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**LIBRARY BOARD OF TRUSTEES  
MEETING AGENDA  
WEDNESDAY, SEPTEMBER 13, 2023**

**Glen Ridge Public Library - First Floor Meeting Room (In-Person)**

**Public Meeting begins at 7:30PM**

- I. 7:30PM Public Session
- II. Open Public Meetings Act Statement

Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.

- III. Welcome and swearing in of new Board Member, Damein Phoenix (Superintendent's Delegate)
- IV. Roll Call
  - A. Bernice Clark Bonnett
  - B. Geoffrey Darby
  - C. Carol Harpster
  - D. David Lefkovits
  - E. Deanna Pagano
  - F. Tina Payne
  - G. Damein Phoenix
  - H. Harry Rush
  - I. Jeanna Velechko

- V. Pledge of Allegiance
- VI. Correspondence
- VII. Public Comment (agenda items)

During the course of the board meeting, the Board of Trustees offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Library. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda during this portion and/or items directly related to the operation of the Library in the second public comment section. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking and **limit their comments to two minutes per public comment session**. Specifically, comments regarding Library staff members are discouraged and will not be responded to by the Board. Employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of

those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- XI. Minutes
  - a. June 14, 2023 regular meeting (**approve**)
  - b. July 5, 2023 special meeting (**approve**)
  - c. August 8, 2023 special meeting (**approve**)
  
- XII. Committee Reports
  - a. Finance
    - i. June & July Bills Lists (**review**)
    - ii. August Bills List (**approve**)
    - iii. Treasurer's Report (**accept**)
    - iv. Transfer funds within Trustee Operating Account
    - v. 2024-2025 Audit Proposal
  - b. Personnel
    - i. New substitutes
  - c. Technology
    - i. Managed WiFi
    - ii. Bluetooth Beacon
  - d. Buildings & Grounds
    - i. Bond Act
      - 1. Progress
      - 2. Bathroom Signs
      - 3. Water Bottles/Tumblers
        - a. Staff
        - b. Fundraiser
    - ii. Meeting Room Project
    - iii. Carpeting
    - iv. Chiller
      - 1. Tentative Install 12/15/23
      - 2. HVAC Contract
  - e. Marketing
    - i. Updating Patron Infographic
  
- VI. Director's Report
  - a. Library Trends & Topics
  
- XIII. Friends of the Library
  
- XIV. Old Business
  - a. Any other old business
  
- XV. New Business
  - a. Safe Child Policy update
  - b. Any other new business
  
- XVI. Public Comment
  
- XVII. Adjournment

**Next Meeting - Wednesday, October 11, 2023**  
**Public Meeting: 7:30 pm**