

Glen Ridge Public Library
Board of Trustees Meeting Minutes
 Special Meeting via Zoom
 Wednesday, July 5, 2023

PUBLIC SESSION

President Carol Harpster called the meeting to order at 7:32 pm. She referenced the following statement from the agenda: “Adequate notice of the date and time of this meeting has been given in accordance with the Open Public Meeting Act. Notice has been transmitted to the Glen Ridge Paper and the Glen Ridge Voice and has been posted in the Glen Ridge Municipal Building and the Glen Ridge Public Library. A list of meeting dates for the Glen Ridge Free Public Library Board of Trustees is also on file with the Glen Ridge Borough Clerk.”

Roll Call:

P	Bernice Bonnett	P	Deanna Pagano
A	Geoffrey Darby	P	Tina Payne
P	Carol Harpster	P	Harry Rush
P	David Lefkovits	P	Jeanna Velechko
P	Matthew Murphy	P	Tina Doody

Pledge of Allegiance

New Business:

Library BCCLS Wi-Fi

Wi-Fi challenges due to a firewall issue during a planned PSE&G electricity outage accelerated the investigation of migrating the library service from Verizon to BCCLS. The Director completed an assessment of the BCCLS offering and a side-by-side comparison of the two vendors (attached). There is the possibility of an increase of 1 access point (to 6 total) for the meeting room; this assumption is included in the comparison. The analysis reveals an estimated year 1 cost increase of \$458 versus plan; however, this is offset by combined estimated savings in years 2 and 3 of \$5.8K. The savings would carry onward with projected improved bandwidth / service for patrons. Further, the service burden would be transferred in part to BCCLS. The Director proposed that the \$1,779 year-1 hardware cost be funded from the Operating Budget.

A motion to approve the migration of the library Wi-Fi service provider from Verizon to BCCLS at a cost of \$1,779 and funded by the Operating Budget was made by Deanna Pagano and seconded by Bernice Bonnett. All voted in favor and the motion passed.

Aye	Bernice Bonnett	Aye	David Lefkovits	Aye	Tina Payne
---	Geoffrey Darby	Aye	Matthew Murphy	Aye	Harry Rush
Aye	Carol Harpster	Aye	Deanna Pagano	Aye	Jeanna Velechko

Other New Business

None.

A motion to adjourn the meeting was made by Harry Rush and seconded by Carol Harpster at 7:51 pm. All voted Aye and the motion passed.

Aye	Bernice Bonnett	Aye	David Lefkovits	Aye	Tina Payne
---	Geoffrey Darby	Aye	Matthew Murphy	Aye	Harry Rush
Aye	Carol Harpster	Aye	Deanna Pagano	Aye	Jeanna Velechko

Minutes respectfully submitted by
Deanna Pagano, Secretary

Next Meeting Date: Wednesday, September 13th, 2023, at 7:30 with location and Executive session to be determined.

Attachment:

BCCLS Managed WiFi Cost Comparisons			
INITIAL HARDWARE COSTS - MAINTENANCE INCLUDED YEARS 1&2			
Item	Qty	Price per Unit	Total
WiFi Controller	1	\$419.00	\$419.00
Access Points	6	\$210.00	\$1,260.00
POE Injector	1	\$100.00	\$100.00
TOTAL			\$1,779.00
RECURRING MAINTENANCE COSTS (YEAR 3+)			
Item	Qty	Price per Unit	Total
WiFi Controller	1	\$200.00	\$200.00
Access Points	6	\$75.00	\$450.00
TOTAL			\$650.00
COST COMPARISON			
	BCCLS	Verizon	NOTE
Year 1	\$2,534.00	\$4,228.00	BCCLS: \$1779 hardware + \$755 Verizon cancellation fee Verizon: \$3,228 Verizon + \$1,000 new firewall hardware
Year 2	\$0.00	\$3,228.00	assuming cost doesn't change. Contract is up 2/26/24
Year 3+	\$650.00	\$3,228.00	assuming cost doesn't change. Contract is up 2/26/24
ESTIMATED SAVINGS			
Year 1	-\$458.00		We will be paying an additional \$458 dollars this year in hardware costs and cancellation fees if we switch to BCCLS than what we originally budgeted plus the cost of the new firewall we would need to purchase.
Year 2	\$3,228.00		There is a possibility of an extra bandwidth fee that would reduce the savings by \$250-500. This would be determined by usage.
Year 3+	\$2,578.00		There is a possibility of an extra bandwidth fee that would reduce the savings by \$250-500. This would be determined by usage.