

Glen Ridge Public Library
Board of Trustees Meeting Minutes
 1st floor Conference Room, Glen Ridge Library
 November 12, 2025

Public Session

Ms. Clark-Bonnett called the meeting to order at 7:34 p.m. She referenced the following statement from the agenda: “Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.”

Roll Call

P	Bernice Clark-Bonnett	P	Matt Doyle (via videoconference)
P	Geoffrey Darby	P	Tina Payne
P	Edward Kastenmeier	P	Damein Phoenix
P	Marilyn Law	P	Jeanna Velechko
P	David Lefkovits	P	Tina Doody

Pledge of Allegiance

Correspondence

None

Public Comment

None

Minutes

A motion to approve the October 8, 2025 Meeting Minutes was made by Tina Payne and seconded by Marilyn Law. The minutes were approved by the Trustees.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	Abstain	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Committee Reports

Finance

Mr. Lefkovits reviewed the Bills list for October. He noted the bills for October totaled \$94,050, of which \$61,500 was paid to the Borough for staff salary and compensation. He

further noted \$3,400 was paid for a subscription to Freegal, a music subscription service; \$3,950 was paid for the HVAC maintenance contract; \$3,077 was paid to Overdrive, an econtent service; and \$6,793 was paid for Library materials. In response to a Trustees' questions regarding compensation and Amazon invoices, Ms. Doody noted that three pay periods occurred in October and that the detail is disclosed underneath each Amazon invoice and includes payments for office and cleaning supplies, books and other items.

After review, a motion to approve the October 2025 Bills List (attached) was made by David Lefkovits and seconded by Edward Kastenmeier. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Next, Mr. Lefkovits reviewed the Treasurer's Report. He reported that dividend income year-to-date is \$11,544.19 or 115% of amounts budgeted. He then noted that expenses year-to-date are 82.8% versus a budget of 84.8%. Mr. Lefkovits explained the reason for the 2% reduction in expenses, including among other items, materials (-\$28,500), facilities and maintenance (-\$8,900) and professional services (-\$2,400) being below budgeted amounts. A discussion ensued regarding materials expenditures, and it was noted expenses have increased since the beginning of September as expected to coincide with publication of new content prior to year end.

After review, a motion was made by David Lefkovits to accept the Treasurer's Report (attached). It was seconded by Tina Payne. All voted in favor and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Ms. Clark-Bonnett then invited Ms. Doody to present the 2026 proposed budget, reporting that the budget is tied to the goals set forth in the 2026-2030 Strategic Plan, which focuses on staff, communications and programming.

Ms. Doody noted that this is the Board's first review of the 2026 proposed budget, and that the Board will formally accept the proposed budget at its December meeting. She began her review by reporting that the Finance Committee met on October 30, 2025 to review and discuss the proposed budget, noting the budget discussed during the Committee meeting is substantially the same except for a \$125 increase in auditor fees for 2026, which resulted in a corresponding reduction to maintenance and repair.

As discussed at the prior meeting, Ms. Doody reported that the Library's minimum funding requirement from the Borough in 2026 is \$989,614, a 10.85% increase over last year's minimum funding of \$892,711. As a result, she noted the Library will be again requesting the minimum funding level for 2026 in order to be respectful of the Borough's overall budget, which has been significantly impacted by a 36.5% increase in healthcare costs. It was noted that the Borough has requested bids for healthcare coverage from the private sector, and the projected increase in costs is expected to be lower once the coverage is finalized and approved. Ms. Doody stated the healthcare cost included in the budget is the Library's portion of the higher Borough healthcare costs, and that the amount will be adjusted, most likely after the 2026 budget is finalized, to reflect any savings realized by the Borough.

Ms. Doody reported that the Borough personnel salary increases are set to 3% as per union contract and that she is recommending the Library match this increase for full-time staff and part-time staff at or above the NJLA minimum salary level for their position. She then explained that the NJLA annually publishes minimum compensation thresholds for library staff positions in the State of New Jersey, and when posting job descriptions a library needs to note whether the position is at the NJLA minimum. As a result, she is recommending all staff who are currently below the NJLA minimum be raised to that level in 2026, with two exceptions. Ms. Doody stated the two specialists will be raised above the NJLA minimum to keep their salaries in line with the increased responsibilities of those positions. In addition, as per the Strategic Plan, she further proposed pulling the Communications Specialist's hours out of Adult Services and have the staffer report directly to her. A new Adult Library Assistant will be hired at 20 hours per week at the NJLA minimum to cover the hours the Communications Specialist will no longer be working at the desk. This will dedicate the bulk of the Communications Specialist's hours to marketing, social media, and programming while still keeping the staffer available to cover desk hours if needed.

Ms. Doody further proposed that programming spending be increased by more than 18% overall, including increases of \$750 to Adult programming, \$1,000 to Young Adult Programming, and \$1,500 to Children's Programming as part of the new Strategic Plan.

She then noted that the Friends of the Glen Ridge Library (the "Friends") have allocated \$3,500 for Summer Reading in 2026 with the Library adding \$1,500 of Library funds to account for the program software, kickoff party, Adult Summer Reading activities, and general supplies. She also added that the Friends are increasing their donation to the Library of Things by \$500 to \$2,500 annually.

In conclusion, Ms. Doody noted that the proposed increase to professional development is to allow for more staff participation in organizations and to allow the Communications Specialist and herself to attend additional training related to communications and social media. She also noted that she is planning to attend the Public Library Association in Minneapolis, Minnesota in April 2026, which accounts for the higher conference costs. A

discussion ensued regarding Constant Contact, an email and digital marketing tool that monitors patron clicks on content and allows for targeted email campaigns.

The Trustees noted their satisfaction with the proposed budget and spending recommendations of additional funds received from the $\frac{1}{3}$ of a mil increase. A discussion ensued regarding the presentation of the budget, specifically the comparison of the 2026 proposed budget to the 2025 budget only versus to both the 2025 budget and 2025 actual amounts estimated through year-end. The Board determined that including this additional data point on the proposed budget will be informative in making any adjustments to the 2026 budgeted amounts based on actual amounts incurred in 2025. Ms. Doody agreed to circulate a revised budget adding the column discussed in advance of the December meeting.

A discussion then ensued regarding adjusting the budget throughout the year to ensure budgeted amounts are spent and not carried over to the year.

The Trustees thanked Ms. Doody for her time and attention to such an important process of the Library's operations, and expressed their excitement for the recommended changes for 2026.

Personnel

Ms. Doody reported that she completed her annual self evaluation which was submitted in advance of the deadline. She further reported that she participated in another media training through Library Journal focused on messaging and branding.

Ms. Payne then reported that an initial draft of Ms. Doody's 2025 annual performance evaluation was circulated to the Trustees on November 4, 2026, with a request for feedback and comments due on November 18, 2026. She further noted that she will coordinate a Committee meeting in advance of the December meeting to finalize Ms. Doody's performance evaluation and compensation.

Technology

None

Building and Grounds

Ms. Doody then provided the Committee report, noting she met with representatives of the LCBA grant regarding (i) eligible expenses under the grant conditions, and (ii) extending the deadline for using the grant funds. She reported that the refurbishment of the office in the Children's area and purchase and installation of new security cameras, among other items noted in the meeting materials, are eligible grant expenses. Ms. Doody reported that the HVAC company repaired the unit in the Young Adult area to allow for filters to be installed and removed without damaging the filter, noting this expense will be submitted under the LCBA grant. She stated with these additional expenses, the next reimbursement threshold has been reached and the Library will be seeking

reimbursement for approximately \$49,000 for expenses paid by the Library. It was noted that the reimbursement will be returned to the building fund account. Ms. Doody then reported the installation of plexiglass on the second floor mezzanine level relating to the acoustic project is scheduled for November 24, 2025. She also noted repainting of study rooms 1 and 2 also remains outstanding.

Ms. Doody explained that upon completion of these projects approximately \$8,000 will remain under the grant, and that the LCBA will reimburse up to 50% of the amount spent by the Library up to the \$8,000. A discussion ensued regarding the balance of the building fund and potential expenditures such as electrical work and elevator maintenance from recommendations contained in the annual building assessment conducted earlier in the year. Ms. Doody stated she will be requesting an extension through the end of 2026 for completion of LCBA eligible project expenses, and the Board agreed with her recommendation.

Marketing

Ms. Doody then circulated two samples of printed copies of the Strategic Plan, noting her recommendation is to print on the heavier weight glossy paper at a cost of \$367 for 100 copies versus the lighter weight paper at a cost of \$348 for 100 copies. She then referenced the book marks and stickers that have been printed to support the marketing of the Strategic Plan in the new year. She also noted that an exterior sign will also be made, and will be printed and displayed in January. She noted the Strategic Plan was previewed with the staff at the November 6th training and was well received.

Ms. Clark-Bonnett noted she will be scheduling a Committee meeting before year end to discuss the marketing schedule of the Strategic Plan during the first quarter of 2026. A discussion ensued regarding using the town and school email blasts as well as local media to promote the Strategic Plan.

Strategic Planning

Ms. Doody then referred the Trustees to (i) a final report on the 2020-2025 Strategic Plan and (ii) the final 2026-2030 Strategic Plan included in the meeting materials. She reported that she and the staff were pleased with the goals attained under the current plan in spite of the challenges of the COVID pandemic and reviewed the final report with the Board. Ms. Clark-Bonnett thanked Ms. Doody and her staff for their work on the current plan, and that she and the Trustees are looking forward to working together on the next five-year plan.

After review, a motion was made by Jeanna Velechko to accept the final draft of the 2026-2030 Strategic Plan as presented at the meeting. It was seconded by Bernice Clark-Bonnett. All voted in favor and the motion passed unanimously.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
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Aye	Geoffrey Darby	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Director’s Report

Ms. Doody referenced the Director’s Report, highlighting the November reading challenge for non-fiction and related raffle for \$25 gift cards to Watchung Bookstore. She noted she and her staff are brainstorming on how to hold reading challenges for adult e-content users. She further noted a refurbished laptop was purchased for the Local History department and that she submitted the final report for the Essex County History Grant, a copy of which will be included in the December meeting packet.

Ms. Doody then referenced Library Trends & Topics, noting the average wait time for e-content with Overdrive is 10 days better for the Library versus the BCCLS average wait time, ranking the Library in the top 8 for lowest average wait times for e-content.

Friends of the Library

Mr. Kastenmeier provided an update on the Friends’ recent activities. He reported that Proponent Federal Credit Union increased their anticipated donation to \$5,000 from \$2,500. He reported that the Jay Cooper author event is scheduled for January 10, 2026 at 2 p.m. at Ridgewood Avenue School, noting discussions are being held with the Board of Education to waive the event space fee. He then noted that the Friends’ annual appeal will kick off next week. A discussion ensued about upcoming shredding days, and Mr. Kastenmeier explained there will be no more shredding days due to the vendor wanting the Borough to assume liability and insure the event.

Old Business

None

New Business:

Library Speakers Consortium Adjustments

Ms. Doody presented adjustments to the Library Speakers Consortium of which the Library currently participates. She noted the program will be expanded in March 2026, adding kids and teens, health and wellness and cooking. She noted the Library’s current subscription includes three virtual author options for fiction, interesting fiction and variety and lifestyle. She is recommending adding cooking and replacing variety & lifestyle with kids & teens at an additional cost of \$850 annually. She noted the recordings for these events have a high watch rate among patrons and that the additional cost is covered within the current budget. The Board accepted Ms. Doody’s recommendation.

Mindfulness Program Subscription

Ms. Doody then stated she would like to subscribe to a BCCLS Mindfulness program on Saturday mornings via Zoom. She noted the program runs from January to June 2026 and the cost is already included in the current budget. Ms. Doody explained that the Library had a good response to Bold Yoga, which is a similar service format, and would like to try the Mindfulness program since funds remain in this year’s subscription budget. A Trustee requested that the Library’s logo be added to the Mindfulness collateral included in the meeting material, and Ms. Doody confirmed she will contact BCCLS with the request. The Board accepted Ms. Doody’s recommendation to participate in the Mindfulness program.

Logo Order

Ms. Doody then presented a proposal to order windbreaker jackets for the staff and Trustees, and patron swag baskets. She noted the jacket will include the Library’s logo on the front with the slogan “read return repeat” on the sleeve. A discussion ensued regarding the jacket style and cost which will be approximately \$2,000.

A motion to approve the logo jacket order in an amount up to \$2,000 was made by Edward Kastenmeier and seconded by Tina Payne. The motion passed unanimously.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
Aye	Geoffrey Darby	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Na y	Matt Doyle	Aye	Jeanna Velechko

Staff Holiday Party

Ms. Doody reported that a holiday brunch for the staff is scheduled from 11:00 a.m. to 1:00 p.m. on December 12, 2025 at Fitzgerald’s. She reported that the Library will open to patrons at 1:30 p.m. on that day.

Public Comment

None

Executive Session

None

Adjournment

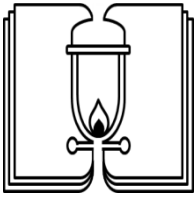
A motion to adjourn the meeting was made by Jeanna Velechko and seconded by Damein Phoenix at 9:01 pm. All voted Aye and the motion passed.

Aye	Bernice Clark-Bonnett	Aye	Marilyn Law	Aye	Tina Payne
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Aye	Geoffrey Darby	Aye	David Lefkovits	Aye	Damein Phoenix
Aye	Edward Kastenmeier	Aye	Matt Doyle	Aye	Jeanna Velechko

Minutes respectfully submitted by
Tina Payne
Secretary

Next Meeting Date: Wednesday, December 10, 2025, at 6:00 p.m. in the 1st floor
Library conference room.

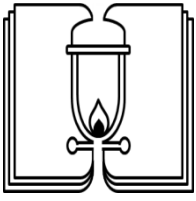


Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Accounts Payable				
10/01/2025	Sander Mechanical	Invoice PM0003854 4th Qtr 2025 Quarterly Planned Maintenance Contract 2025	Contractual:HVAC Maintenance	3,950.00
10/01/2025	Library Ideas LLC	Freegal Music & Streaming Subscription 10/1/25 - 9/30/26 Invoice 119814	Subscriptions:Electronic	3,399.00
10/02/2025	Morris County Elevator, Inc.	Elevator Service Agreement 4th Qtr 2025 -Invoice 28870	Contractual:Elevator	711.00
10/04/2025	Tina Marie Doody	Invoice 4860377880	Technology & Communications:Cell Phone	72.78
10/08/2025	Hollinger Metal Edge	Invoice H150108	Materials:Local History Room	480.80
10/09/2025	The Spotted Canvas	Revised Invoice 119 Ceramic Painting Event 10/8/25	Programming:Young Adult	276.00
10/10/2025	Amazon Capital Services	Invoice 13VW-VFTM-JMFY October 10, 2025 Credit Memo: 13VM-VFTM-JXRR	-Split-	1,542.67
10/20/2025	Morris County Elevator, Inc.	Invoice 28948 - Repair Wheel Chair Lift	Facilities & Maintenance:Maintenance & Repair	79.25
10/22/2025	Monica Colon	Township of Washington Youth Book Buzz Mileage	Professional Development:Travel	34.79
10/22/2025	Shore Business Solutions (ARMPCO)	Invoice AR131499 Account 9737485482	-Split-	415.30
10/27/2025	US Bank	Acct x 3466 Statement October 27, 2025 General Operating Expenses	-Split-	1,263.90
10/28/2025	Kathy Hunziker	French Club Snacks October 2025	Programming:Juvenile	22.16
10/28/2025	Stobbs Printing	Invoice 5637 (1)	-Split-	97.52
10/31/2025	Kanopy Inc	Invoice 475276- PPU Oct 2025	Materials:Kanopy	189.00
10/31/2025	Ingram Library Services	Acct 20Y5883 October 2025 Invoices Credit Memo 91257871	-Split-	1,540.63
10/31/2025	Borough of Glen Ridge	Appropriation Distribution October 2025	-Split-	75,641.40
10/31/2025	Linda M Rovalino	GRPL Petty Cash Expense October 2025	-Split-	54.93
10/31/2025	OverDrive	October 2025 Invoice 03301CO25307860 Invoice 03301SU25315860 Invoice 03301CO25316306 Invoice 03301CP25339961 Invoice 03301CP25341620	-Split-	3,076.67
10/31/2025	Tina Marie Doody	FaceBook Posts; Tolls & Mileage System Council Meetings	-Split-	124.37
10/31/2025	Wells Fargo	Kyocera Copier Lease Contract 450- 0047467-000 Invoice 5036385204	Contractual:Copy Machine	175.00

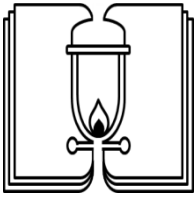


Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/31/2025	Staples Advantage	October 2025 Invoice 6044512810	-Split-	414.74
10/31/2025	Scannx	Invoice 12268 Software Fax Agreement Qtr 3 2025	Technology & Communications:Software/Hardware	88.20
10/31/2025	Edmond Knesevitch	Children's Chess Workshop 4 Week Classes November 2025 4 hours x \$100/hour	Programming:Juvenile	400.00
Total for Accounts Payable				\$94,050.11
Contractual				
Copy Machine				
10/22/2025	Shore Business Solutions (ARMPCO)	Color Copies Overage 9/22/25 - 10/21/25 Actual	Accounts Payable	352.80
10/22/2025	Shore Business Solutions (ARMPCO)	Contract Base Rate 9/22/25 - 10/21/25	Accounts Payable	62.50
10/31/2025	Wells Fargo	Kyocera Copier Lease Contract 450-0047467-000 Invoice 5036385204	Accounts Payable	175.00
Total for Copy Machine				\$590.30
Elevator				
10/02/2025	Morris County Elevator, Inc.	Elevator Service Agreement 4th Qtr 2025	Accounts Payable	711.00
Total for Elevator				\$711.00
HVAC Maintenance				
10/01/2025	Sander Mechanical	Quarterly Planned Maintenance Contract 2025: Billing 4 of 4	Accounts Payable	3,950.00
Total for HVAC Maintenance				\$3,950.00
Total for Contractual				\$5,251.30
Facilities & Maintenance				
Cleaning Supplies				
10/10/2025	Amazon Capital Services	Lysol & Clorox Cleaning Supplies	Accounts Payable	53.52
10/31/2025	Staples Advantage	Staff Room Toilet Tissue x 2	Accounts Payable	79.96
10/31/2025	Staples Advantage	Kleenex Tissue x 1 Box	Accounts Payable	52.85
10/31/2025	Staples Advantage	Public Bathroom Toilet Tissue x 2	Accounts Payable	135.74
10/31/2025	Staples Advantage	Paper Towel x 2	Accounts Payable	95.56
Total for Cleaning Supplies				\$417.63
Maintenance & Repair				
10/10/2025	Amazon Capital Services	Door Signage	Accounts Payable	14.99
10/20/2025	Morris County Elevator, Inc.	Repair Wheelchair Lift	Accounts Payable	79.25
Total for Maintenance & Repair				\$94.24
Office Supplies				
10/10/2025	Amazon Capital Services	Mouse; Calendar Planner; Flash Drives	Accounts Payable	87.50

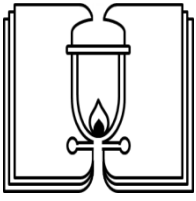


Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/31/2025	Staples Advantage	Scotch Tape 12 pack	Accounts Payable	8.14
Total for Office Supplies				\$95.64
Copy Paper				
10/31/2025	Staples Advantage	Copy Paper x 1 Box	Accounts Payable	42.49
Total for Copy Paper				\$42.49
Total for Office Supplies with sub-accounts				\$138.13
Total for Facilities & Maintenance				\$650.00
Materials				
Books				
Adult				
10/10/2025	Amazon Capital Services	Shipping & Handling	Accounts Payable	22.93
10/10/2025	Amazon Capital Services	Promos & Discounts	Accounts Payable	-26.36
10/10/2025	Amazon Capital Services	Books: Adult x 8	Accounts Payable	132.37
10/27/2025	US Bank	Kindle x 2 Books	Accounts Payable	30.98
10/31/2025	Ingram Library Services	Acct 20Y5883 October 2025 Invoices	Accounts Payable	896.26
Total for Adult				\$1,056.18
Children				
10/10/2025	Amazon Capital Services	Books: Childrens x 4	Accounts Payable	58.25
10/31/2025	Ingram Library Services	Acct 20Y5883 October 2025 Invoices	Accounts Payable	640.06
10/31/2025	Ingram Library Services	Acct 20Y5883 Credit Memo 91257871	Accounts Payable	-7.79
Total for Children				\$690.52
Young Adult				
10/31/2025	Ingram Library Services	Acct 20Y5883 October 2025 Invoices	Accounts Payable	12.10
Total for Young Adult				\$12.10
Total for Books				\$1,758.80
CD				
10/10/2025	Amazon Capital Services	CD x 24	Accounts Payable	346.03
Total for CD				\$346.03
DVD				
10/10/2025	Amazon Capital Services	DVD x 19	Accounts Payable	379.34
10/10/2025	Amazon Capital Services	Credit Memo: 13VM-VFTM-JXRR- Promo	Accounts Payable	-0.85
Total for DVD				\$378.49
eContent				
10/31/2025	OverDrive	October 9, 2025 Invoice 03301SU25315860	Accounts Payable	1,500.00
10/31/2025	OverDrive	October 31, 2025 Invoice 03301CP25341620	Accounts Payable	15.98

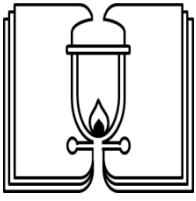


Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/31/2025	OverDrive	October 31, 2025 Invoice 03301CP25339961	Accounts Payable	688.79
10/31/2025	OverDrive	October 9, 2025 Invoice 03301CO25316306	Accounts Payable	248.00
10/31/2025	OverDrive	October 1, 2025 Invoice 03301CO25307860	Accounts Payable	623.90
Total for eContent				\$3,076.67
Kanopy				
10/31/2025	Kanopy Inc	Invoice 475276- PPU Oct 2025 183 Tickets; 1 KKids Credit	Accounts Payable	189.00
Total for Kanopy				\$189.00
Library of Things				
10/10/2025	Amazon Capital Services	Tic Tac Toe Replacement; Turntable Needles	Accounts Payable	72.60
10/27/2025	US Bank	Netflix Subscription	Accounts Payable	26.65
10/27/2025	US Bank	Disney Plus	Accounts Payable	23.44
Total for Library of Things				\$122.69
Local History Room				
10/08/2025	Hollinger Metal Edge	Archival Envelopes and Paper	Accounts Payable	480.80
10/10/2025	Amazon Capital Services	Lap Top Case	Accounts Payable	16.19
10/27/2025	US Bank	Laptop for Local History Room	Accounts Payable	345.00
Total for Local History Room				\$841.99
Processing				
10/27/2025	US Bank	500 Labels - GRPL Address Labels x 6	Accounts Payable	79.35
Total for Processing				\$79.35
Total for Materials				\$6,793.02
Professional Development				
Meeting & Conference				
10/27/2025	US Bank	PLA 2026 Conference Minneapolis, MN April 1-3, 2025 TMD	Accounts Payable	421.00
Total for Meeting & Conference				\$421.00
Travel				
10/22/2025	Monica Colon	Township of Washington Youth Book Buzz Mileage	Accounts Payable	34.79
10/31/2025	Tina Marie Doody	System Council - Franklin Lakes Public Library Tolls & Mileage	Accounts Payable	35.14
10/31/2025	Tina Marie Doody	System Council - Washington Public Library Tolls & Mileage	Accounts Payable	35.27
Total for Travel				\$105.20
Total for Professional Development				\$526.20
Programming				

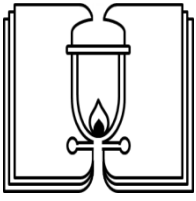


Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
Adult				
10/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	72.13
10/27/2025	US Bank	Craft Supplies - Adult Program	Accounts Payable	23.49
10/27/2025	US Bank	Brews and Brews Book Club 10/15/25	Accounts Payable	28.13
Total for Adult				\$123.75
Juvenile				
10/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	81.32
10/28/2025	Kathy Hunziker	French Club Snacks October 2025	Accounts Payable	22.16
10/31/2025	Edmond Knesevitch	Children's Chess Workshop 4 Week Classes November 2025	Accounts Payable	400.00
10/31/2025	Linda M Rovalino	Spanish Club Snacks -October 2025	Accounts Payable	29.29
10/31/2025	Linda M Rovalino	Children's Book Club Snacks	Accounts Payable	18.16
Total for Juvenile				\$550.93
Young Adult				
10/09/2025	The Spotted Canvas	Ceramic Painting Event 10/8/25 Revised Invoice	Accounts Payable	276.00
10/10/2025	Amazon Capital Services	Craft Supplies for Programs	Accounts Payable	256.01
10/10/2025	Amazon Capital Services	Credit Memo: 13VM-VFTM-JXRR- Tea Light Holders	Accounts Payable	-23.30
10/31/2025	Linda M Rovalino	Halloween Snacks	Accounts Payable	7.48
Total for Young Adult				\$516.19
Total for Programming				\$1,190.87
Salaries & Wages				
Benefits				
10/31/2025	Borough of Glen Ridge	Health Care Benefits October 2025	Accounts Payable	9,182.08
Total for Benefits				\$9,182.08
FICA				
10/31/2025	Borough of Glen Ridge	FICA FT & PT Payroll 10/1/25; 10/15/25 & 10/31/25	Accounts Payable	4,707.67
Total for FICA				\$4,707.67
Full Time Salaries				
10/31/2025	Borough of Glen Ridge	FT Payroll 10/1/25; 10/15/25 & 10/31/25	Accounts Payable	36,862.23
Total for Full Time Salaries				\$36,862.23
Part Time Salaries				
10/31/2025	Borough of Glen Ridge	PT Payroll 10/1/25; 10/15/25 & 10/31/25	Accounts Payable	24,675.79
Total for Part Time Salaries				\$24,675.79
Total for Salaries & Wages				\$75,427.77
Subscriptions				
Electronic				
10/01/2025	Library Ideas LLC	Freegal Music & Streaming Subscription 10/1/25 - 9/30/26	Accounts Payable	3,399.00



Glen Ridge Public Library

Bills List

October 2025

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/27/2025	US Bank	Newspapers.com - Glen Ridge Voice Archival Issues Subscription November 2025 - April 2026 Local History Room	Accounts Payable	79.86
Total for Electronic				\$3,478.86
Print				
10/27/2025	US Bank	NJ Monthly Print Subscription 10/17/25 - 10/16/26	Accounts Payable	10.00
Total for Print				\$10.00
Total for Subscriptions				\$3,488.86
Technology & Communications				
Cell Phone				
10/04/2025	Tina Marie Doody	TMD - Verizon Cell Phone Sept 5 - Oct 4, 2025	Accounts Payable	72.78
Total for Cell Phone				\$72.78
Marketing & Outreach				
10/27/2025	US Bank	Sticker Mule - New Strategic Plan Stickers x 500	Accounts Payable	196.00
10/28/2025	Stobbs Printing	Strategic Plan Bookmarks x 500	Accounts Payable	68.54
10/28/2025	Stobbs Printing	Reader's Reward Cards x 200	Accounts Payable	28.98
10/31/2025	Tina Marie Doody	FaceBook Post 10/15/2025; 10/16/25; 10/18/25;10/27/25	Accounts Payable	53.96
Total for Marketing & Outreach				\$347.48
Software/Hardware				
10/31/2025	Scannx	Invoice 12268 Software Fax Agreement Qtr 3 2025	Accounts Payable	88.20
Total for Software/Hardware				\$88.20
Telephone				
10/31/2025	Borough of Glen Ridge	Hunter Carrier Phone September 2025	Accounts Payable	213.63
Total for Telephone				\$213.63
Total for Technology & Communications				\$722.09

Glen Ridge Public Library
Budget vs. Actuals: 2025 Budget - FY25 P&L
 January - December 2025

	Jan - Mar, 2025				Apr - Jun, 2025				Jul - Sep, 2025				Oct - Dec, 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue																				
Appropriation																				
BCCLS	40,673.95	40,674.00	-0.05	100.00%	0.00	0.00			0.00	0.00			0.00	0.00			40,673.95	40,674.00	-0.05	100.00%
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	9,182.08	27,546.24	-18,364.16	33.33%	91,820.80	110,184.96	-18,364.16	83.33%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%	4,707.67	10,027.50	-5,319.83	46.95%	33,930.51	40,110.00	-6,179.49	84.59%
Monthly Disbursement	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	43,607.49	43,607.50	-0.01	100.00%	14,535.83	43,607.50	-29,071.67	33.33%	145,358.30	174,430.00	-29,071.70	83.33%
Salaries	126,591.83	131,078.01	-4,486.18	96.58%	127,818.93	131,078.01	-3,259.08	97.51%	127,585.99	131,078.01	-3,492.02	97.34%	61,538.02	131,077.97	-69,539.95	46.95%	443,534.77	524,312.00	-80,777.23	84.59%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%	213.63	750.00	-536.37	28.48%	1,923.27	3,000.00	-1,076.73	64.11%
Total Appropriation	\$ 248,531.10	\$ 253,683.25	-\$ 5,152.15	97.97%	\$ 209,392.23	\$ 213,009.25	-\$ 3,617.02	98.30%	\$ 209,141.04	\$ 213,009.25	-\$ 3,868.21	98.18%	\$ 90,177.23	\$ 213,009.21	-\$ 122,831.98	42.33%	\$ 757,241.60	\$ 892,710.96	-\$ 135,469.36	84.82%
Daily Income	1,743.95	1,500.00	243.95	116.26%	2,605.16	1,500.00	1,105.16	173.68%	1,822.00	1,500.00	322.00	121.47%	1,049.25	1,500.00	-450.75	69.95%	7,220.36	6,000.00	1,220.36	120.34%
Copier/Printer	978.35		978.35		1,169.50		1,169.50		763.14		763.14		454.70		454.70		3,365.69	0.00	3,365.69	
Fines																				
Books/Other Materials	129.70		129.70		127.77		127.77		69.35		69.35		48.05		48.05		374.87	0.00	374.87	
Library Of Things	80.00		80.00		90.00		90.00		50.00		50.00		91.00		91.00		311.00	0.00	311.00	
Museum Pass Fines	10.00		10.00		20.00		20.00		65.00		65.00				0.00		95.00	0.00	95.00	
Total Fines	\$ 219.70	\$ 0.00	\$ 219.70		\$ 237.77	\$ 0.00	\$ 237.77		\$ 184.35	\$ 0.00	\$ 184.35		\$ 139.05	\$ 0.00	\$ 139.05		\$ 780.87	\$ 0.00	\$ 780.87	
Lost and Paid	426.40		426.40		1,085.64		1,085.64		776.76		776.76		392.00		392.00		2,680.80	0.00	2,680.80	
Merchandise	27.00		27.00		14.75		14.75		15.25		15.25		8.50		8.50		65.50	0.00	65.50	
Notary	92.50		92.50		97.50		97.50		82.50		82.50		55.00		55.00		327.50	0.00	327.50	
Total Daily Income	\$ 1,743.95	\$ 1,500.00	\$ 243.95	116.26%	\$ 2,605.16	\$ 1,500.00	\$ 1,105.16	173.68%	\$ 1,822.00	\$ 1,500.00	\$ 322.00	121.47%	\$ 1,049.25	\$ 1,500.00	-\$ 450.75	69.95%	\$ 7,220.36	\$ 6,000.00	\$ 1,220.36	120.34%
Dividend Income	3,530.57	2,500.00	1,030.57	141.22%	3,568.97	2,500.00	1,068.97	142.76%	3,360.38	2,500.00	860.38	134.42%	1,084.27	2,500.00	-1,415.73	43.37%	11,544.19	10,000.00	1,544.19	115.44%
Friends of the Library	3,500.00	3,500.00	0.00	100.00%	6,000.00	6,000.00	0.00	100.00%	3,500.00	3,500.00	0.00	100.00%	2,500.00	2,500.00	0.00	100.00%	15,500.00	15,500.00	0.00	100.00%
Gift/Donation	146.32	150.00	-3.68	97.55%	261.28	150.00	111.28	174.19%	328.81	150.00	178.81	219.21%	24.52	150.00	-125.48	16.35%	760.93	600.00	160.93	126.82%
Interest	0.06	6.25	-6.19	0.96%	0.06	6.25	-6.19	0.96%	1.44	6.25	-4.81	23.04%	0.04	6.25	-6.21	0.64%	1.60	25.00	-23.40	6.40%
Raymond Fund	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	4,000.00	4,000.00	0.00	100.00%	16,000.00	16,000.00	0.00	100.00%
State Aid		0.00	0.00			0.00	0.00			0.00	0.00		4,225.00	4,000.00	225.00	105.63%	4,225.00	4,000.00	225.00	105.63%
Total Revenue	\$ 261,452.00	\$ 265,339.50	-\$ 3,887.50	98.53%	\$ 225,827.70	\$ 227,165.50	-\$ 1,337.80	99.41%	\$ 222,153.67	\$ 224,665.50	-\$ 2,511.83	98.88%	\$ 103,060.31	\$ 227,665.46	-\$ 124,605.15	45.27%	\$ 812,493.68	\$ 944,835.96	-\$ 132,342.28	85.99%
Gross Profit	\$ 261,452.00	\$ 265,339.50	-\$ 3,887.50	98.53%	\$ 225,827.70	\$ 227,165.50	-\$ 1,337.80	99.41%	\$ 222,153.67	\$ 224,665.50	-\$ 2,511.83	98.88%	\$ 103,060.31	\$ 227,665.46	-\$ 124,605.15	45.27%	\$ 812,493.68	\$ 944,835.96	-\$ 132,342.28	85.99%
Expenditures																				
Contractual																				
BCCLS	32,030.16	32,030.00	0.16	100.00%	0.00	0.00			0.00	0.00			0.00	0.00			32,030.16	32,030.00	0.16	100.00%
Copy Machine	1,034.57	1,250.00	-215.43	82.77%	1,146.33	1,250.00	-103.67	91.71%	1,110.14	1,250.00	-139.86	88.81%	590.30	1,250.00	-659.70	47.22%	3,881.34	5,000.00	-1,118.66	77.63%
Delivery	8,643.79	8,644.00	-0.21	100.00%		0.00				0.00				0.00			8,643.79	8,644.00	-0.21	100.00%
Elevator	1,506.00	1,506.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	711.00	0.00	100.00%	711.00	711.00	0.00	100.00%	3,639.00	3,639.00	0.00	100.00%
HVAC Maintenance	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,950.01	-0.01	100.00%	3,950.00	3,949.97	0.03	100.00%	15,800.00	15,800.00	0.00	100.00%
Inspections		0.00	0.00		775.00	775.00	0.00	100.00%		0.00				0.00	0.00		775.00	775.00	0.00	100.00%
Security & Fire		0.00	0.00		1,656.00	1,656.00	0.00	100.00%		0.00				0.00	0.00		1,656.00	1,656.00	0.00	100.00%
Total Contractual	\$ 47,164.52	\$ 47,380.01	-\$ 215.49	99.55%	\$ 8,238.33	\$ 8,342.01	-\$ 103.68	98.76%	\$ 5,771.14	\$ 5,911.01	-\$ 139.87	97.63%	\$ 5,251.30	\$ 5,910.97	-\$ 659.67	88.84%	\$ 66,425.29	\$ 67,544.00	-\$ 1,118.71	98.34%
Facilities & Maintenance																				
Cleaning Supplies	281.25	562.50	-281.25	50.00%	281.30	562.50	-281.20	50.01%	264.53	562.50	-297.97	47.03%	417.63	562.50	-144.87	74.25%	1,244.71	2,250.00	-1,005.29	55.32%
Maintenance & Repair	2,244.21	2,250.00	-5.79	99.74%	5,691.46	4,500.00	1,191.46	126.46%	384.26	4,000.00	-3,615.74	9.61%	94.24	3,238.00	-3,143.76	2.91%	8,414.17	13,988.00	-5,573.83	60.15%
Office Supplies	579.16	1,125.00	-545.84	51.48%	579.68	1,125.00	-545.32	51.53%	1,135.75	1,125.00	10.75	100.96%	95.64	1,125.00	-1,029.36	8.50%	2,390.23	4,500.00	-2,109.77	53.12%
Copy Paper	84.98	125.00	-40.02	67.98%	84.98	125.00	-40.02	67.98%	217.09	125.00	92.09	173.67%	42.49	125.00	-82.51	33.99%	429.54	500.00	-70.46	85.91%
Postage	61.61	75.00	-13.39	82.15%	150.63	150.00	0.63	100.42%	100.84	125.00	-24.16	80.67%		150.00	-150.00	0.00%	313.08	500.00	-186.92	62.82%
Total Office Supplies	\$ 725.75	\$ 1,325.00	-\$ 599.25	54.77%	\$ 815.29	\$ 1,400.00	-\$ 584.71	58.24%	\$ 1,453.68	\$ 1,375.00	\$ 78.68	105.72%	\$ 138.13	\$ 1,400.00	-\$ 1,261.87	9.87%	\$ 3,132.85	\$ 5,500.00	-\$ 2,367.15	56.96%
Shared Service Agreement		0.00	0.00		8,978.00	8,978.00	0.00	100.00%	8,978.00	8,978.00	0.00	100.00%		0.00	0.00		17,956.00	17,956.00	0.00	100.00%
Total Facilities & Maintenance	\$ 3,251.21	\$ 4,137.50	-\$ 886.29	78.58%	\$ 15,766.05	\$ 15,440.50	\$ 325.55	102.11%	\$ 11,080.47	\$ 14,915.50	-\$ 3,835.03	74.29%	\$ 650.00	\$ 5,200.50	-\$ 4,550.50	12.50%	\$ 30,747.73	\$ 39,694.00	-\$ 8,946.27	77.46%
Materials																				
Books																				
Adult	6,249.68	7,350.00	-1,100.32	85.03%	5,365.48	7,350.00	-1,984.52	73.00%	6,824.04	7,350.00	-525.96	92.84%	1,056.18	7,350.00	-6,293.82	14.37%	19,495.38	29,400.00	-9,904.62	66.31%
Children	3,649.44	3,937.50	-288.06	92.68%	3,601.73	3,937.50	-335.77	91.47%	2,922.69	3,937.50	-1,014.81	74.23%	690.52	3,937.50	-3,246.98	17.54%	10,864.38	15,750.00	-4,885.62	68.98%

Young Adult	2,192.34	2,100.00	92.34	104.04%	2,073.93	2,100.00	-26.07	98.76%	2,127.98	2,100.00	27.98	101.33%	12.10	2,100.00	-2,087.90	0.58%	6,406.35	8,400.00	-1,993.65	76.27%
Total Books	\$ 12,091.46	\$ 13,387.50	-\$ 1,296.04	90.32%	\$ 11,041.14	\$ 13,387.50	-\$ 2,346.36	82.47%	\$ 11,874.71	\$ 13,387.50	-\$ 1,512.79	88.70%	\$ 1,758.80	\$ 13,387.50	-\$ 11,628.70	13.14%	\$ 36,766.11	\$ 53,550.00	-\$ 16,783.89	68.66%
CD	180.48	187.50	-7.02	96.26%		187.50	-187.50	0.00%	149.13	187.50	-38.37	79.54%	346.03	187.50	158.53	184.55%	675.64	750.00	-74.36	90.09%
DVD	677.66	766.00	-88.34	88.47%	1,159.09	1,200.00	-40.91	96.59%	566.82	767.00	-200.18	73.90%	378.49	767.00	-388.51	49.35%	2,782.06	3,500.00	-717.94	79.49%
eContent	4,069.31	4,250.00	-180.69	95.75%	4,747.46	4,750.00	-2.54	99.95%	5,608.50	7,500.00	-1,891.50	74.78%	3,076.67	7,500.00	-4,423.33	41.02%	17,501.94	24,000.00	-6,498.06	72.92%
Kanopy	687.00	750.00	-63.00	91.60%	690.00	750.00	-60.00	92.00%	618.00	750.00	-132.00	82.40%	189.00	750.00	-561.00	25.20%	2,184.00	3,000.00	-816.00	72.80%
Library of Things	613.14	700.00	-86.86	87.59%	150.27	300.00	-149.73	50.09%	1,270.98	1,500.00	-229.02	84.73%	122.69	300.00	-177.31	40.90%	2,157.08	2,800.00	-642.92	77.04%
Local History Room		0.00	0.00		983.98	1,500.00	-516.02	65.60%	394.00	1,000.00	-606.00	39.40%	841.99	1,000.00	-158.01	84.20%	2,219.97	3,500.00	-1,280.03	63.43%
Processing	1,298.18	1,500.00	-201.82	86.55%	122.48	250.00	-127.52	48.99%	794.38	1,000.00	-205.62	79.44%	79.35	1,250.00	-1,170.65	6.35%	2,294.39	4,000.00	-1,705.61	57.36%
Total Materials	\$ 19,617.23	\$ 21,541.00	-\$ 1,923.77	91.07%	\$ 18,894.42	\$ 22,325.00	-\$ 3,430.58	84.63%	\$ 21,276.52	\$ 26,092.00	-\$ 4,815.48	81.54%	\$ 6,793.02	\$ 25,142.00	-\$ 18,348.98	27.02%	\$ 66,581.19	\$ 95,100.00	-\$ 28,518.81	70.01%
Petty Cash	300.00		300.00				0.00				0.00				0.00		300.00	0.00	300.00	
Professional Development																				
Dues	450.00	450.00	0.00	100.00%	250.00	250.00	0.00	100.00%	260.00	300.00	-40.00	86.67%		100.00	-100.00	0.00%	960.00	1,100.00	-140.00	87.27%
Meeting & Conference	49.00	50.00	-1.00	98.00%		50.00	-50.00	0.00%		350.00	-350.00	0.00%	421.00	350.00	71.00	120.29%	470.00	800.00	-330.00	58.75%
Staff Development	67.75	100.00	-32.25	67.75%	312.10	325.00	-12.90	96.03%	200.81	325.00	-124.19	61.79%		1,250.00	-1,250.00	0.00%	580.66	2,000.00	-1,419.34	29.03%
Travel		50.00	-50.00	0.00%	164.89	175.00	-10.11	94.22%		150.00	-150.00	0.00%	105.20	125.00	-19.80	84.16%	270.09	500.00	-229.91	54.02%
Total Professional Development	\$ 566.75	\$ 650.00	-\$ 83.25	87.19%	\$ 726.99	\$ 800.00	-\$ 73.01	90.87%	\$ 460.81	\$ 1,125.00	-\$ 664.19	40.96%	\$ 526.20	\$ 1,825.00	-\$ 1,298.80	28.83%	\$ 2,280.75	\$ 4,400.00	-\$ 2,119.25	51.84%
Professional Services																				
Auditor	0.00	0.00			5,000.00	5,000.00	0.00	100.00%		0.00	0.00			0.00	0.00		5,000.00	5,000.00	0.00	100.00%
Background Checks		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%		37.50	-37.50	0.00%	0.00	150.00	-150.00	0.00%
Bank Fees	30.83	100.00	-69.17	30.83%	55.00	100.00	-45.00	55.00%	90.00	100.00	-10.00	90.00%	0.00	100.00	-100.00	0.00%	175.83	400.00	-224.17	43.96%
Credit Card Fees	25.76	43.75	-17.99	58.88%	33.70	43.75	-10.05	77.03%	26.93	43.75	-16.82	61.55%	18.42	43.75	-25.33	42.10%	104.81	175.00	-70.19	59.89%
Legal Fees		500.00	-500.00	0.00%	19.50	500.00	-480.50	3.90%		500.00	-500.00	0.00%		500.00	-500.00	0.00%	19.50	2,000.00	-1,980.50	0.98%
Total Professional Services	\$ 56.59	\$ 681.25	-\$ 624.66	8.31%	\$ 5,108.20	\$ 5,681.25	-\$ 573.05	89.91%	\$ 116.93	\$ 681.25	-\$ 564.32	17.16%	\$ 18.42	\$ 681.25	-\$ 662.83	2.70%	\$ 5,300.14	\$ 7,725.00	-\$ 2,424.86	68.61%
Programming																				
Adult	895.91	1,062.50	-166.59	84.32%	685.50	1,062.50	-377.00	64.52%	1,249.92	1,062.50	187.42	117.64%	123.75	1,062.50	-938.75	11.65%	2,955.08	4,250.00	-1,294.92	69.53%
Juvenile	1,266.39	1,300.00	-33.61	97.41%	480.48	500.00	-19.52	96.10%	1,990.20	1,225.00	765.20	162.47%	550.93	1,225.00	-674.07	44.97%	4,288.00	4,250.00	38.00	100.89%
Summer Reading Program	1,585.06	1,600.00	-14.94	99.07%	2,343.05	2,400.00	-56.95	97.63%	1,041.30	1,000.00	41.30	104.13%		0.00	0.00		4,969.41	5,000.00	-30.59	99.39%
Young Adult	1,213.00	1,250.00	-37.00	97.04%	574.49	750.00	-175.51	76.60%	822.47	1,000.00	-177.53	82.25%	516.19	1,000.00	-483.81	51.62%	3,126.15	4,000.00	-873.85	78.15%
Total Programming	\$ 4,960.36	\$ 5,212.50	-\$ 252.14	95.16%	\$ 4,083.52	\$ 4,712.50	-\$ 628.98	86.65%	\$ 5,103.89	\$ 4,287.50	\$ 816.39	119.04%	\$ 1,190.87	\$ 3,287.50	-\$ 2,096.63	36.22%	\$ 15,338.64	\$ 17,500.00	-\$ 2,161.36	87.65%
Salaries & Wages																				
Benefits	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	27,546.24	27,546.24	0.00	100.00%	9,182.08	27,546.24	-18,364.16	33.33%	91,820.80	110,184.96	-18,364.16	83.33%
FICA	9,684.31	10,027.50	-343.19	96.58%	9,778.17	10,027.50	-249.33	97.51%	9,760.36	10,027.50	-267.14	97.34%	4,707.67	10,027.50	-5,319.83	46.95%	33,930.51	40,110.00	-6,179.49	84.59%
Full Time Salaries	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	73,724.46	73,724.50	-0.04	100.00%	36,862.23	73,724.50	-36,862.27	50.00%	258,035.61	294,898.00	-36,862.39	87.50%
Part Time Salaries	52,867.37	57,353.50	-4,486.13	92.18%	54,094.47	57,353.50	-3,259.03	94.32%	53,861.53	57,353.50	-3,491.97	93.91%	24,675.79	57,353.50	-32,677.71	43.02%	185,498.16	229,414.00	-43,914.84	80.86%
Total Salaries & Wages	\$ 163,822.38	\$ 168,651.74	-\$ 4,829.36	97.14%	\$ 165,143.34	\$ 168,651.74	-\$ 3,508.40	97.92%	\$ 164,892.59	\$ 168,651.74	-\$ 3,759.15	97.77%	\$ 75,427.77	\$ 168,651.74	-\$ 93,223.97	44.72%	\$ 569,286.08	\$ 674,606.96	-\$ 105,320.88	84.39%
Subscriptions																				
Electronic	4,918.00	5,000.00	-82.00	98.36%	3,143.86	3,200.00	-56.14	98.25%	1,219.58	3,900.00	-2,680.42	31.27%	3,478.86	3,900.00	-421.14	89.20%	12,760.30	16,000.00	-3,239.70	79.75%
Print	-365.86	100.00	-465.86	-365.86%	2,660.05	2,700.00	-39.95	98.52%	6.00	350.00	-344.00	1.71%	10.00	350.00	-340.00	2.86%	2,310.19	3,500.00	-1,189.81	66.01%
Total Subscriptions	\$ 4,552.14	\$ 5,100.00	-\$ 547.86	89.26%	\$ 5,803.91	\$ 5,900.00	-\$ 96.09	98.37%	\$ 1,225.58	\$ 4,250.00	-\$ 3,024.42	28.84%	\$ 3,488.86	\$ 4,250.00	-\$ 761.14	82.09%	\$ 15,070.49	\$ 19,500.00	-\$ 4,429.51	77.28%
Technology & Communications																				
Cell Phone	255.60	250.00	5.60	102.24%	255.57	250.00	5.57	102.23%	237.69	250.00	-12.31	95.08%	72.78	250.00	-177.22	29.11%	821.64	1,000.00	-178.36	82.16%
Marketing & Outreach	1,681.02	1,750.00	-68.98	96.06%	628.91	750.00	-121.09	83.85%	597.24	1,100.00	-502.76	54.29%	347.48	2,541.00	-2,193.52	13.67%	3,254.65	6,141.00	-2,886.35	53.00%
Software/Hardware	2,310.68	2,325.00	-14.32	99.38%	814.00	2,100.00	-1,286.00	38.76%	1,538.31	1,500.00	38.31	102.55%	88.20	1,500.00	-1,411.80	5.88%	4,751.19	7,425.00	-2,673.81	63.99%
Telephone	427.28	750.00	-322.72	56.97%	641.40	750.00	-108.60	85.52%	640.96	750.00	-109.04	85.46%	213.63	750.00	-536.37	28.48%	1,923.27	3,000.00	-1,076.73	64.11%
Website	144.00	150.00	-6.00	96.00%		50.00	-50.00	0.00%	490.00	500.00	-10.00	98.00%		500.00	-500.00	0.00%	634.00	1,200.00	-566.00	52.83%
Total Technology & Communications	\$ 4,818.58	\$ 5,225.00	-\$ 406.42	92.22%	\$ 2,339.88	\$ 3,900.00	-\$ 1,560.12	60.00%	\$ 3,504.20	\$ 4,100.00	-\$ 595.80	85.47%	\$ 722.09	\$ 5,541.00	-\$ 4,818.91	13.03%	\$ 11,384.75	\$ 18,766.00	-\$ 7,381.25	60.87%
Total Expenditures	\$ 249,109.76	\$ 258,579.00	-\$ 9,469.24	96.34%	\$ 226,104.64	\$ 235,753.00	-\$ 9,648.36	95.91%	\$ 213,432.13	\$ 230,014.00	-\$ 16,581.87	92.79%	\$ 94,068.53	\$ 220,489.96	-\$ 126,421.43	42.66%	\$ 782,715.06	\$ 944,835.96	-\$ 162,120.90	82.84%
Other Expenditures																				
Other Miscellaneous Expenditure																				
2023 Excess Appropriation		0.00			547.50		547.50		18,401.10		18,401.10				0.00		18,948.60	0.00	18,948.60	
Building Expenditure		0.00			1,207.78		1,207.78		3,731.61		3,731.61				0.00		4,939.39	0.00	4,939.39	
LCBA Grant		0.00					0.00		16,554.56		16,554.56				0.00		16,554.56	0.00	16,554.56	
Trustee Expense	180.00	180.00			311.12		311.12				0.00				0.00		491.12	0.00	491.12	
Total Other Miscellaneous Expenditure	\$ 180.00	\$ 0.00	\$ 180.00		\$ 2,066.40	\$ 0.00	\$ 2,066.													

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