

Glen Ridge Public Library
Board of Trustees Meeting Minutes
 1st floor Conference Room, Glen Ridge Library
 April 8, 2026

Public Session

Bernice Clark-Bonnett called the meeting to order at 7:32 pm. She referenced the following statement from the agenda: “Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.”

Roll Call

| | | | |
|---|-----------------------|---|-----------------|
| P | Bernice Clark-Bonnett | P | Tina Payne |
| P | James (Matt) Doyle | A | Damein Phoenix |
| P | Edward Kastenmeier | P | Rohit Tote |
| P | Marilyn Law | P | Jeanna Velechko |
| P | David Lefkovits | P | Tina Doody |

Pledge of Allegiance

Correspondence:

None

Public Comment

None

Minutes

A motion to approve the March 11, 2026 Meeting Minutes was made by Edward Kastenmeier and seconded by Jeanna Velchko. The minutes were approved by the Trustees.

| | | | | | |
|---------|-----------------------|---------|-----------------|-----|-----------------|
| Abstain | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Abstain | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Committee Reports

Finance

Mr. Lefkovits then reviewed the March bills list. He reported that March expenses totaled \$52,991, including \$35,095 for staff salaries and wages, \$3,250 for Sander Mechanical to fix two heating and cooling actuators, and \$8,445 for materials, which was comprised of \$6,001 for books and \$1,847 for e-content.

After review, a motion to approve the March 2026 Bills List (attached) was made by David Lefkovits and seconded by Rohit Tote. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Next, Mr. Lefkovits reviewed the Treasurer Reports for March and April. He noted that Ms. Doody reviewed the March report at last month’s meeting and noted that since the March and April reports were substantially similar, he would focus his comments on the April report.

Mr. Lefkovits noted that the April report reflects completion of the first quarter, noting that dividend income is ahead of budgeted amounts, with actual income received year-to-date at \$3,100 versus the \$2,500 budgeted amount. He noted total budgeted expenses were supposed to be 27.8%; however, actual expenses are 26% of budgeted amounts. He noted that part-time salaries and materials were below budgeted amounts year-to-date, accounting for most of the shortfall. Mr. Lefkovits noted that maintenance and repair was \$1,100 ahead of budget due to the repair of the actuators.

Ms. Doody explained that part-time salaries being under budget is due to the salaries of the communications manager and additional substitutes being budgeted for the full year; however, the manager and substitutes did not start until February. She further explained that materials were under budget as a result of the credit from the surplus from last year’s budget and the staff is working on identifying materials to purchase.

A motion was made by David Lefkovits to accept the March Treasurer’s Report (attached). It was seconded by Marilyn Law. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

After review, a motion was made by David Lefkovits to accept the April Treasurer’s Report (attached). It was seconded by Matt Doyle. All voted in favor and the motion passed.

| | | | | | |
|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Personnel

Ms. Payne noted that the Personnel Committee met on April 6, 2026 to begin discussions to update the forms used for the Library Director’s annual performance evaluation. The Committee will be meeting on the first Monday of each month in order to present a finalized form for the Trustees’ consideration at the June meeting.

Technology

Mr. Doyle noted that he will be convening a Committee meeting to discuss whether artificial intelligence (AI) can be used to take meeting notes. A discussion ensued regarding the accuracy of AI and whether meeting participants will be comfortable being recorded.

Ms. Doody reported that the Borough deployed the second cybersecurity training for staff, noting staff completed the first cybersecurity training in January and February. She also noted that BCCLS has yet to provide a date for installation of the facility site software and counters, and that she plans to follow-up with BCCLS in the coming weeks.

Building and Grounds

Ms. Doody discussed a proposal from Sander Mechanical (Sander) to shut down the chiller, drain the water and add glycol to the water line in preparation for winter. She reported that Sander did not charge the Library for the burst water pipe, and is recommending the winterization to prevent the pipes from bursting again. She noted the estimate for winterization of the chiller is \$1,430 and that this expense will be added to the LCBA grant.

After review, a motion was made by Bernice Clark-Bonnett to allocate \$1,430 from the LCBA grant to cover the cost to drain the water from the chiller and add glycol to the water line in preparation for winter. The motion was seconded by Edward Kastenmeier. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Ms. Doody then provided an update on the replacement of the canned lights on the Library’s mezzanine level. She noted that HC Electrical’s estimate to replace 14 canned lights on the mezzanine level with new LED light fixtures is \$3,500. She noted this expense will be allocated to the LCBA grant. A discussion ensued regarding the amount remaining under the LCBA grant. Ms. Doody noted that \$11,300 had been allocated for

the acoustic solution which has yet to be finalized and recommends using the LCBA grant to pay for these expenses because all funds received under the LCBA grant need to be used by the end of this year. She noted that amounts needed to supplement the acoustic solution will come from the Library’s building fund.

After review, a motion was made by Tina Payne to allocate \$3,500 from the LCBA grant to replace the canned lights with LED light fixtures on the Library’s mezzanine level. It was seconded by Rohit Tote. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Ms. Velechko reviewed the five year building assessment and created a spreadsheet to rank and prioritize the recommendations made in the assessment. She also plans to identify the responsibility for each recommendation between the Borough and Library. She noted she will share the assessment and spreadsheet with the Committee.

Ms. Doody provided an update on the external signage. She received a second quote and is waiting on a response from the electrician on lighting options. Ms. Doody reported that a full application will need to be submitted to the Historic Preservation Committee; however, that cannot be done until the lighting option is finalized.

Marketing

Ms. Doody then referenced the Library’s 2025 Report included in the meeting materials. She noted that the Committee had reviewed the report and provided feedback. She thanked Cass Lauer for her work on the report, explaining the staff created a folder to share photos of events held throughout the year.

After review, a motion was made by Bernice Clark-Bonnett to approve the Library’s 2025 Report as presented at the meeting. It was seconded by Edward Kastenmeier. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Director’s Report

Ms. Doody referenced the Director’s Report included in the materials, highlighting her attendance at the Public Library Association’s annual conference held in Minneapolis from March 31 to April 3, 2026. She reported that the mayor spoke at the conference, over 6,000 librarians attended and Brian Stevenson was the keynote speaker. She stated

that she met with vendors and discussed how other libraries are celebrating the country's 250 year anniversary.

In response to a question, Ms. Doody noted that Helen Beckert is the Library representative on the Borough's subcommittee for the 250 year anniversary. She noted that the Library is considering a movie series, a second floor display of historic flags maintained in the Library's archives and themed crafts. She noted that the Borough's Recreation Department is also considering how to incorporate the anniversary into planned events. Ms. Doody reported that a new staff member oversees the take home crafts and patrons are enjoying the variety. She then stated that Library Chef virtual cooking classes have been well received and next month's herb is rosemary.

In response to another question, Ms. Doody explained that the Library's annual report incorporated the Strategic Plan, and the Plan had 36 views and 1 Libby checkout during the month of March. She noted that Ms. Lauer will create snippets of the annual report and Strategic Plan, highlighting the progress of the goals set forth in the Plan. It was noted that the Library should keep the community engaged and informed of the Library's progress of the Strategic Plan goals.

She then noted the Library trends and topics. Ms. Doody presented the BCCLS 2025 annual report. She noted that she chairs the eBCCLS Committee, which manages e-content and Overdrive. She reviewed the services the Library receives by being a part of the BCCLS consortium including delivery of materials, trend reporting and shared vendors. A discussion ensued regarding the BCCLS delivery service.

Friends of the Library

Mr. Kastenmeier then provided an update on the Friends' recent activities. He reported that the Arts & Eco Fair is scheduled for May 16, 2026. He explained that the Friends elected a new treasurer and that the Friends continue to explore new options for investment management services. Mr. Kastenmeier noted that the Friends are still considering awarding scholarships to Library staff pursuing a library of science degree and that four high school seniors have already submitted applications for the Friends' annual scholarship. It was noted that applications are due by May 10, 2026.

Old Business

OPMA update

Ms. Doody then explained the changes to the Open Public Meetings Act (OPMA). She noted that notices of meetings no longer need to be posted in the newspapers and that public meetings, including meetings of public libraries, must be posted to a legal notices section of a website, which then links to the State of New Jersey's library website. Ms. Doody explained that the Borough has a legal notices tab on its website and has agreed to include the Library's notice on its site. She further reported that the public notice has also been changed and that she will be presenting the revised notice at the May meeting.

Trustee Training

Ms. Doody then noted that the State of New Jersey issued updated regulations for Trustee training. She noted previously that the Board as a whole needed to complete seven hours of training per year. She explained the new regulations require each Trustee to complete two hours of continuing education annually. Ms. Doody stated she will maintain a schedule to track each Trustee’s compliance with the requirement and that Trustees should email her when they complete a course. She explained that she will create calendar invites for educational opportunities to make it easier for the Trustees to participate. She then confirmed that webinars count toward the requirement.

Ms. Law referenced the draft New Trustee Handbook included in the materials and requested that Trustees review the draft prior to the May Board meeting. In follow-up to discussions held at the prior meeting, Ms. Law revisited the idea of a half day Trustee retreat to knowledge share given the number of new Trustees on the Board and requested Trustee feedback. A discussion ensued regarding the goals and structure of the training, whether the training will be a closed session of the Board or open to the public, and suggested topics that could be reviewed during the retreat. Ms. Doody requested that Trustees send potential topics to her and that she will confirm whether a Trustee training session is exempt from the open public meetings act.

New Business:

Copier Lease Expiration

Ms. Doody noted that the public copier is five years old and that the Library needs to advise Wells Fargo, the lessor, of its plans for the existing copier. Ms. Doody reviewed various options with the Trustees, which included: (i) remaining with Wells Fargo and extending the lease for an additional 12 months at which point the Library will own the copier and would be responsible for any repairs (\$4,644); or (ii) switch to a new lessor, ADS, and enter a new lease for the new copier and service plan (approximately \$3,400 annually for five years). She reported that both options include a set number of black and white and color copies. A discussion ensued regarding service costs for older copiers, fees charged to patrons for copies, and the two lessors. Ms. Doody confirmed that references were checked for ADS and there were no concerns raised. She then recommended that the Library change to ADS and select the new version of the current copier to avoid staff having to learn new software of a different brand copier. The Trustees agreed with Ms. Doody’s recommendation, concluding that having a newer reliable copier was important given the usage by patrons.

After discussion, a motion was made by Edward Kastenmeier to approve the Library entering into a new lease with ADS for a new copier and related service at a cost of approximately \$3,400 annually over 63 months. It was seconded by David Lefkovits. All voted in favor and the motion passed.

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|-----|-----------------------|-----|-------------|---|----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
|-----|-----------------------|-----|-------------|---|----------------|

| | | | | | |
|-----|--------------------|-----|-----------------|-----|-----------------|
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Library Staff Training Day Date Change

Ms. Doody requested that the Board consider a revision to the annual calendar. She requested that the staff training day scheduled on November 5, 2026 be moved to October 29, 2026 due to a personal conflict. She noted that the staff training will be a half day instead of a full day, and that the Library will be closed in the morning and will reopen in the afternoon on October 29.

After review, a motion was made by Jeanna Velechko to approve the revised Library annual calendar to include the morning closure of the Library on October 29, 2026 for staff training. It was seconded by Tina Payne. All voted in favor and the motion passed.

| | | | | | |
|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Ms. Doody reminded the Trustees that the Borough had sent the annual financial disclosure form, which is required to be completed by public officials. She offered assistance if any Trustee did not receive the form.

Public Comment

None

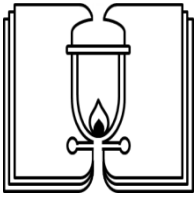
Adjournment

A motion to adjourn the meeting was made at 9:15 p.m. by Matt Doyle and seconded by Tina Payne. All voted Aye and the motion passed.

| | | | | | |
|-----|-----------------------|-----|-----------------|-----|-----------------|
| Aye | Bernice Clark-Bonnett | Aye | Marilyn Law | — | Damein Phoenix |
| Aye | Matt Doyle | Aye | David Lefkovits | Aye | Rohit Tote |
| Aye | Edward Kastenmeier | Aye | Tina Payne | Aye | Jeanna Velechko |

Minutes respectfully submitted by,
Tina Payne

Next Meeting Date: Wednesday, May 13, 2026, at 7:30 in the 1st floor Library conference room.

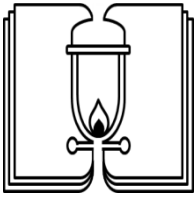


Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|-------------------------|--|---|---|----------|
| Accounts Payable | | | | |
| 03/17/2026 | Sander Mechanical | Invoice SRVCE1013335 - AHU 9 Valve Actuators | Facilities & Maintenance:Maintenance & Repair | 3,250.00 |
| 03/17/2026 | KRB Pest Control | Invoice 57256 | Maintenance & Repair | 950.00 |
| 03/17/2026 | EnvisionWare, Inc | Invoice INV-US-80206 Renewal Annual License 2026 | Technology & Communications:Software/Hardware | 390.88 |
| 03/17/2026 | Smriti Sangal | Invoice 032 Painting the Seasons:Cherry Blossom & Magnolia Class 5/13/26 | Programming:Young Adult | 350.00 |
| 03/17/2026 | Robin Johnson | Fairy Lanterns Adult Class April 11, 2026 Shared Program Adult & YA | -Split- | 400.00 |
| 03/24/2026 | Shore Business Solutions (ARMPCO) | Invoice AR141928 Account 9737485482 | -Split- | 162.31 |
| 03/25/2026 | US Bank | Acct x 3466 Transactions March 2026 General Operating Expenses | -Split- | 1,200.85 |
| 03/25/2026 | Worrall Community Newspapers | 2024 Archive CD The Glen Ridge Paper | Materials:Books:Adult | 285.00 |
| 03/25/2026 | Bill Ceddia | Invoice 53020262450 | Programming:Juvenile | 450.00 |
| 03/26/2026 | Speedy Plumbing, Sewer & Drain Service | Invoice 6423-129 | Facilities & Maintenance:Maintenance & Repair | 475.00 |
| 03/31/2026 | Staples Advantage | 3270 March 2026 Invoice 6058186980 | -Split- | 115.65 |
| 03/31/2026 | Ingram Library Services | Acct 20Y5883 Acct 20Y6172 March 2026 Invoices | -Split- | 4,528.19 |
| 03/31/2026 | InfoUSA Marketing, Inc | Invoice 10004391132 City Directories Essex County 2026 | Materials:Books:Adult | 375.00 |
| 03/31/2026 | GRPL Petty Cash | March 2026 Petty Cash | -Split- | 79.32 |
| 03/31/2026 | Cavendish Square Publishing, LLC | Account 1000141027 Invoice CAL3558581 | Materials:Books:Children | 186.03 |
| 03/31/2026 | Demco, Inc. | Invoice 7756451 Classic Spine Labels x 2 500 Roll | Materials:Processing | 18.86 |
| 03/31/2026 | OverDrive | March 2026 Invoice 03301CO26071456 Invoice 03301CO26082908 Invoice 03301CP26105328 Invoice 03301CP26107259 Invoice 03301CP26107389 | -Split- | 1,846.71 |
| 03/31/2026 | Amazon Capital Services | Invoice 1PV7-HXYG-34PV Invoice 1MC6-6FCC-QLMC March 2026 Credit Memo: 1KXR-F6LK-3CQP Credit Memo: 1JFP-PY4T-V9MT | -Split- | 2,200.08 |
| 03/31/2026 | Kanopy Inc | Invoice 497882-PPU March 2026 | Materials:Kanopy | 172.00 |
| 03/31/2026 | Wells Fargo | Kyocera Copier Lease Contract 450- | Contractual:Copy Machine | 175.00 |

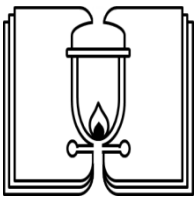


Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|---|---|--|---|--------------------|
| | | 0047467-000 Invoice 5038215221 | | |
| 03/31/2026 | Borough of Glen Ridge | Appropriation Distribution March 2026 | -Split- | 35,310.19 |
| 03/31/2026 | Tina Marie Doody | Verizon Cell Phone Invoice 4921488579 Meals PLA Conference Minneapolis April 1 - 3, 2026 | Technology & Communications:Cell Phone | 70.00 |
| Total for Accounts Payable | | | | \$52,991.07 |
| Contractual | | | | |
| Copy Machine | | | | |
| 03/24/2026 | Shore Business Solutions (ARMPCO) | Color Copies Overage 2/22/25 - 3/21/26 Actual | Accounts Payable | 99.81 |
| 03/24/2026 | Shore Business Solutions (ARMPCO) | Contract Base Rate 2/22/25 - 3/21/26 | Accounts Payable | 62.50 |
| 03/31/2026 | Wells Fargo | Kyocera Copier Lease Contract 450- 0047467-000 Invoice 5038215221 | Accounts Payable | 175.00 |
| Total for Copy Machine | | | | \$337.31 |
| Total for Contractual | | | | \$337.31 |
| Facilities & Maintenance | | | | |
| Cleaning Supplies | | | | |
| 03/31/2026 | Staples Advantage | Toilet Tissue x 96 Rolls | Accounts Payable | 67.87 |
| 03/31/2026 | Staples Advantage | Paper Towels x 30 Rolls | Accounts Payable | 47.78 |
| 03/31/2026 | GRPL Petty Cash | Windex | Accounts Payable | 9.05 |
| 03/31/2026 | Amazon Capital Services | Lysol Liquid & Wipes | Accounts Payable | 71.55 |
| Total for Cleaning Supplies | | | | \$196.25 |
| Maintenance & Repair | | | | |
| 03/17/2026 | Sander Mechanical | Invoice SRVCE1013335 - AHU 9 Valve Actuators | Accounts Payable | 3,250.00 |
| 03/25/2026 | US Bank | KRB Pest Control - Inspection | Accounts Payable | 350.00 |
| 03/26/2026 | Speedy Plumbing, Sewer & Drain Service | Invoice 6423-129 Elevator Shaft Pump Out Water | Accounts Payable | 475.00 |
| 03/31/2026 | Amazon Capital Services | Vacuum Cleaner & Warranty; Weather Stripping | Accounts Payable | 386.69 |
| 03/31/2026 | Amazon Capital Services | Credit Memo: 1KXR-F6LK-3CQP - Door Stop | Accounts Payable | -9.99 |
| Total for Maintenance & Repair | | | | \$4,451.70 |
| Office Supplies | | | | |
| 03/25/2026 | US Bank | Notary Supplies | Accounts Payable | 104.29 |
| 03/31/2026 | Amazon Capital Services | Credit Memo: 1JFP-PY4T-V9MT - Amazon Prime Renewal Refund | Accounts Payable | -127.94 |
| 03/31/2026 | Amazon Capital Services | Cricut Blades; Febreze | Accounts Payable | 55.89 |
| Total for Office Supplies | | | | \$32.24 |

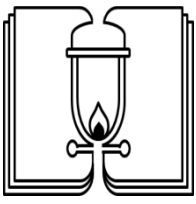


Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|----------------------------------|--|------------------|-------------------|
| Postage | | | | |
| 03/25/2026 | US Bank | Mail to ILL Returns & YA & Adult Book Return | Accounts Payable | 22.20 |
| Total for Postage | | | | \$22.20 |
| Total for Office Supplies with sub-accounts | | | | \$54.44 |
| Total for Facilities & Maintenance | | | | \$4,702.39 |
| Maintenance & Repair | | | | |
| 03/17/2026 | KRB Pest Control | Pest Control 3 Visit Plan Invoice 57256 | Accounts Payable | 950.00 |
| Total for Maintenance & Repair | | | | \$950.00 |
| Materials | | | | |
| Books | | | | |
| Adult | | | | |
| 03/25/2026 | Worrall Community Newspapers | 2025 Archive CD The Glen Ridge Paper | Accounts Payable | 285.00 |
| 03/25/2026 | US Bank | Kindle x 2 Books | Accounts Payable | 26.98 |
| 03/31/2026 | Amazon Capital Services | Adult Books x 29 | Accounts Payable | 494.32 |
| 03/31/2026 | Amazon Capital Services | Shipping & Handling & Processing | Accounts Payable | 15.95 |
| 03/31/2026 | Amazon Capital Services | Promos & Discounts | Accounts Payable | -20.38 |
| 03/31/2026 | InfoUSA Marketing, Inc | Invoice 10004391132 City Directories Essex County 2026 | Accounts Payable | 375.00 |
| 03/31/2026 | Ingram Library Services | Acct 20Y5883 March 2026 Invoices | Accounts Payable | 3,041.53 |
| 03/31/2026 | Ingram Library Services | Credit Memo CR07104395L | Accounts Payable | -21.60 |
| Total for Adult | | | | \$4,196.80 |
| Children | | | | |
| 03/31/2026 | Ingram Library Services | Credit Memo CS02277702N | Accounts Payable | -1.09 |
| 03/31/2026 | Ingram Library Services | Acct 20Y5883 March 2026 Invoices | Accounts Payable | 706.00 |
| 03/31/2026 | Cavendish Square Publishing, LLC | Cultures of the World -books Fourth Edition Group 13 | Accounts Payable | 186.03 |
| Total for Children | | | | \$890.94 |
| Young Adult | | | | |
| 03/31/2026 | Ingram Library Services | Acct 20Y5883 March 2026 Invoices | Accounts Payable | 803.35 |
| 03/31/2026 | Amazon Capital Services | Books: Young Adult x 7 | Accounts Payable | 110.32 |
| Total for Young Adult | | | | \$913.67 |
| Total for Books | | | | \$6,001.41 |
| eContent | | | | |
| 03/31/2026 | OverDrive | March 31, 2026 Invoice 03301CP26107389 | Accounts Payable | 648.62 |
| 03/31/2026 | OverDrive | March 12, 2026 | Accounts Payable | 309.94 |

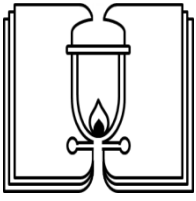


Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|---|-------------------------|--|------------------|-------------------|
| | | Invoice 03301CO26082908 | | |
| 03/31/2026 | OverDrive | March 2, 2026 | Accounts Payable | 837.45 |
| | | Invoice 03301CO26071456 | | |
| 03/31/2026 | OverDrive | March 31, 2026 | Accounts Payable | 10.00 |
| | | Invoice 03301CP26107259 | | |
| 03/31/2026 | OverDrive | March 31, 2026 | Accounts Payable | 40.70 |
| | | Invoice 03301CP26105328 | | |
| Total for eContent | | | | \$1,846.71 |
| Kanopy | | | | |
| 03/31/2026 | Kanopy Inc | Invoice 497882-PPU March 2026 166 Tickets; 1 KKids Credit | Accounts Payable | 172.00 |
| Total for Kanopy | | | | \$172.00 |
| Library of Things | | | | |
| 03/25/2026 | US Bank | Netflix; Disney Plus; | Accounts Payable | 53.30 |
| 03/31/2026 | Amazon Capital Services | Tonie For Toniebox | Accounts Payable | -19.95 |
| Total for Library of Things | | | | \$33.35 |
| Media | | | | |
| 03/31/2026 | Amazon Capital Services | DVD x 14; CD x 5 | Accounts Payable | 372.48 |
| Total for Media | | | | \$372.48 |
| Processing | | | | |
| 03/31/2026 | Demco, Inc. | Invoice 7756451 - Classic Spine Labels x 2 500 Roll | Accounts Payable | 18.86 |
| Total for Processing | | | | \$18.86 |
| Total for Materials | | | | \$8,444.81 |
| Professional Development | | | | |
| Meeting & Conference | | | | |
| 03/25/2026 | US Bank | Library Works Short Form Video for Libraries | Accounts Payable | 49.00 |
| Total for Meeting & Conference | | | | \$49.00 |
| Total for Professional Development | | | | \$49.00 |
| Professional Services | | | | |
| Background Checks | | | | |
| 03/25/2026 | US Bank | Checkr Background Check 3 New Employees | Accounts Payable | 176.97 |
| Total for Background Checks | | | | \$176.97 |
| Total for Professional Services | | | | \$176.97 |
| Programming | | | | |
| Adult | | | | |
| 03/17/2026 | Robin Johnson | Fairy Lanterns Adult Class April 11, 2026 | Accounts Payable | 200.00 |
| 03/25/2026 | US Bank | Adult Take & Make Bracelets | Accounts Payable | 33.73 |
| 03/31/2026 | GRPL Petty Cash | Adult Program Supplies | Accounts Payable | 6.29 |

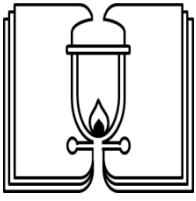


Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|---|-------------------------|--|------------------|--------------------|
| 03/31/2026 | Amazon Capital Services | Adult Program Program Supplies & Display | Accounts Payable | 44.94 |
| 03/31/2026 | GRPL Petty Cash | Adult Program Display April 2026 Paper Plates | Accounts Payable | 10.00 |
| 03/31/2026 | GRPL Petty Cash | Adult Program Spice Giveaway | Accounts Payable | 7.17 |
| 03/31/2026 | GRPL Petty Cash | Adult Program Take & Make | Accounts Payable | 13.21 |
| Total for Adult | | | | \$315.34 |
| Juvenile | | | | |
| 03/25/2026 | US Bank | Watchung Booksellers Gift cards x 4 | Accounts Payable | 80.00 |
| 03/25/2026 | Bill Ceddia | Juggling Program 5/30/26 | Accounts Payable | 450.00 |
| 03/31/2026 | GRPL Petty Cash | Children Program Spanish Club Snacks March 2026 | Accounts Payable | 20.62 |
| 03/31/2026 | Amazon Capital Services | Children's Program Supplies | Accounts Payable | 72.21 |
| Total for Juvenile | | | | \$622.83 |
| Summer Reading Program | | | | |
| 03/31/2026 | Amazon Capital Services | Summer Reading Program Supplies | Accounts Payable | 217.09 |
| Total for Summer Reading Program | | | | \$217.09 |
| Young Adult | | | | |
| 03/17/2026 | Robin Johnson | Fairy Lanterns Teen/YA Class April 11, 2026 | Accounts Payable | 200.00 |
| 03/17/2026 | Smriti Sangal | Painting the Seasons:Cherry Blossom & Magnolia Class 5/13/26 | Accounts Payable | 350.00 |
| 03/25/2026 | US Bank | YA Programming Supplies | Accounts Payable | 115.38 |
| 03/31/2026 | Amazon Capital Services | YA Program Supplies | Accounts Payable | 233.54 |
| 03/31/2026 | Amazon Capital Services | Credit Memo: 1JFP-PY4T-V9MT - Young Adult Program Supplies | Accounts Payable | -9.79 |
| 03/31/2026 | GRPL Petty Cash | Young Adult Program Snacks Cookies | Accounts Payable | 12.98 |
| Total for Young Adult | | | | \$902.11 |
| Total for Programming | | | | \$2,057.37 |
| Salaries & Wages | | | | |
| Benefits | | | | |
| 03/31/2026 | Borough of Glen Ridge | Health Care Benefits March 2026 | Accounts Payable | 10,551.92 |
| Total for Benefits | | | | \$10,551.92 |
| FICA | | | | |
| 03/31/2026 | Borough of Glen Ridge | FICA FT & PT Payroll 3/13/26 | Accounts Payable | 1,744.14 |
| Total for FICA | | | | \$1,744.14 |
| Full Time Salaries | | | | |
| 03/31/2026 | Borough of Glen Ridge | FT Payroll 3/13/26 | Accounts Payable | 12,656.00 |
| Total for Full Time Salaries | | | | \$12,656.00 |
| Part Time Salaries | | | | |
| 03/31/2026 | Borough of Glen Ridge | PT Payroll 3/13/26 | Accounts Payable | 10,143.19 |



Glen Ridge Public Library

Bills List

March 2026

| DATE | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|-------------------------|---|------------------|--------------------|
| Total for Part Time Salaries | | | | \$10,143.19 |
| Total for Salaries & Wages | | | | \$35,095.25 |
| Subscriptions | | | | |
| Print | | | | |
| 03/25/2026 | US Bank | Worrall Independant Press Subscription Renewal 3/26 - 3/27 | Accounts Payable | 35.00 |
| 03/25/2026 | US Bank | Food Network Magazine Subscription April 2027 | Accounts Payable | 10.00 |
| Total for Print | | | | \$45.00 |
| Total for Subscriptions | | | | \$45.00 |
| Technology & Communications | | | | |
| Cell Phone | | | | |
| 03/31/2026 | Tina Marie Doody | TMD - Verizon Cell Phone March 5 - April 4, 2026 | Accounts Payable | 70.00 |
| Total for Cell Phone | | | | \$70.00 |
| Software/Hardware | | | | |
| 03/17/2026 | EnvisionWare, Inc | Invoice INV-US-80206 Renewal Annual License 2026 | Accounts Payable | 390.88 |
| 03/31/2026 | Amazon Capital Services | Laser Jet Printer & Warranty; Adult Desk | Accounts Payable | 313.15 |
| Total for Software/Hardware | | | | \$704.03 |
| Telephone | | | | |
| 03/31/2026 | Borough of Glen Ridge | Hunter Carrier Phone February 2026 | Accounts Payable | 214.94 |
| Total for Telephone | | | | \$214.94 |
| Website | | | | |
| 03/25/2026 | US Bank | Weebly Subscription Renewal 3/6/26 - 3/6/27 | Accounts Payable | 144.00 |
| Total for Website | | | | \$144.00 |
| Total for Technology & Communications | | | | \$1,132.97 |

Glen Ridge Public Library
Budget vs. Actuals: 2026 Budget - FY26 P&L
 January - December 2026

| | Jan - Mar, 2026 | | | | Apr - Jun, 2026 | | | | Jul - Sep, 2026 | | | | Oct - Dec, 2026 | | | | Total | | | |
|---|----------------------|----------------------|----------------------|---------------|-----------------|----------------------|-----------------------|--------------|-----------------|----------------------|-----------------------|--------------|-----------------|----------------------|-----------------------|--------------|----------------------|------------------------|-----------------------|---------------|
| | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget |
| Revenue | | | | | | | | | | | | | | | | | | | | |
| Appropriation | | | | | | | | | | | | | | | | | | | | |
| BCCLS | 43,453.83 | 43,455.00 | -1.17 | 100.00% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 43,453.83 | 43,455.00 | -1.17 | 100.00% |
| Benefits | 21,103.84 | 31,655.75 | -10,551.91 | 66.67% | 31,655.75 | -31,655.75 | 0.00% | | 31,655.75 | -31,655.75 | 0.00% | | 31,655.75 | -31,655.75 | 0.00% | | 21,103.84 | 126,623.00 | -105,519.16 | 16.67% |
| FICA | 8,557.20 | 10,897.00 | -2,339.80 | 78.53% | 10,897.00 | -10,897.00 | 0.00% | | 10,897.00 | -10,897.00 | 0.00% | | 10,897.00 | -10,897.00 | 0.00% | | 8,557.20 | 43,588.00 | -35,030.80 | 19.63% |
| Monthly Disbursement | 33,903.66 | 50,855.50 | -16,951.84 | 66.67% | 50,855.50 | -50,855.50 | 0.00% | | 50,855.50 | -50,855.50 | 0.00% | | 50,855.50 | -50,855.50 | 0.00% | | 33,903.66 | 203,422.00 | -169,518.34 | 16.67% |
| Salaries | 111,858.65 | 142,444.00 | -30,585.35 | 78.53% | 142,444.00 | -142,444.00 | 0.00% | | 142,444.00 | -142,444.00 | 0.00% | | 142,444.00 | -142,444.00 | 0.00% | | 111,858.65 | 569,776.00 | -457,917.35 | 19.63% |
| Telephone | 430.15 | 687.50 | -257.35 | 62.57% | 687.50 | -687.50 | 0.00% | | 687.50 | -687.50 | 0.00% | | 687.50 | -687.50 | 0.00% | | 430.15 | 2,750.00 | -2,319.85 | 15.64% |
| Total Appropriation | \$ 219,307.33 | \$ 279,994.75 | -\$ 60,687.42 | 78.33% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 219,307.33 | \$ 989,614.00 | -\$ 770,306.67 | 22.16% |
| Daily Income | 1,332.15 | 1,687.50 | -355.35 | 78.94% | 1,687.50 | -1,687.50 | 0.00% | | 1,687.50 | -1,687.50 | 0.00% | | 1,687.50 | -1,687.50 | 0.00% | | 1,332.15 | 6,750.00 | -5,417.85 | 19.74% |
| Copier/Printer | 567.80 | | 567.80 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 567.80 | 0.00 | 567.80 | |
| Fines | | | | | | | | | | | | | | | | | | | | |
| Books/Other Materials | 59.35 | | 59.35 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 59.35 | 0.00 | 59.35 | |
| Library Of Things | 80.00 | | 80.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 80.00 | 0.00 | 80.00 | |
| Museum Pass Fines | 25.00 | | 25.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 25.00 | 0.00 | 25.00 | |
| Total Fines | \$ 164.35 | \$ 0.00 | \$ 164.35 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 164.35 | \$ 0.00 | \$ 164.35 | |
| Lost and Paid | 524.50 | | 524.50 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 524.50 | 0.00 | 524.50 | |
| Merchandise | 3.00 | | 3.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 3.00 | 0.00 | 3.00 | |
| Notary | 72.50 | | 72.50 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 72.50 | 0.00 | 72.50 | |
| Total Daily Income | \$ 1,332.15 | \$ 1,687.50 | -\$ 355.35 | 78.94% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 1,332.15 | \$ 6,750.00 | -\$ 5,417.85 | 19.74% |
| Dividend Income | 2,054.79 | 2,500.00 | -445.21 | 82.19% | 2,500.00 | -2,500.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 2,054.79 | 10,000.00 | -7,945.21 | 20.55% |
| Friends of the Library | 3,750.00 | 3,750.00 | 0.00 | 100.00% | 6,000.00 | -6,000.00 | 0.00% | | 3,750.00 | -3,750.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 3,750.00 | 16,000.00 | -12,250.00 | 23.44% |
| Gift/Donation | 75.92 | 150.00 | -74.08 | 50.61% | 150.00 | -150.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 75.92 | 600.00 | -524.08 | 12.65% |
| Interest | 0.20 | 0.00 | 0.20 | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.20 | 0.00 | 0.20 | |
| Raymond Fund | 4,000.00 | 4,000.00 | 0.00 | 100.00% | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | 16,000.00 | -12,000.00 | 25.00% |
| State Aid | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 4,000.00 | -4,000.00 | 0.00% | | 0.00 | 4,000.00 | -4,000.00 | 0.00% |
| Total Revenue | \$ 230,520.39 | \$ 292,082.25 | -\$ 61,561.86 | 78.92% | \$ 0.00 | \$ 250,877.25 | -\$ 250,877.25 | 0.00% | \$ 0.00 | \$ 248,627.25 | -\$ 248,627.25 | 0.00% | \$ 0.00 | \$ 251,377.25 | -\$ 251,377.25 | 0.00% | \$ 230,520.39 | \$ 1,042,964.00 | -\$ 812,443.61 | 22.10% |
| Gross Profit | \$ 230,520.39 | \$ 292,082.25 | -\$ 61,561.86 | 78.92% | \$ 0.00 | \$ 250,877.25 | -\$ 250,877.25 | 0.00% | \$ 0.00 | \$ 248,627.25 | -\$ 248,627.25 | 0.00% | \$ 0.00 | \$ 251,377.25 | -\$ 251,377.25 | 0.00% | \$ 230,520.39 | \$ 1,042,964.00 | -\$ 812,443.61 | 22.10% |
| Expenditures | | | | | | | | | | | | | | | | | | | | |
| Contractual | | | | | | | | | | | | | | | | | | | | |
| BCCLS | 35,351.40 | 35,352.00 | -0.60 | 100.00% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 35,351.40 | 35,352.00 | -0.60 | 100.00% |
| Copy Machine | 660.22 | 1,875.00 | -1,214.78 | 35.21% | 1,875.00 | -1,875.00 | 0.00% | | 1,875.00 | -1,875.00 | 0.00% | | 1,875.00 | -1,875.00 | 0.00% | | 660.22 | 7,500.00 | -6,839.78 | 8.80% |
| Delivery | 8,102.43 | 8,103.00 | -0.57 | 99.99% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 8,102.43 | 8,103.00 | -0.57 | 99.99% |
| Elevator | 1,506.00 | 1,506.00 | 0.00 | 100.00% | 711.00 | -711.00 | 0.00% | | 711.00 | -711.00 | 0.00% | | 711.00 | -711.00 | 0.00% | | 1,506.00 | 3,639.00 | -2,133.00 | 41.38% |
| HVAC Maintenance | 4,068.50 | 4,068.50 | 0.00 | 100.00% | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | 16,274.00 | -12,205.50 | 25.00% |
| Inspections | 0.00 | 0.00 | 0.00 | | 775.00 | -775.00 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 775.00 | -775.00 | 0.00% |
| Security & Fire | 0.00 | 0.00 | 0.00 | | 1,656.00 | -1,656.00 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 1,656.00 | -1,656.00 | 0.00% |
| Total Contractual | \$ 49,688.55 | \$ 50,904.50 | -\$ 1,215.95 | 97.61% | \$ 0.00 | \$ 9,085.50 | -\$ 9,085.50 | 0.00% | \$ 0.00 | \$ 6,654.50 | -\$ 6,654.50 | 0.00% | \$ 0.00 | \$ 6,654.50 | -\$ 6,654.50 | 0.00% | \$ 49,688.55 | \$ 73,299.00 | -\$ 23,610.45 | 67.79% |
| Facilities & Maintenance | | | | | | | | | | | | | | | | | | | | |
| Cleaning Supplies | 47.78 | 437.50 | -389.72 | 10.92% | 437.50 | -437.50 | 0.00% | | 437.50 | -437.50 | 0.00% | | 437.50 | -437.50 | 0.00% | | 47.78 | 1,750.00 | -1,702.22 | 2.73% |
| Maintenance & Repair | 718.27 | 4,968.75 | -4,250.48 | 14.46% | 4,968.75 | -4,968.75 | 0.00% | | 4,968.75 | -4,968.75 | 0.00% | | 4,968.75 | -4,968.75 | 0.00% | | 718.27 | 19,875.00 | -19,156.73 | 3.61% |
| Office Supplies | 653.73 | 937.50 | -283.77 | 69.73% | 937.50 | -937.50 | 0.00% | | 937.50 | -937.50 | 0.00% | | 937.50 | -937.50 | 0.00% | | 653.73 | 3,750.00 | -3,096.27 | 17.43% |
| Copy Paper | 42.49 | 125.00 | -82.51 | 33.99% | 125.00 | -125.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 42.49 | 500.00 | -457.51 | 8.50% |
| Postage | 65.36 | 75.00 | -9.64 | 87.15% | 150.00 | -150.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 65.36 | 500.00 | -434.64 | 13.07% |
| Total Office Supplies | \$ 761.58 | \$ 1,137.50 | -\$ 375.92 | 66.95% | \$ 0.00 | \$ 1,212.50 | -\$ 1,212.50 | 0.00% | \$ 0.00 | \$ 1,187.50 | -\$ 1,187.50 | 0.00% | \$ 0.00 | \$ 1,212.50 | -\$ 1,212.50 | 0.00% | \$ 761.58 | \$ 4,750.00 | -\$ 3,988.42 | 16.03% |
| Shared Service Agreement | | 0.00 | 0.00 | | 9,247.50 | -9,247.50 | 0.00% | | 9,247.50 | -9,247.50 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 18,495.00 | -18,495.00 | 0.00% |
| Total Facilities & Maintenance | \$ 1,527.63 | \$ 6,543.75 | -\$ 5,016.12 | 23.34% | \$ 0.00 | \$ 15,866.25 | -\$ 15,866.25 | 0.00% | \$ 0.00 | \$ 15,841.25 | -\$ 15,841.25 | 0.00% | \$ 0.00 | \$ 6,618.75 | -\$ 6,618.75 | 0.00% | \$ 1,527.63 | \$ 44,870.00 | -\$ 43,342.37 | 3.40% |
| Materials | | | | | | | | | | | | | | | | | | | | |
| Books | | | | | | | | | | | | | | | | | | | | |
| Adult | 1,517.67 | 7,500.00 | -5,982.33 | 20.24% | 7,500.00 | -7,500.00 | 0.00% | | 7,500.00 | -7,500.00 | 0.00% | | 7,500.00 | -7,500.00 | 0.00% | | 1,517.67 | 30,000.00 | -28,482.33 | 5.06% |

| | | | | | | | | | | | | | | | | | | | | |
|--|----------------------|----------------------|----------------------|---------------|----------------|----------------------|-----------------------|----------------|----------------|----------------------|-----------------------|----------------|----------------|----------------------|-----------------------|---------------------|----------------------|------------------------|-----------------------|---------------|
| Children | 1,500.40 | 4,187.50 | -2,687.10 | 35.83% | 4,187.50 | -4,187.50 | 0.00% | 4,187.50 | -4,187.50 | 0.00% | 4,187.50 | -4,187.50 | 0.00% | 1,500.40 | 16,750.00 | -15,249.60 | 8.96% | | | |
| Young Adult | 248.28 | 2,250.00 | -2,001.72 | 11.03% | 2,250.00 | -2,250.00 | 0.00% | 2,250.00 | -2,250.00 | 0.00% | 2,250.00 | -2,250.00 | 0.00% | 248.28 | 9,000.00 | -8,751.72 | 2.76% | | | |
| Total Books | \$ 3,266.35 | \$ 13,937.50 | -\$ 10,671.15 | 23.44% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 3,266.35 | \$ 55,750.00 | -\$ 52,483.65 | 5.86% |
| eContent | 3,085.62 | 6,250.00 | -3,164.38 | 49.37% | 6,250.00 | -6,250.00 | 0.00% | 6,250.00 | -6,250.00 | 0.00% | 6,250.00 | -6,250.00 | 0.00% | 3,085.62 | 25,000.00 | -21,914.38 | 12.34% | | | |
| Kanopy | 480.00 | 812.50 | -332.50 | 59.08% | 812.50 | -812.50 | 0.00% | 812.50 | -812.50 | 0.00% | 812.50 | -812.50 | 0.00% | 480.00 | 3,250.00 | -2,770.00 | 14.77% | | | |
| Library of Things | 554.27 | 600.00 | -45.73 | 92.38% | 600.00 | -600.00 | 0.00% | 1,500.00 | -1,500.00 | 0.00% | 600.00 | -600.00 | 0.00% | 554.27 | 3,300.00 | -2,745.73 | 16.80% | | | |
| Local History Room | | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 0.00 | 2,750.00 | -2,750.00 | 0.00% | | | |
| Lost & Paid Replacement | | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 0.00 | 250.00 | -250.00 | 0.00% | | | |
| Media | 409.11 | 1,062.50 | -653.39 | 38.50% | 1,062.50 | -1,062.50 | 0.00% | 1,062.50 | -1,062.50 | 0.00% | 1,062.50 | -1,062.50 | 0.00% | 409.11 | 4,250.00 | -3,840.89 | 9.63% | | | |
| Processing | 19.89 | 1,250.00 | -1,230.11 | 1.59% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 19.89 | 5,000.00 | -4,980.11 | 0.40% | | | |
| Total Materials | \$ 7,815.24 | \$ 24,662.50 | -\$ 16,847.26 | 31.69% | \$ 0.00 | \$ 24,662.50 | -\$ 24,662.50 | 0.00% | \$ 0.00 | \$ 25,562.50 | -\$ 25,562.50 | 0.00% | \$ 0.00 | \$ 24,662.50 | -\$ 24,662.50 | 0.00% | \$ 7,815.24 | \$ 99,550.00 | -\$ 91,734.76 | 7.85% |
| Professional Development | | | | | | | | | | | | | | | | | | | | |
| Dues | 780.00 | 900.00 | -120.00 | 86.67% | 0.00 | 0.00 | 0.00% | 250.00 | -250.00 | 0.00% | 100.00 | -100.00 | 0.00% | 780.00 | 1,250.00 | -470.00 | 62.40% | | | |
| Meeting & Conference | 244.15 | 400.00 | -155.85 | 61.04% | 100.00 | -100.00 | 0.00% | 350.00 | -350.00 | 0.00% | 350.00 | -350.00 | 0.00% | 244.15 | 1,200.00 | -955.85 | 20.35% | | | |
| Staff Development | 129.37 | 1,025.00 | -895.63 | 12.62% | 1,025.00 | -1,025.00 | 0.00% | 1,025.00 | -1,025.00 | 0.00% | 1,025.00 | -1,025.00 | 0.00% | 129.37 | 4,100.00 | -3,970.63 | 3.16% | | | |
| Travel | 761.73 | 900.00 | -138.27 | 84.64% | 750.00 | -750.00 | 0.00% | 175.00 | -175.00 | 0.00% | 175.00 | -175.00 | 0.00% | 761.73 | 2,000.00 | -1,238.27 | 38.09% | | | |
| Total Professional Development | \$ 1,915.25 | \$ 3,225.00 | -\$ 1,309.75 | 59.39% | \$ 0.00 | \$ 1,875.00 | -\$ 1,875.00 | 0.00% | \$ 0.00 | \$ 1,800.00 | -\$ 1,800.00 | 0.00% | \$ 0.00 | \$ 1,650.00 | -\$ 1,650.00 | 0.00% | \$ 1,915.25 | \$ 8,550.00 | -\$ 6,634.75 | 22.40% |
| Professional Services | | | | | | | | | | | | | | | | | | | | |
| Auditor | | 0.00 | 0.00 | 0.00% | 5,250.00 | -5,250.00 | 0.00% | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00% | 0.00 | 5,250.00 | -5,250.00 | 0.00% | | | |
| Background Checks | | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 0.00 | 150.00 | -150.00 | 0.00% | | | |
| Bank Fees | 45.00 | 87.50 | -42.50 | 51.43% | 87.50 | -87.50 | 0.00% | 87.50 | -87.50 | 0.00% | 87.50 | -87.50 | 0.00% | 45.00 | 350.00 | -305.00 | 12.86% | | | |
| Credit Card Fees | 18.29 | 37.50 | -19.21 | 48.77% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 18.29 | 150.00 | -131.71 | 12.19% | | | |
| Legal Fees | | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 0.00 | 2,000.00 | -2,000.00 | 0.00% | | | |
| Total Professional Services | \$ 63.29 | \$ 662.50 | -\$ 599.21 | 9.55% | \$ 0.00 | \$ 5,912.50 | -\$ 5,912.50 | 0.00% | \$ 0.00 | \$ 662.50 | -\$ 662.50 | 0.00% | \$ 0.00 | \$ 662.50 | -\$ 662.50 | 0.00% | \$ 63.29 | \$ 7,900.00 | -\$ 7,836.71 | 0.80% |
| Programming | | | | | | | | | | | | | | | | | | | | |
| Adult | 974.62 | 1,250.00 | -275.38 | 77.97% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 974.62 | 5,000.00 | -4,025.38 | 19.49% | | | |
| Juvenile | 1,467.16 | 1,666.67 | -199.51 | 88.03% | 1,666.66 | -1,666.66 | 0.00% | 750.00 | -750.00 | 0.00% | 1,666.67 | -1,666.67 | 0.00% | 1,467.16 | 5,750.00 | -4,282.84 | 25.52% | | | |
| Summer Reading Program | 529.37 | 1,700.00 | -1,170.63 | 31.14% | 2,550.00 | -2,550.00 | 0.00% | 1,000.00 | -1,000.00 | 0.00% | 0.00 | 0.00 | 0.00% | 529.37 | 5,250.00 | -4,720.63 | 10.08% | | | |
| Young Adult | 1,058.07 | 1,250.00 | -191.93 | 84.65% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,058.07 | 5,000.00 | -3,941.93 | 21.16% | | | |
| Total Programming | \$ 4,029.22 | \$ 5,866.67 | -\$ 1,837.45 | 68.68% | \$ 0.00 | \$ 6,716.66 | -\$ 6,716.66 | 0.00% | \$ 0.00 | \$ 4,250.00 | -\$ 4,250.00 | 0.00% | \$ 0.00 | \$ 4,166.67 | -\$ 4,166.67 | 0.00% | \$ 4,029.22 | \$ 21,000.00 | -\$ 16,970.78 | 19.19% |
| Salaries & Wages | | | | | | | | | | | | | | | | | | | | |
| Benefits | 21,103.84 | 31,655.75 | -10,551.91 | 66.67% | 31,655.75 | -31,655.75 | 0.00% | 31,655.75 | -31,655.75 | 0.00% | 31,655.75 | -31,655.75 | 0.00% | 21,103.84 | 126,623.00 | -105,519.16 | 16.67% | | | |
| FICA | 8,557.20 | 10,897.00 | -2,339.80 | 78.53% | 10,897.00 | -10,897.00 | 0.00% | 10,897.00 | -10,897.00 | 0.00% | 10,897.00 | -10,897.00 | 0.00% | 8,557.20 | 43,588.00 | -35,030.80 | 19.63% | | | |
| Full Time Salaries | 63,280.00 | 75,936.25 | -12,656.25 | 83.33% | 75,936.25 | -75,936.25 | 0.00% | 75,936.25 | -75,936.25 | 0.00% | 75,936.25 | -75,936.25 | 0.00% | 63,280.00 | 303,745.00 | -240,465.00 | 20.83% | | | |
| Part Time Salaries | 48,578.65 | 66,507.75 | -17,929.10 | 73.04% | 66,507.75 | -66,507.75 | 0.00% | 66,507.75 | -66,507.75 | 0.00% | 66,507.75 | -66,507.75 | 0.00% | 48,578.65 | 266,031.00 | -217,452.35 | 18.26% | | | |
| Total Salaries & Wages | \$ 141,519.69 | \$ 184,996.75 | -\$ 43,477.06 | 76.50% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 141,519.69 | \$ 739,987.00 | -\$ 598,467.31 | 19.12% |
| Subscriptions | | | | | | | | | | | | | | | | | | | | |
| Electronic | 7,292.00 | 7,500.00 | -208.00 | 97.23% | 3,500.00 | -3,500.00 | 0.00% | 3,000.00 | -3,000.00 | 0.00% | 3,000.00 | -3,000.00 | 0.00% | 7,292.00 | 17,000.00 | -9,708.00 | 42.89% | | | |
| Print | | 100.00 | -100.00 | 0.00% | 2,700.00 | -2,700.00 | 0.00% | 350.00 | -350.00 | 0.00% | 350.00 | -350.00 | 0.00% | 0.00 | 3,500.00 | -3,500.00 | 0.00% | | | |
| Total Subscriptions | \$ 7,292.00 | \$ 7,600.00 | -\$ 308.00 | 95.95% | \$ 0.00 | \$ 6,200.00 | -\$ 6,200.00 | 0.00% | \$ 0.00 | \$ 3,350.00 | -\$ 3,350.00 | 0.00% | \$ 0.00 | \$ 3,350.00 | -\$ 3,350.00 | 0.00% | \$ 7,292.00 | \$ 20,500.00 | -\$ 13,208.00 | 35.57% |
| Technology & Communications | | | | | | | | | | | | | | | | | | | | |
| Cell Phone | 140.00 | 275.00 | -135.00 | 50.91% | 275.00 | -275.00 | 0.00% | 275.00 | -275.00 | 0.00% | 275.00 | -275.00 | 0.00% | 140.00 | 1,100.00 | -960.00 | 12.73% | | | |
| Marketing & Outreach | 124.62 | 1,950.00 | -1,825.38 | 6.39% | 1,950.00 | -1,950.00 | 0.00% | 1,950.00 | -1,950.00 | 0.00% | 1,950.00 | -1,950.00 | 0.00% | 124.62 | 7,800.00 | -7,675.38 | 1.60% | | | |
| Software/Hardware | 3,489.11 | 3,500.00 | -10.89 | 99.69% | 3,500.00 | -3,500.00 | 0.00% | 3,500.00 | -3,500.00 | 0.00% | 3,500.00 | -3,500.00 | 0.00% | 3,489.11 | 14,000.00 | -10,510.89 | 24.92% | | | |
| Telephone | 430.15 | 687.50 | -257.35 | 62.57% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 430.15 | 2,750.00 | -2,319.85 | 15.64% | | | |
| Website | | 414.50 | -414.50 | 0.00% | 414.50 | -414.50 | 0.00% | 414.50 | -414.50 | 0.00% | 414.50 | -414.50 | 0.00% | 0.00 | 1,658.00 | -1,658.00 | 0.00% | | | |
| Total Technology & Communications | \$ 4,183.88 | \$ 6,827.00 | -\$ 2,643.12 | 61.28% | \$ 0.00 | \$ 6,827.00 | -\$ 6,827.00 | 0.00% | \$ 0.00 | \$ 6,827.00 | -\$ 6,827.00 | 0.00% | \$ 0.00 | \$ 6,827.00 | -\$ 6,827.00 | 0.00% | \$ 4,183.88 | \$ 27,308.00 | -\$ 23,124.12 | 15.32% |
| Total Expenditures | \$ 218,034.75 | \$ 291,288.67 | -\$ 73,253.92 | 74.85% | \$ 0.00 | \$ 262,142.16 | -\$ 262,142.16 | 0.00% | \$ 0.00 | \$ 249,944.50 | -\$ 249,944.50 | 0.00% | \$ 0.00 | \$ 239,588.67 | -\$ 239,588.67 | 0.00% | \$ 218,034.75 | \$ 1,042,964.00 | -\$ 824,929.25 | 20.91% |
| Other Revenue | | | | | | | | | | | | | | | | | | | | |
| LCBA Grant | 49,472.20 | | 49,472.20 | | | 0.00 | | | 0.00 | | 0.00 | | | 49,472.20 | 0.00 | 49,472.20 | | | | |
| Total Other Revenue | \$ 49,472.20 | \$ 49,472.20 | | | \$ 0.00 | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 | | \$ 49,472.20 | \$ 0.00 | \$ 49,472.20 | | | | |
| Other Expenditures | | | | | | | | | | | | | | | | | | | | |
| Other Miscellaneous Expenditure | | | | | | | | | | | | | | | | | | | | |
| LCBA Grant | 5,950.00 | | 5,950.00 | | | 0.00 | | | 0.00 | | 0.00 | | | 5,950.00 | 0.00 | 5,950.00 | | | | |
| Trustee Expense | 953.65 | | 953.65 | | | 0.00 | | | 0.00 | | 0.00 | | | 953.65 | 0.00 | 953.65 | | | | |
| Total Other Miscellaneous Expenditure | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | | | | |

Total Other Expenditures

| | | | | | | | | | | | | | |
|-------------|---------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|-------------|---------|-------------|
| \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 |
|-------------|---------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|-------------|---------|-------------|

Glen Ridge Public Library
Budget vs. Actuals: 2026 Budget - FY26 P&L
 January - December 2026

| | Jan - Mar, 2026 | | | | Apr - Jun, 2026 | | | | Jul - Sep, 2026 | | | | Oct - Dec, 2026 | | | | Total | | | |
|---|----------------------|----------------------|---------------------|----------------|-----------------|----------------------|-----------------------|--------------|-----------------|----------------------|-----------------------|--------------|-----------------|----------------------|-----------------------|--------------|----------------------|------------------------|-----------------------|---------------|
| | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget | Actual | Budget | over Budget | % of Budget |
| Revenue | | | | | | | | | | | | | | | | | | | | |
| Appropriation | | | | | | | | | | | | | | | | | | | | |
| BCCLS | 43,453.83 | 43,455.00 | -1.17 | 100.00% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 43,453.83 | 43,455.00 | -1.17 | 100.00% |
| Benefits | 31,655.76 | 31,655.75 | 0.01 | 100.00% | 31,655.75 | -31,655.75 | 0.00% | | 31,655.75 | -31,655.75 | 0.00% | | 31,655.75 | -31,655.75 | 0.00% | | 31,655.76 | 126,623.00 | -94,967.24 | 25.00% |
| FICA | 10,301.34 | 10,897.00 | -595.66 | 94.53% | 10,897.00 | -10,897.00 | 0.00% | | 10,897.00 | -10,897.00 | 0.00% | | 10,897.00 | -10,897.00 | 0.00% | | 10,301.34 | 43,588.00 | -33,286.66 | 23.63% |
| Monthly Disbursement | 50,855.49 | 50,855.50 | -0.01 | 100.00% | 50,855.50 | -50,855.50 | 0.00% | | 50,855.50 | -50,855.50 | 0.00% | | 50,855.50 | -50,855.50 | 0.00% | | 50,855.49 | 203,422.00 | -152,566.51 | 25.00% |
| Salaries | 134,657.84 | 142,444.00 | -7,786.16 | 94.53% | 142,444.00 | -142,444.00 | 0.00% | | 142,444.00 | -142,444.00 | 0.00% | | 142,444.00 | -142,444.00 | 0.00% | | 134,657.84 | 569,776.00 | -435,118.16 | 23.63% |
| Telephone | 645.09 | 687.50 | -42.41 | 93.83% | 687.50 | -687.50 | 0.00% | | 687.50 | -687.50 | 0.00% | | 687.50 | -687.50 | 0.00% | | 645.09 | 2,750.00 | -2,104.91 | 23.46% |
| Total Appropriation | \$ 271,569.35 | \$ 279,994.75 | -\$ 8,425.40 | 96.99% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 0.00 | \$ 236,539.75 | -\$ 236,539.75 | 0.00% | \$ 271,569.35 | \$ 989,614.00 | -\$ 718,044.65 | 27.44% |
| Daily Income | 2,079.40 | 1,687.50 | 391.90 | 123.22% | 1,687.50 | -1,687.50 | 0.00% | | 1,687.50 | -1,687.50 | 0.00% | | 1,687.50 | -1,687.50 | 0.00% | | 2,079.40 | 6,750.00 | -4,670.60 | 30.81% |
| Copier/Printer | 1,019.60 | | 1,019.60 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 1,019.60 | 0.00 | 1,019.60 | |
| Fines | | | | | | | | | | | | | | | | | | | | |
| Books/Other Materials | 119.30 | | 119.30 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 119.30 | 0.00 | 119.30 | |
| Library Of Things | 105.00 | | 105.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 105.00 | 0.00 | 105.00 | |
| Museum Pass Fines | 40.00 | | 40.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 40.00 | 0.00 | 40.00 | |
| Total Fines | \$ 264.30 | \$ 0.00 | \$ 264.30 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 264.30 | \$ 0.00 | \$ 264.30 | |
| Lost and Paid | 669.50 | | 669.50 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 669.50 | 0.00 | 669.50 | |
| Merchandise | 6.00 | | 6.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 6.00 | 0.00 | 6.00 | |
| Notary | 120.00 | | 120.00 | | | 0.00 | | | | 0.00 | | | | 0.00 | | | 120.00 | 0.00 | 120.00 | |
| Total Daily Income | \$ 2,079.40 | \$ 1,687.50 | \$ 391.90 | 123.22% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 0.00 | \$ 1,687.50 | -\$ 1,687.50 | 0.00% | \$ 2,079.40 | \$ 6,750.00 | -\$ 4,670.60 | 30.81% |
| Dividend Income | 3,147.53 | 2,500.00 | 647.53 | 125.90% | 2,500.00 | -2,500.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 3,147.53 | 10,000.00 | -6,852.47 | 31.48% |
| Friends of the Library | 3,750.00 | 3,750.00 | 0.00 | 100.00% | 6,000.00 | -6,000.00 | 0.00% | | 3,750.00 | -3,750.00 | 0.00% | | 2,500.00 | -2,500.00 | 0.00% | | 3,750.00 | 16,000.00 | -12,250.00 | 23.44% |
| Gift/Donation | 155.49 | 150.00 | 5.49 | 103.66% | 150.00 | -150.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 155.49 | 600.00 | -444.51 | 25.92% |
| Interest | 0.20 | 0.00 | 0.20 | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.20 | 0.00 | 0.20 | |
| Raymond Fund | 4,000.00 | 4,000.00 | 0.00 | 100.00% | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | -4,000.00 | 0.00% | | 4,000.00 | 16,000.00 | -12,000.00 | 25.00% |
| State Aid | | 0.00 | 0.00 | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 4,000.00 | -4,000.00 | 0.00% | | 0.00 | 4,000.00 | -4,000.00 | 0.00% |
| Total Revenue | \$ 284,701.97 | \$ 292,082.25 | -\$ 7,380.28 | 97.47% | \$ 0.00 | \$ 250,877.25 | -\$ 250,877.25 | 0.00% | \$ 0.00 | \$ 248,627.25 | -\$ 248,627.25 | 0.00% | \$ 0.00 | \$ 251,377.25 | -\$ 251,377.25 | 0.00% | \$ 284,701.97 | \$ 1,042,964.00 | -\$ 758,262.03 | 27.30% |
| Gross Profit | \$ 284,701.97 | \$ 292,082.25 | -\$ 7,380.28 | 97.47% | \$ 0.00 | \$ 250,877.25 | -\$ 250,877.25 | 0.00% | \$ 0.00 | \$ 248,627.25 | -\$ 248,627.25 | 0.00% | \$ 0.00 | \$ 251,377.25 | -\$ 251,377.25 | 0.00% | \$ 284,701.97 | \$ 1,042,964.00 | -\$ 758,262.03 | 27.30% |
| Expenditures | | | | | | | | | | | | | | | | | | | | |
| Contractual | | | | | | | | | | | | | | | | | | | | |
| BCCLS | 35,351.40 | 35,352.00 | -0.60 | 100.00% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 35,351.40 | 35,352.00 | -0.60 | 100.00% |
| Copy Machine | 997.53 | 1,875.00 | -877.47 | 53.20% | 1,875.00 | -1,875.00 | 0.00% | | 1,875.00 | -1,875.00 | 0.00% | | 1,875.00 | -1,875.00 | 0.00% | | 997.53 | 7,500.00 | -6,502.47 | 13.30% |
| Delivery | 8,102.43 | 8,103.00 | -0.57 | 99.99% | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 8,102.43 | 8,103.00 | -0.57 | 99.99% |
| Elevator | 1,506.00 | 1,506.00 | 0.00 | 100.00% | 711.00 | -711.00 | 0.00% | | 711.00 | -711.00 | 0.00% | | 711.00 | -711.00 | 0.00% | | 1,506.00 | 3,639.00 | -2,133.00 | 41.38% |
| HVAC Maintenance | 4,068.50 | 4,068.50 | 0.00 | 100.00% | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | -4,068.50 | 0.00% | | 4,068.50 | 16,274.00 | -12,205.50 | 25.00% |
| Inspections | | 0.00 | 0.00 | | 775.00 | -775.00 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 775.00 | -775.00 | 0.00% |
| Security & Fire | | 0.00 | 0.00 | | 1,656.00 | -1,656.00 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 0.00 | | | 0.00 | 1,656.00 | -1,656.00 | 0.00% |
| Total Contractual | \$ 50,025.86 | \$ 50,904.50 | -\$ 878.64 | 98.27% | \$ 0.00 | \$ 9,085.50 | -\$ 9,085.50 | 0.00% | \$ 0.00 | \$ 6,654.50 | -\$ 6,654.50 | 0.00% | \$ 0.00 | \$ 6,654.50 | -\$ 6,654.50 | 0.00% | \$ 50,025.86 | \$ 73,299.00 | -\$ 23,273.14 | 68.25% |
| Facilities & Maintenance | | | | | | | | | | | | | | | | | | | | |
| Cleaning Supplies | 244.03 | 437.50 | -193.47 | 55.78% | 437.50 | -437.50 | 0.00% | | 437.50 | -437.50 | 0.00% | | 437.50 | -437.50 | 0.00% | | 244.03 | 1,750.00 | -1,505.97 | 13.94% |
| Maintenance & Repair | 6,119.97 | 4,968.75 | 1,151.22 | 123.17% | 4,968.75 | -4,968.75 | 0.00% | | 4,968.75 | -4,968.75 | 0.00% | | 4,968.75 | -4,968.75 | 0.00% | | 6,119.97 | 19,875.00 | -13,755.03 | 30.79% |
| Office Supplies | 685.97 | 937.50 | -251.53 | 73.17% | 937.50 | -937.50 | 0.00% | | 937.50 | -937.50 | 0.00% | | 937.50 | -937.50 | 0.00% | | 685.97 | 3,750.00 | -3,064.03 | 18.29% |
| Copy Paper | 42.49 | 125.00 | -82.51 | 33.99% | 125.00 | -125.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 42.49 | 500.00 | -457.51 | 8.50% |
| Postage | 87.56 | 75.00 | 12.56 | 116.75% | 150.00 | -150.00 | 0.00% | | 125.00 | -125.00 | 0.00% | | 150.00 | -150.00 | 0.00% | | 87.56 | 500.00 | -412.44 | 17.51% |
| Total Office Supplies | \$ 816.02 | \$ 1,137.50 | -\$ 321.48 | 71.74% | \$ 0.00 | \$ 1,212.50 | -\$ 1,212.50 | 0.00% | \$ 0.00 | \$ 1,187.50 | -\$ 1,187.50 | 0.00% | \$ 0.00 | \$ 1,212.50 | -\$ 1,212.50 | 0.00% | \$ 816.02 | \$ 4,750.00 | -\$ 3,933.98 | 17.18% |
| Shared Service Agreement | | 0.00 | 0.00 | | 9,247.50 | -9,247.50 | 0.00% | | 9,247.50 | -9,247.50 | 0.00% | | 0.00 | 0.00 | | | 0.00 | 18,495.00 | -18,495.00 | 0.00% |
| Total Facilities & Maintenance | \$ 7,180.02 | \$ 6,543.75 | \$ 636.27 | 109.72% | \$ 0.00 | \$ 15,866.25 | -\$ 15,866.25 | 0.00% | \$ 0.00 | \$ 15,841.25 | -\$ 15,841.25 | 0.00% | \$ 0.00 | \$ 6,618.75 | -\$ 6,618.75 | 0.00% | \$ 7,180.02 | \$ 44,870.00 | -\$ 37,689.98 | 16.00% |
| Materials | | | | | | | | | | | | | | | | | | | | |
| Books | | | | | | | | | | | | | | | | | | | | |
| Adult | 5,714.47 | 7,500.00 | -1,785.53 | 76.19% | 7,500.00 | -7,500.00 | 0.00% | | 7,500.00 | -7,500.00 | 0.00% | | 7,500.00 | -7,500.00 | 0.00% | | 5,714.47 | 30,000.00 | -24,285.53 | 19.05% |

| | | | | | | | | | | | | | | | | | | | | |
|--|----------------------|----------------------|----------------------|---------------|----------------|----------------------|-----------------------|----------------|----------------|----------------------|-----------------------|----------------|----------------|----------------------|-----------------------|---------------------|----------------------|------------------------|-----------------------|---------------|
| Children | 2,391.34 | 4,187.50 | -1,796.16 | 57.11% | 4,187.50 | -4,187.50 | 0.00% | 4,187.50 | -4,187.50 | 0.00% | 4,187.50 | -4,187.50 | 0.00% | 2,391.34 | 16,750.00 | -14,358.66 | 14.28% | | | |
| Young Adult | 1,161.95 | 2,250.00 | -1,088.05 | 51.64% | 2,250.00 | -2,250.00 | 0.00% | 2,250.00 | -2,250.00 | 0.00% | 2,250.00 | -2,250.00 | 0.00% | 1,161.95 | 9,000.00 | -7,838.05 | 12.91% | | | |
| Total Books | \$ 9,267.76 | \$ 13,937.50 | -\$ 4,669.74 | 66.50% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 0.00 | \$ 13,937.50 | -\$ 13,937.50 | 0.00% | \$ 9,267.76 | \$ 55,750.00 | -\$ 46,482.24 | 16.62% |
| eContent | 4,932.33 | 6,250.00 | -1,317.67 | 78.92% | 6,250.00 | -6,250.00 | 0.00% | 6,250.00 | -6,250.00 | 0.00% | 6,250.00 | -6,250.00 | 0.00% | 4,932.33 | 25,000.00 | -20,067.67 | 19.73% | | | |
| Kanopy | 652.00 | 812.50 | -160.50 | 80.25% | 812.50 | -812.50 | 0.00% | 812.50 | -812.50 | 0.00% | 812.50 | -812.50 | 0.00% | 652.00 | 3,250.00 | -2,598.00 | 20.06% | | | |
| Library of Things | 587.62 | 600.00 | -12.38 | 97.94% | 600.00 | -600.00 | 0.00% | 1,500.00 | -1,500.00 | 0.00% | 600.00 | -600.00 | 0.00% | 587.62 | 3,300.00 | -2,712.38 | 17.81% | | | |
| Local History Room | | 100.00 | -100.00 | 0.00% | 884.00 | -884.00 | 0.00% | 883.00 | -883.00 | 0.00% | 883.00 | -883.00 | 0.00% | 0.00 | 2,750.00 | -2,750.00 | 0.00% | | | |
| Lost & Paid Replacement | | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 62.50 | -62.50 | 0.00% | 0.00 | 250.00 | -250.00 | 0.00% | | | |
| Media | 781.59 | 1,062.50 | -280.91 | 73.56% | 1,062.50 | -1,062.50 | 0.00% | 1,062.50 | -1,062.50 | 0.00% | 1,062.50 | -1,062.50 | 0.00% | 781.59 | 4,250.00 | -3,468.41 | 18.39% | | | |
| Processing | 38.75 | 1,250.00 | -1,211.25 | 3.10% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 38.75 | 5,000.00 | -4,961.25 | 0.78% | | | |
| Total Materials | \$ 16,260.05 | \$ 24,075.00 | -\$ 7,814.95 | 67.54% | \$ 0.00 | \$ 24,859.00 | -\$ 24,859.00 | 0.00% | \$ 0.00 | \$ 25,758.00 | -\$ 25,758.00 | 0.00% | \$ 0.00 | \$ 24,858.00 | -\$ 24,858.00 | 0.00% | \$ 16,260.05 | \$ 99,550.00 | -\$ 83,289.95 | 16.33% |
| Professional Development | | | | | | | | | | | | | | | | | | | | |
| Dues | 780.00 | 900.00 | -120.00 | 86.67% | 0.00 | 0.00 | 0.00% | 250.00 | -250.00 | 0.00% | 100.00 | -100.00 | 0.00% | 780.00 | 1,250.00 | -470.00 | 62.40% | | | |
| Meeting & Conference | 293.15 | 400.00 | -106.85 | 73.29% | 100.00 | -100.00 | 0.00% | 350.00 | -350.00 | 0.00% | 350.00 | -350.00 | 0.00% | 293.15 | 1,200.00 | -906.85 | 24.43% | | | |
| Staff Development | 129.37 | 150.00 | -20.63 | 86.25% | 1,316.00 | -1,316.00 | 0.00% | 1,317.00 | -1,317.00 | 0.00% | 1,317.00 | -1,317.00 | 0.00% | 129.37 | 4,100.00 | -3,970.63 | 3.16% | | | |
| Travel | 761.73 | 900.00 | -138.27 | 84.64% | 750.00 | -750.00 | 0.00% | 175.00 | -175.00 | 0.00% | 175.00 | -175.00 | 0.00% | 761.73 | 2,000.00 | -1,238.27 | 38.09% | | | |
| Total Professional Development | \$ 1,964.25 | \$ 2,350.00 | -\$ 385.75 | 83.59% | \$ 0.00 | \$ 2,166.00 | -\$ 2,166.00 | 0.00% | \$ 0.00 | \$ 2,092.00 | -\$ 2,092.00 | 0.00% | \$ 0.00 | \$ 1,942.00 | -\$ 1,942.00 | 0.00% | \$ 1,964.25 | \$ 8,550.00 | -\$ 6,585.75 | 22.97% |
| Professional Services | | | | | | | | | | | | | | | | | | | | |
| Auditor | | 0.00 | 0.00 | | 5,250.00 | -5,250.00 | 0.00% | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 5,250.00 | -5,250.00 | 0.00% | | | |
| Background Checks | 176.97 | 150.00 | 26.97 | 117.98% | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | | 0.00 | 0.00 | | 176.97 | 150.00 | 26.97 | 117.98% | | | |
| Bank Fees | 45.00 | 87.50 | -42.50 | 51.43% | 87.50 | -87.50 | 0.00% | 87.50 | -87.50 | 0.00% | 87.50 | -87.50 | 0.00% | 45.00 | 350.00 | -305.00 | 12.86% | | | |
| Credit Card Fees | 32.65 | 37.50 | -4.85 | 87.07% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 37.50 | -37.50 | 0.00% | 32.65 | 150.00 | -117.35 | 21.77% | | | |
| Legal Fees | | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 500.00 | -500.00 | 0.00% | 0.00 | 2,000.00 | -2,000.00 | 0.00% | | | |
| Total Professional Services | \$ 254.62 | \$ 775.00 | -\$ 520.38 | 32.85% | \$ 0.00 | \$ 5,875.00 | -\$ 5,875.00 | 0.00% | \$ 0.00 | \$ 625.00 | -\$ 625.00 | 0.00% | \$ 0.00 | \$ 625.00 | -\$ 625.00 | 0.00% | \$ 254.62 | \$ 7,900.00 | -\$ 7,645.38 | 3.22% |
| Programming | | | | | | | | | | | | | | | | | | | | |
| Adult | 1,289.96 | 1,300.00 | -10.04 | 99.23% | 1,233.00 | -1,233.00 | 0.00% | 1,233.00 | -1,233.00 | 0.00% | 1,233.00 | -1,233.00 | 0.00% | 1,289.96 | 4,999.00 | -3,709.04 | 25.80% | | | |
| Juvenile | 2,089.99 | 2,100.00 | -10.01 | 99.52% | 1,575.00 | -1,575.00 | 0.00% | 500.00 | -500.00 | 0.00% | 1,575.00 | -1,575.00 | 0.00% | 2,089.99 | 5,750.00 | -3,660.01 | 36.35% | | | |
| Summer Reading Program | 746.46 | 1,700.00 | -953.54 | 43.91% | 2,550.00 | -2,550.00 | 0.00% | 1,000.00 | -1,000.00 | 0.00% | 0.00 | 0.00 | | 746.46 | 5,250.00 | -4,503.54 | 14.22% | | | |
| Young Adult | 1,960.18 | 2,000.00 | -39.82 | 98.01% | 1,250.00 | -1,250.00 | 0.00% | 500.00 | -500.00 | 0.00% | 1,250.00 | -1,250.00 | 0.00% | 1,960.18 | 5,000.00 | -3,039.82 | 39.20% | | | |
| Total Programming | \$ 6,086.59 | \$ 7,100.00 | -\$ 1,013.41 | 85.73% | \$ 0.00 | \$ 6,608.00 | -\$ 6,608.00 | 0.00% | \$ 0.00 | \$ 3,233.00 | -\$ 3,233.00 | 0.00% | \$ 0.00 | \$ 4,058.00 | -\$ 4,058.00 | 0.00% | \$ 6,086.59 | \$ 20,999.00 | -\$ 14,912.41 | 28.99% |
| Salaries & Wages | | | | | | | | | | | | | | | | | | | | |
| Benefits | 31,655.76 | 31,655.75 | 0.01 | 100.00% | 31,655.75 | -31,655.75 | 0.00% | 31,655.75 | -31,655.75 | 0.00% | 31,655.75 | -31,655.75 | 0.00% | 31,655.76 | 126,623.00 | -94,967.24 | 25.00% | | | |
| FICA | 10,301.34 | 10,897.00 | -595.66 | 94.53% | 10,897.00 | -10,897.00 | 0.00% | 10,897.00 | -10,897.00 | 0.00% | 10,897.00 | -10,897.00 | 0.00% | 10,301.34 | 43,588.00 | -33,286.66 | 23.63% | | | |
| Full Time Salaries | 75,936.00 | 75,936.25 | -0.25 | 100.00% | 75,936.25 | -75,936.25 | 0.00% | 75,936.25 | -75,936.25 | 0.00% | 75,936.25 | -75,936.25 | 0.00% | 75,936.00 | 303,745.00 | -227,809.00 | 25.00% | | | |
| Part Time Salaries | 58,721.84 | 66,507.75 | -7,785.91 | 88.29% | 66,507.75 | -66,507.75 | 0.00% | 66,507.75 | -66,507.75 | 0.00% | 66,507.75 | -66,507.75 | 0.00% | 58,721.84 | 266,031.00 | -207,309.16 | 22.07% | | | |
| Total Salaries & Wages | \$ 176,614.94 | \$ 184,996.75 | -\$ 8,381.81 | 95.47% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 0.00 | \$ 184,996.75 | -\$ 184,996.75 | 0.00% | \$ 176,614.94 | \$ 739,987.00 | -\$ 563,372.06 | 23.87% |
| Subscriptions | | | | | | | | | | | | | | | | | | | | |
| Electronic | 7,292.00 | 7,500.00 | -208.00 | 97.23% | 3,500.00 | -3,500.00 | 0.00% | 3,000.00 | -3,000.00 | 0.00% | 3,000.00 | -3,000.00 | 0.00% | 7,292.00 | 17,000.00 | -9,708.00 | 42.89% | | | |
| Print | 45.00 | 50.00 | -5.00 | 90.00% | 2,700.00 | -2,700.00 | 0.00% | 400.00 | -400.00 | 0.00% | 350.00 | -350.00 | 0.00% | 45.00 | 3,500.00 | -3,455.00 | 1.29% | | | |
| Total Subscriptions | \$ 7,337.00 | \$ 7,550.00 | -\$ 213.00 | 97.18% | \$ 0.00 | \$ 6,200.00 | -\$ 6,200.00 | 0.00% | \$ 0.00 | \$ 3,400.00 | -\$ 3,400.00 | 0.00% | \$ 0.00 | \$ 3,350.00 | -\$ 3,350.00 | 0.00% | \$ 7,337.00 | \$ 20,500.00 | -\$ 13,163.00 | 35.79% |
| Technology & Communications | | | | | | | | | | | | | | | | | | | | |
| Cell Phone | 210.00 | 275.00 | -65.00 | 76.36% | 275.00 | -275.00 | 0.00% | 275.00 | -275.00 | 0.00% | 275.00 | -275.00 | 0.00% | 210.00 | 1,100.00 | -890.00 | 19.09% | | | |
| Marketing & Outreach | 124.62 | 125.00 | -0.38 | 99.70% | 2,550.00 | -2,550.00 | 0.00% | 2,550.00 | -2,550.00 | 0.00% | 2,575.00 | -2,575.00 | 0.00% | 124.62 | 7,800.00 | -7,675.38 | 1.60% | | | |
| Software/Hardware | 4,193.14 | 4,200.00 | -6.86 | 99.84% | 3,266.00 | -3,266.00 | 0.00% | 3,267.00 | -3,267.00 | 0.00% | 3,267.00 | -3,267.00 | 0.00% | 4,193.14 | 14,000.00 | -9,806.86 | 29.95% | | | |
| Telephone | 645.09 | 687.50 | -42.41 | 93.83% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 687.50 | -687.50 | 0.00% | 645.09 | 2,750.00 | -2,104.91 | 23.46% | | | |
| Website | 144.00 | 145.00 | -1.00 | 99.31% | 504.00 | -504.00 | 0.00% | 504.00 | -504.00 | 0.00% | 505.00 | -505.00 | 0.00% | 144.00 | 1,658.00 | -1,514.00 | 8.89% | | | |
| Total Technology & Communications | \$ 5,316.85 | \$ 5,432.50 | -\$ 115.65 | 97.87% | \$ 0.00 | \$ 7,282.50 | -\$ 7,282.50 | 0.00% | \$ 0.00 | \$ 7,283.50 | -\$ 7,283.50 | 0.00% | \$ 0.00 | \$ 7,309.50 | -\$ 7,309.50 | 0.00% | \$ 5,316.85 | \$ 27,308.00 | -\$ 21,991.15 | 19.47% |
| Total Expenditures | \$ 271,040.18 | \$ 289,815.00 | -\$ 18,774.82 | 93.52% | \$ 0.00 | \$ 263,026.50 | -\$ 263,026.50 | 0.00% | \$ 0.00 | \$ 249,071.50 | -\$ 249,071.50 | 0.00% | \$ 0.00 | \$ 240,501.00 | -\$ 240,501.00 | 0.00% | \$ 271,040.18 | \$ 1,042,414.00 | -\$ 771,373.82 | 26.00% |
| Other Revenue | | | | | | | | | | | | | | | | | | | | |
| LCBA Grant | 49,472.20 | | 49,472.20 | | | 0.00 | | | 0.00 | | 0.00 | | | 49,472.20 | 0.00 | 49,472.20 | | | | |
| Total Other Revenue | \$ 49,472.20 | \$ 49,472.20 | | | \$ 0.00 | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 | | \$ 49,472.20 | \$ 0.00 | \$ 49,472.20 | | | | |
| Other Expenditures | | | | | | | | | | | | | | | | | | | | |
| Other Miscellaneous Expenditure | | | | | | | | | | | | | | | | | | | | |
| LCBA Grant | 5,950.00 | | 5,950.00 | | | 0.00 | | | 0.00 | | 0.00 | | | 5,950.00 | 0.00 | 5,950.00 | | | | |
| Trustee Expense | 953.65 | | 953.65 | | | 0.00 | | | 0.00 | | 0.00 | | | 953.65 | 0.00 | 953.65 | | | | |
| Total Other Miscellaneous Expenditure | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 0.00 | \$ 0.00 | \$ 0.00 | | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | |

Total Other Expenditures

| | | | | | | | | | | | | | |
|-------------|---------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|-------------|---------|-------------|
| \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 6,903.65 | \$ 0.00 | \$ 6,903.65 |
|-------------|---------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|-------------|---------|-------------|