Glen Ridge Public Library

Employment Verification for Nannies and Au Pairs

The Glen Ridge Library is happy to accommodate the nannies and au pairs of residents of Glen Ridge. In order to obtain a courtesy library card, we will need the following information. The card is issued for one year, and may only be used in the Glen Ridge Public Library. The nanny's or au pair's valid photo ID must be presented at the time of application.

For Nanny/Au Pair Cards:

I confirm that I am the employer/host of ____________________________. I am a Glen Ridge resident. I understand that this card is being issued to my employee at my address. Any communication between the Glen Ridge Library and said employee will be sent to my address. I understand that I will be held responsible for any damage or loss of library property borrowed on this card. **I will notify the Library when my nanny/au pair leaves and ensure any outstanding borrowed material is returned and fines paid.**

Employer Name__________________________________________________________

Employer's Address ______________________________________________________

Employer's Phone________________________________________________________

Employer's Signature____________________________________ Date____________

Employer's Glen Ridge Library card number ___________________________________

Applicant's Name_________________________________________________________

Applicant's Address ______________________________________________________

Applicant's Phone Number ________________________________________________

Applicant's E-mail Address ________________________________________________

Estimated Leave Date ________________

Applicant's library card number __________________________

Date of issue ____________ Date of Expiration ________________

Staff Initials__________