	-3,950.00	75.00%
Inspections		0.00	0.00		775.00	775.00	0.00	100.00%		0.00	0.00			0.00	0.00		775.00	775.00	0.00	100.00%
Security & Fire		0.00	0.00		1,656.00	1,656.00	0.00	100.00%		0.00	0.00			0.00	0.00		1,656.00	1,656.00	0.00	100.00%
<b>Total Contractual</b>	<b>\$ 47,164.52</b>	<b>\$ 47,380.01</b>	<b>-\$ 215.49</b>	<b>99.55%</b>	<b>\$ 8,238.33</b>	<b>\$ 8,342.01</b>	<b>-\$ 103.68</b>	<b>98.76%</b>	<b>\$ 5,771.14</b>	<b>\$ 5,911.01</b>	<b>-\$ 139.87</b>	<b>97.63%</b>	<b>\$ 0.00</b>	<b>\$ 5,910.97</b>	<b>-\$ 5,910.97</b>	<b>0.00%</b>	<b>\$ 61,173.99</b>	<b>\$ 67,544.00</b>	<b>-\$ 6,370.01</b>	<b>90.57%</b>
<b>Facilities &amp; Maintenance</b>																				
Cleaning Supplies	281.25	562.50	-281.25	50.00%	281.30	562.50	-281.20	50.01%	264.53	562.50	-297.97	47.03%		562.50	-562.50	0.00%	827.08	2,250.00	-1,422.92	36.76%
Maintenance & Repair	2,244.21	2,250.00	-5.79	99.74%	4,411.46	4,500.00	-88.54	98.03%	384.26	4,000.00	-3,615.74	9.61%	3,238.00	-3,238.00	0.00%	0.00%	7,039.93	13,988.00	-6,948.07	50.33%
Office Supplies	579.16	1,125.00	-545.84	51.48%	579.68	1,125.00	-545.32	51.53%	1,135.75	1,125.00	10.75	100.96%	1,125.00	-1,125.00	0.00%	0.00%	2,294.59	4,500.00	-2,205.41	50.99%
Copy Paper	84.98	125.00	-40.02	67.98%	84.98	125.00	-40.02	67.98%	217.09	125.00	92.09	173.67%	125.00	-125.00	0.00%	0.00%	387.05	500.00	-112.95	77.41%
Postage	61.61	75.00	-13.39	82.15%	150.63	150.00	0.63	100.42%	100.84	125.00	-24.16	80.67%	150.00	-150.00	0.00%	0.00%	313.08	500.00	-186.92	62.82%
<b>Total Office Supplies</b>	<b>\$ 725.75</b>	<b>\$ 1,325.00</b>	<b>-\$ 599.25</b>	<b>54.77%</b>	<b>\$ 815.29</b>	<b>\$ 1,400.00</b>	<b>-\$ 584.71</b>	<b>58.24%</b>	<b>\$ 1,453.68</b>	<b>\$ 1,375.00</b>	<b>\$ 78.68</b>	<b>105.72%</b>	<b>\$ 0.00</b>	<b>\$ 1,400.00</b>	<b>-\$ 1,400.00</b>	<b>0.00%</b>	<b>\$ 2,994.72</b>	<b>\$ 5,500.00</b>	<b>-\$ 2,505.28</b>	<b>54.45%</b>
Shared Service Agreement		0.00	0.00		8,978.00	8,978.00	0.00	100.00%	8,978.00	8,978.00	0.00	100.00%		0.00	0.00		17,956.00	17,956.00	0.00	100.00%
<b>Total Facilities &amp; Maintenance</b>	<b>\$ 3,251.21</b>	<b>\$ 4,137.50</b>	<b>-\$ 886.29</b>	<b>78.58%</b>	<b>\$ 14,486.05</b>	<b>\$ 15,440.50</b>	<b>-\$ 954.45</b>	<b>93.82%</b>	<b>\$ 11,080.47</b>	<b>\$ 14,915.50</b>	<b>-\$ 3,835.03</b>	<b>74.29%</b>	<b>\$ 0.00</b>	<b>\$ 5,200.50</b>	<b>-\$ 5,200.50</b>	<b>0.00%</b>	<b>\$ 28,817.73</b>	<b>\$ 39,694.00</b>	<b>-\$ 10,876.27</b>	<b>72.60%</b>
<b>Materials</b>																				
<b>Books</b>																				
Adult	6,249.68	7,350.00	-1,100.32	85.03%	5,365.48	7,350.00	-1,984.52	73.00%	6,824.04	7,350.00	-525.96	92.84%	7,350.00	-7,350.00	0.00%	0.00%	18,439.20	29,400.00	-10,960.80	62.72%
Children	3,649.44	3,937.50	-288.06	92.68%	3,601.73															

Young Adult	2,192.34	2,100.00	92.34	104.40%	2,073.93	2,100.00	-26.07	98.76%	2,127.98	2,100.00	27.98	101.33%	2,100.00	-2,100.00	0.00%	6,394.25	8,400.00	-2,005.75	76.12%	
<b>Total Books</b>	<b>\$ 12,091.46</b>	<b>\$ 13,387.50</b>	<b>-\$ 1,296.04</b>	<b>90.32%</b>	<b>\$ 11,041.14</b>	<b>\$ 13,387.50</b>	<b>-\$ 2,346.36</b>	<b>82.47%</b>	<b>\$ 11,874.71</b>	<b>\$ 13,387.50</b>	<b>-\$ 1,512.79</b>	<b>88.70%</b>	<b>\$ 0.00</b>	<b>\$ 13,387.50</b>	<b>-\$ 13,387.50</b>	<b>0.00%</b>	<b>\$ 35,007.31</b>	<b>\$ 53,550.00</b>	<b>-\$ 18,542.69</b>	<b>65.37%</b>
CD	180.48	187.50	-7.02	96.26%		187.50	-187.50	0.00%	149.13	187.50	-38.37	79.54%		187.50	-187.50	0.00%	329.61	750.00	-420.39	43.95%
DVD	677.66	766.00	-88.34	88.47%	1,159.09	1,200.00	-40.91	96.59%	566.82	767.00	-200.18	73.90%		767.00	-767.00	0.00%	2,403.57	3,500.00	-1,096.43	68.87%
eContent	4,069.31	4,250.00	-180.69	95.75%	4,747.46	4,750.00	-2.54	99.95%	5,608.50	7,500.00	-1,891.50	74.78%		7,500.00	-7,500.00	0.00%	14,425.27	24,000.00	-9,574.73	60.11%
Kanopy	687.00	750.00	-63.00	91.60%	690.00	750.00	-60.00	92.00%	618.00	750.00	-132.00	82.40%		750.00	-750.00	0.00%	1,995.00	3,000.00	-1,005.00	66.50%
Library of Things	613.14	700.00	-86.86	87.59%	150.27	300.00	-149.73	50.09%	1,270.98	1,500.00	-229.02	84.73%		300.00	-300.00	0.00%	2,034.39	2,800.00	-765.61	72.66%
Local History Room		0.00	0.00		983.98	1,500.00	-516.02	65.60%	394.00	1,000.00	-606.00	39.40%		1,000.00	-1,000.00	0.00%	1,377.98	3,500.00	-2,122.02	39.37%
Processing	1,298.18	1,500.00	-201.82	86.55%	122.48	250.00	-127.52	48.99%	794.38	1,000.00	-205.62	79.44%		1,250.00	-1,250.00	0.00%	2,215.04	4,000.00	-1,784.96	55.38%
<b>Total Materials</b>	<b>\$ 19,617.23</b>	<b>\$ 21,541.00</b>	<b>-\$ 1,923.77</b>	<b>91.07%</b>	<b>\$ 18,894.42</b>	<b>\$ 22,325.00</b>	<b>-\$ 3,430.58</b>	<b>84.63%</b>	<b>\$ 21,276.52</b>	<b>\$ 26,092.00</b>	<b>-\$ 4,815.48</b>	<b>81.54%</b>	<b>\$ 0.00</b>	<b>\$ 25,142.00</b>	<b>-\$ 25,142.00</b>	<b>0.00%</b>	<b>\$ 59,788.17</b>	<b>\$ 95,100.00</b>	<b>-\$ 35,311.83</b>	<b>62.87%</b>
Petty Cash	300.00		300.00				0.00				0.00				0.00		300.00	0.00	300.00	
<b>Professional Development</b>																				
Dues	450.00	450.00	0.00	100.00%	250.00	250.00	0.00	100.00%	260.00	300.00	-40.00	86.67%		100.00	-100.00	0.00%	960.00	1,100.00	-140.00	87.27%
Meeting & Conference	49.00	50.00	-1.00	98.00%		50.00	-50.00	0.00%		350.00	-350.00	0.00%		350.00	-350.00	0.00%	49.00	800.00	-751.00	6.13%
Staff Development	67.75	100.00	-32.25	67.75%	312.10	325.00	-12.90	96.03%	200.81	325.00	-124.19	61.79%		1,250.00	-1,250.00	0.00%	580.66	2,000.00	-1,419.34	29.03%
Travel		50.00	-50.00	0.00%	164.89	175.00	-10.11	94.22%		150.00	-150.00	0.00%		125.00	-125.00	0.00%	164.89	500.00	-335.11	32.98%
<b>Total Professional Development</b>	<b>\$ 566.75</b>	<b>\$ 650.00</b>	<b>-\$ 83.25</b>	<b>87.19%</b>	<b>\$ 726.99</b>	<b>\$ 800.00</b>	<b>-\$ 73.01</b>	<b>90.87%</b>	<b>\$ 460.81</b>	<b>\$ 1,125.00</b>	<b>-\$ 664.19</b>	<b>40.96%</b>	<b>\$ 0.00</b>	<b>\$ 1,825.00</b>	<b>-\$ 1,825.00</b>	<b>0.00%</b>	<b>\$ 1,754.55</b>	<b>\$ 4,400.00</b>	<b>-\$ 2,645.45</b>	<b>39.88%</b>
<b>Professional Services</b>																				
Auditor		0.00	0.00		5,000.00	5,000.00	0.00	100.00%		0.00	0.00			0.00	0.00		5,000.00	5,000.00	0.00	100.00%
Background Checks		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%	0.00	150.00	-150.00	0.00%
Bank Fees	30.83	100.00	-69.17	30.83%	55.00	100.00	-45.00	55.00%	90.00	100.00	-10.00	90.00%		100.00	-100.00	0.00%	175.83	400.00	-224.17	43.96%
Credit Card Fees	25.76	43.75	-17.99	58.88%	33.70	43.75	-10.05	77.03%	26.93	43.75	-16.82	61.55%		43.75	-43.75	0.00%	86.39	175.00	-88.61	49.37%
Legal Fees		500.00	-500.00	0.00%	19.50	500.00	-480.50	3.90%		500.00	-500.00	0.00%		500.00	-500.00	0.00%	19.50	2,000.00	-1,980.50	0.98%
<b>Total Professional Services</b>	<b>\$ 56.59</b>	<b>\$ 681.25</b>	<b>-\$ 624.66</b>	<b>8.11%</b>	<b>\$ 5,108.20</b>	<b>\$ 5,681.25</b>	<b>-\$ 573.05</b>	<b>89.91%</b>	<b>\$ 116.93</b>	<b>\$ 681.25</b>	<b>-\$ 564.32</b>	<b>17.16%</b>	<b>\$ 0.00</b>	<b>\$ 681.25</b>	<b>-\$ 681.25</b>	<b>0.00%</b>	<b>\$ 5,281.72</b>	<b>\$ 7,725.00</b>	<b>-\$ 2,443.28</b>	<b>68.37%</b>
<b>Programming</b>																				
Adult	895.91	1,062.50	-166.59	84.32%	685.50	1,062.50	-377.00	64.52%	1,068.22	1,062.50	5.72	100.54%		1,062.50	-1,062.50	0.00%	2,649.63	4,250.00	-1,600.37	62.34%
Juvenile	1,266.39	1,300.00	-33.61	97.41%	480.48	500.00	-19.52	96.10%	1,990.20	1,225.00	765.20	162.47%		1,225.00	-1,225.00	0.00%	3,737.07	4,250.00	-512.93	87.93%
Summer Reading Program	1,585.06	1,600.00	-14.94	99.07%	2,343.05	2,400.00	-56.95	97.63%	1,041.30	1,000.00	41.30	104.13%		0.00	0.00		4,969.41	5,000.00	-30.59	99.39%
Young Adult	1,213.00	1,250.00	-37.00	97.04%	574.49	750.00	-175.51	76.60%	1,340.17	1,000.00	340.17	134.02%		1,000.00	-1,000.00	0.00%	3,127.66	4,000.00	-872.34	78.19%
<b>Total Programming</b>	<b>\$ 4,960.36</b>	<b>\$ 5,212.50</b>	<b>-\$ 252.14</b>	<b>95.16%</b>	<b>\$ 4,083.52</b>	<b>\$ 4,712.50</b>	<b>-\$ 628.98</b>	<b>86.65%</b>	<b>\$ 5,439.89</b>	<b>\$ 4,287.50</b>	<b>\$ 1,152.39</b>	<b>126.88%</b>	<b>\$ 0.00</b>	<b>\$ 3,287.50</b>	<b>-\$ 3,287.50</b>	<b>0.00%</b>	<b>\$ 14,483.77</b>	<b>\$ 17,500.00</b>	<b>-\$ 3,016.23</b>	<b>82.76%</b>
<b>Salaries &amp; Wages</b>																				
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%		27,546.24	-27,546.24	0.00%	82,638.72	110,184.96	-27,546.24	75.00%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%		10,027.50	-10,027.50	0.00%	29,222.84	40,110.00	-10,887.16	72.86%
Full Time Salaries	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%		73,724.50	-73,724.50	0.00%	221,173.38	294,898.00	-73,724.62	75.00%
Part Time Salaries	52,867.37	57,353.50	-4,486.13	92.18%	54,094.47	57,353.50	-3,259.03	94.32%	53,861.53	57,353.50	-3,491.97	93.91%		57,353.50	-57,353.50	0.00%	160,823.37	229,414.00	-68,590.63	70.10%
<b>Total Salaries &amp; Wages</b>	<b>\$ 163,822.38</b>	<b>\$ 168,651.74</b>	<b>-\$ 4,829.36</b>	<b>97.14%</b>	<b>\$ 165,143.34</b>	<b>\$ 168,651.74</b>	<b>-\$ 3,508.40</b>	<b>97.92%</b>	<b>\$ 164,892.59</b>	<b>\$ 168,651.74</b>	<b>-\$ 3,759.15</b>	<b>97.77%</b>	<b>\$ 0.00</b>	<b>\$ 168,651.74</b>	<b>-\$ 168,651.74</b>	<b>0.00%</b>	<b>\$ 493,858.31</b>	<b>\$ 674,606.96</b>	<b>-\$ 180,748.65</b>	<b>73.21%</b>
<b>Subscriptions</b>																				
Electronic	4,918.00	5,000.00	-82.00	98.36%	3,143.86	3,200.00	-56.14	98.25%	1,219.58	3,900.00	-2,680.42	31.27%		3,900.00	-3,900.00	0.00%	9,281.44	16,000.00	-6,718.56	58.01%
Print	-365.86	100.00	-465.86	-365.86%	2,660.05	2,700.00	-39.95	98.52%	6.00	350.00	-344.00	1.71%		350.00	-350.00	0.00%	2,300.19	3,500.00	-1,199.81	65.72%
<b>Total Subscriptions</b>	<b>\$ 4,552.14</b>	<b>\$ 5,100.00</b>	<b>-\$ 547.86</b>	<b>89.26%</b>	<b>\$ 5,803.91</b>	<b>\$ 5,900.00</b>	<b>-\$ 96.09</b>	<b>98.37%</b>	<b>\$ 1,225.58</b>	<b>\$ 4,250.00</b>	<b>-\$ 3,024.42</b>	<b>28.84%</b>	<b>\$ 0.00</b>	<b>\$ 4,250.00</b>	<b>-\$ 4,250.00</b>	<b>0.00%</b>	<b>\$ 11,581.63</b>	<b>\$ 19,500.00</b>	<b>-\$ 7,918.37</b>	<b>59.39%</b>
<b>Technology &amp; Communications</b>																				
Cell Phone	255.60	250.00	5.60	102.24%	255.57	250.00	5.57	102.23%	237.69	250.00	-12.31	95.08%		250.00	-250.00	0.00%	748.86	1,000.00	-251.14	74.89%
Marketing & Outreach	1,681.02	1,750.00	-68.98	96.06%	628.91	750.00	-121.09	83.85%	597.24	1,100.00	-502.76	54.29%		2,541.00	-2,541.00	0.00%	2,907.17	6,141.00	-3,233.83	47.34%
Software/Hardware	2,310.68	2,325.00	-14.32	99.38%	2,094.00	2,100.00	-6.00	99.71%	1,538.31	1,500.00	38.31	102.55%		1,500.00	-1,500.00	0.00%	5,942.99	7,425.00	-1,482.01	80.04%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%		750.00	-750.00	0.00%	1,709.64	3,000.00	-1,290.36	56.99%
Website	144.00	150.00	-6.00	96.00%		50.00	-50.00	0.00%	490.00	500.00	-10.00	98.00%		500.00	-500.00	0.00%	634.00	1,200.00	-566.00	52.83%
<b>Total Technology &amp; Communications</b>	<b>\$ 4,818.58</b>	<b>\$ 5,225.00</b>	<b>-\$ 406.42</b>	<b>92.22%</b>	<b>\$ 3,619.88</b>	<b>\$ 3,900.00</b>	<b>-\$ 280.12</b>	<b>92.82%</b>	<b>\$ 3,504.20</b>	<b>\$ 4,100.00</b>	<b>-\$ 595.80</b>	<b>85.47%</b>	<b>\$ 0.00</b>	<b>\$ 5,541.00</b>	<b>-\$ 5,541.00</b>	<b>0.00%</b>	<b>\$ 11,942.66</b>	<b>\$ 18,766.00</b>	<b>-\$ 6,823.34</b>	<b>63.84%</b>
<b>Total Expenditures</b>	<b>\$ 249,109.76</b>	<b>\$ 258,579.00</b>	<b>-\$ 9,469.24</b>	<b>96.34%</b>	<b>\$ 226,104.64</b>	<b>\$ 235,753.00</b>	<b>-\$ 9,648.36</b>	<b>95.91%</b>	<b>\$ 213,768.13</b>	<b>\$ 230,014.00</b>	<b>-\$ 16,245.87</b>	<b>92.94%</b>	<b>\$ 0.00</b>	<b>\$ 220,489.96</b>	<b>-\$ 220,489.96</b>	<b>0.00%</b>	<b>\$ 688,982.53</b>	<b>\$ 944,835.96</b>	<b>-\$ 255,853.43</b>	<b>72.92%</b>
<b>Other Expenditures</b>																				
<b>Other Miscellaneous Expenditure</b>																				
2023 Excess Appropriation		0.00			547.50		547.50		18,401.10		18,401.10				0.00		18,948.60	0.00	18,948.60	
Building Expenditure		0.00			1,207.78		1,207.78		3,731.61		3,731.61				0.00		4,939.39	0.00	4,939.39	
LCBA Grant		0.00					0.00		16,554.56		16,554.56				0.00		16,554.56	0.00	16,554.56	
Trustee Expense	180.00		180.00		311.12		311.12				0.00				0.00		491.12	0.00	491.12	
<b>Total Other Miscellaneous Expenditure</b>	<b>\$ 180.00</b>	<b>\$ 0.00</b>	<b>\$ 180.00</b>		<b>\$ 2,066.40</b>	<b>\$ 0.00</b>	<b>\$ 2,066.40</b>		<b>\$ 38,687.27</b>	<b>\$ 0.00</b>	<b>\$ 38,687.27</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 40,933.67</b>	<b>\$ 0.00</b>	<b>\$ 40,933.67</b>		
<b>Total Other Expenditures</b>	<b>\$ 180.00</b>	<b>\$ 0.00</b>	<b>\$ 180.00</b>																	

Net Other Revenue

-\$ 180.00	\$ 0.00	-\$ 180.00	-\$ 2,066.40	\$ 0.00	-\$ 2,066.40	-\$ 38,687.27	\$ 0.00	-\$ 38,687.27	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 40,933.67	\$ 0.00	-\$ 40,933.67
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